**SELECTION CRITERIA ACADEMIC MENTORS – IN2UNI PROGRAM**

**UOW STUDENT EMPLOYMENT OPPORTUNITY**

*In2Uni Program*

*In2Uni* is a collaboration between the Department of Education and Training (DET NSW), Illawarra & South East Region, and the University of Wollongong (UOW). The program is offered to primary and high schools on the low socio economic status (SES) national partnership and Priority Action Schools Programs (PSP). The program is operated by UOW in the hope that it would enable students to access, participate and succeed in higher education.

**Job Description**

The successful applicants will be employed in a casual position within the Academic Services Division (ASD). They will provide tutoring and mentoring to school students in conjunction with school teachers and the *In2Uni* Program Coordinator. Tutoring and mentoring tasks will involve groups of students with teacher supervision. Academic Mentors will be required to travel to schools located within the Illawarra and Shoalhaven regions and be flexible in terms of activities organised at individual schools. In addition there may be some activities at UOW Wollongong campus that you are asked to participate in. Successful applicants will be required to undertake a Working with Children Check.

The schools currently included in this program are Bomaderry High School, Corrimal High School, Lake Illawarra High School, Kanahooka High School, Warrawong High School, the Illawarra Senior College, Nowra High School, Shoalhaven High School, Ulladulla High School, Vincentia High School and 25 primary schools in Wollongong and Shoalhaven.

Academic Mentors will undergo a paid two day training program to prepare them for their role in schools. The training will encompass workshops on dealing with diverse personalities, child protection and mandatory reporting training, operating effective mentoring sessions and the administrative duties involved in the role.

**Knowledge and experience required**

- Currently undertaking an undergraduate degree or postgraduate at the University of Wollongong
- Ability to work with a range of students including primary and high school.
- Applicants must have proven strong skills in the areas of Maths, English or Science.
Strong interpersonal skills underpinned by oral and written communication, empathy and sensitivity will be needed in this role.

Applicants will need to be willing to follow directions from school teachers and be flexible in terms of time availability to fit in with a variety of school activities.

Applicants should have a strong desire to help raise the educational capacity of students with whom they are working.

Applicants should have high level management skills to ensure the projects are completed by the due date, but at the same time encourage the students to maintain independence and personal responsibility over the project.

Applicants should understand, facilitate and guide student learning. A good mentor should not directly provide students with an answer, but instead point them to appropriate resources and offer opportunities for learning.

Enthusiasm, flexibility, maturity, responsibility and teamwork will be needed in this role.

Academic Mentors will need to make their own way to and from the schools to which they are employed.

Successful applicants will be required to undertake a Working with Children Check.

**Knowledge and experience desired**

- Applicants had attended one of these high schools listed above.
- Have a credit average in their undergraduate or postgraduate degree.
- Applicants should be willing to share their positive educational and UOW experiences.

The role is casual – $25.41 per hour – University of Wollongong Rate 1

Total hours of work will vary. On campus activities will also form part of the role.

Please complete the attached application form, outlining why you would like to be involved in the Program and send it to Program Coordinator – Schools Outreach and Mentoring, Kylie Austin 
kaustin@uow.edu.au

Information workshops will be held at the University of Wollongong at the following times to assist you with your application and answer any questions you may have:

**Monday 28th February 2011**
12:30pm – 13:00pm
Room UG30, Shoalhaven Campus

**Wednesday, 2nd March 2011**
12:30pm-13:00pm
Room 20.5, Wollongong Campus

**Thursday, 3rd March 2011**
12:30pm-13:00pm
Room 20.4, Wollongong Campus

For further information please contact Program Coordinator – Schools Outreach and Mentoring, Kylie Austin on (02) 4252 8885 or kaustin@uow.edu.au
# In2Uni Mentor Application Form

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<tr>
<th>First Name:</th>
<th>Last Name:</th>
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<tbody>
<tr>
<td>Email:</td>
<td>Mobile:</td>
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<tr>
<td>Student Number:</td>
<td>DOB:</td>
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<td>Address:</td>
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<td>Suburb:</td>
<td>State:</td>
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<td>Postcode:</td>
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<td>Gender: M/F</td>
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<thead>
<tr>
<th>Degree:</th>
<th>Year of Degree: (1st, 2nd, 3rd, 4th, 5th, Postgraduate)</th>
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<tbody>
<tr>
<td>Campus:</td>
<td>Wollongong or Shoalhaven</td>
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**How did you hear about the In2Uni Program?**

**Do you have a car? Y/N**

**Are you able to travel to one of the schools listed in the advertisement? Y/N**

**Availability: Please indicate the times you are available to mentor**

<table>
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<tr>
<th>Monday</th>
<th>Tuesday</th>
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<td>E.g. 9am – 2pm</td>
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**Please indicate what area you would most prefer to work in:**

- Illawarra Region
- Shoalhaven Region
Please complete the following questions....

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
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<tr>
<td>What is In2Uni?</td>
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<td>Why do you want to become a University Mentor?</td>
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<td>Outline any skills/professional experience that you have which would enhance the project based peer mentoring</td>
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<td>What personality traits/previous work experience do you have that would make you an effective University Mentor to school students?</td>
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<td>The ability to connect with your students is an essential part of a peer mentoring relationship. Briefly describe your pathway to University and any obstacles or challenges you had to overcome.</td>
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<td>Please outline some challenges that students in low SES schools might face:</td>
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Checklist:
- Have I completed the application?
- Have I attached a copy of my current resume?
- Have I attached a copy of my academic record?

Thank you for taking the time to complete an application form! We will email you shortly regarding the status of your application.

If you have any further questions, please Program Coordinator – Schools Outreach and Mentoring, Kylie Austin on (02) 4252 8885 or kaustin@uow.edu.au