



Minutes of the 333rd meeting of the Academic Senate held at 9:30am on Wednesday, 15 March 2017 in lecture theatre 20.5 in the Communications Building.

PRESENT:

Prof Wilma Vialle (Chair)	Prof Zenobia Jacobs	Mr Yuxi Ruan
Prof Greg Rose (Deputy Chair)	Dr Natascha Klocker	Prof Glenn Salkeld
Dr Shahriar Akter	Mr Darren Koppel	A/Prof Jun Shen
Prof Jenny Beck	Dr Tracey Kuit	Prof Aidan Sims
Dr Kate Bowles	Prof Amanda Lawson	Dr Ciorstan Smark
A/Prof Brogan Bunt	Prof Tim Marchant	Dr Sarah Sorial
A/Prof Peter Caputi	Prof Tracey Moroney	Prof Nadia Solowij
Prof Noel Castree	A/Prof Gary Noble	Dr Marcelo Svirsky
A/Prof Karen Charlton	A/Prof Dominique Parrish	Mrs Heather Thomas
Prof Paul Chandler	Dr Germanas Peleckis	Dr Lisa Thomas
Dr Meeta Chatterjee	Dr Ian Piper	Dr Reetu Verma
Padmanabhan	Dr Prashan Premaratne	A/Prof Rodney Vickers
A/Prof Jun Chen	Prof Will Price	Dr Ruth Walker
Prof Joe Chicharo	Prof Fiona Probyn-Rapsey	A/Prof Margaret Wallace
A/Prof Anne Collett	A/Prof Stephen Ralph	A/Prof James Wallman
A/Prof Robbie Collins	A/Prof Melanie Randle	Prof Robin Warner
Dr Robyn Coman	Prof Judy Raper	Prof Paul Wellings
Ms Melva Crouch	Dr Kellie Ridges	A/Prof Khin Win
Prof Chao Deng	A/Prof Christian Ritz	Prof Graham Williams
Prof Chris Gibson	Dr Ann Rogerson	Prof Ian Wilson
Dr Luis Gomez Romero	A/Prof Steven Roodenrys	A/Prof Ping Yu
Ms Margie Jantti	Dr Montse Ros	

UNABLE TO ATTEND:

Prof Charles Areni	A/Prof Diane Jolley	Ms Thanh Ha Vu
Dr Amir Arjomandi	Dr Julie Kiggins	Mr Patrick Wynne
Dr Simon Bedford	Mr Darren Koppel	Prof Heather Yeatman
Dr Tillmann Böhme	Prof Tim McCarthy	
A/Prof Philip Ciufu	Mr Cameron McCleod	
Prof Chris Cook	Prof Sarah Miller	
A/Prof Andrew Frazer	Ms Kim Robertson	
Prof Alex Frino	Mr Yuxi Ruan	
A/Prof Markus Hagenbuchner	Dr Lynnaire Sheridan	

IN ATTENDANCE

Ms Tori Funnell, Senior Manager, Governance Unit
Prof Maarten de Laat, Director, Learning Teaching and Curriculum, (LTC)
Ms Emma Purdy, Academic Quality & Policy Specialist, Academic Quality and Standards, (AQS)
Ms Jan Sullivan, Manager Academic Quality & Policy, (AQS)
Ms Heather Thomas, Acting General Manager, UOW College
Mr Dominic Riordan, Director, (AQS)
Mr Robert Sim, Senior Manager, Admissions, Fees and Scholarships
Ms Viji Venkat, Manager Course Portfolio, (AQS)

Mr Michael Wells, ESOS and Course Administration Officer, (AQS)
Ms Abbie Worthington, Academic Quality and Policy Specialist, (AQS)
Dr Michael Zanko, Consultant, (AQS)

OBSERVERS:

Ms Lorraine Denny, Manager, Professional & Organisational Development Services, Human Resources Division
Ms Sandra Humphrey, Educational Designer, LTC
Miss Caitlin Vickers, Management Cadet, Governance Unit

PART A – PRELIMINARY BUSINESS

Professor Paul Chandler, Pro Vice Chancellor (Inclusion & Outreach) opened the first meeting of the year by delivering a Welcome to Country.

The Chair welcomed members to the 333rd meeting of Academic Senate.

***A1 Apologies**

Prof Charles Areni, Dr Amir Arjomandi, Dr Simon Bedford, Dr Tillmann Böhme, A/Prof Philip Ciufo, Prof Chris Cook, A/Prof Andrew Frazer, Prof Alex Frino, A/Prof Markus Hagenbuchner, Prof Diane Jolley, Dr Julie Kiggins, Mr Darren Koppel, Prof Tim McCarthy, Mr Cameron McCleod, Prof Sarah Miller, Ms Kim Robertson, Mr Yuxi Ruan, Dr Lynnaire Sheridan, Ms Thanh Ha Vu, Mr Patrick Wynne, Prof Heather Yeatman

Leave of Absence

Prof Sarah Miller to 3 July 2017.

***A2 Arrangement of Agenda**

A.2.1 Confidential Items

There were no confidential items of business.

A.2.2 Starring of Items

The following items were starred for discussion:

A1 to A6	Preliminary Business
B1	Revised Admission Rules - International Students, Under the Age of 18
B2	Teaching and Assessment Policy Implementation Update
B3	Academic Integrity Report 2016
B5	New Conferrals and Issuances Policy
D1 to D4	Members' Reports and Questions on Notice
E1	Business from Academic Senate Committees
E2	UEC Chair's Report
F2	Other Business

Resolved (2017/01):

that Academic Senate adopt the draft resolutions for the unstarred items.

***A3 Business Arising from the Minutes**

There was no Business arising from the minutes.

***A4 Confirmation of Minutes**

Resolved (2017/02):

that the minutes of the previous Academic Senate meeting held on Wednesday, 7 December 2016 be confirmed and signed as a true record.

***A5 Chair's Report**

The Chair welcomed the incoming student representatives to their first meeting and called for members of Academic Senate to contact the Executive Officer should they wish to nominate as a mentor for one of the new student representatives.

The Chair reported that she had recently attended the Universities Australia (UA) Conference held in Canberra at which the former US Ambassador to Australia, Mr Jeffrey Bleich had delivered an interesting keynote address providing insight into the global economic climate. The Chair advised members that a link to the keynote address will be provided on the Academic Senate Moodle site and encouraged members to listen to it.

The Chair also informed members that the Universities Australia Indigenous Strategy 2017-2020 was launched at the UA Conference and a link to the strategy will be available on the Moodle site. She acknowledged that Academic Senate endorsed the UOW Indigenous Strategy last year and that a budget had been allocated to assist with the implementation of this.

The Chair provided members with an update from the 3 March meeting of the NSW and Territories Committee of Chairs of Academic Boards/Senates (NSW COCABS) and from the National Committee of Chairs of Academic Boards/Senates meeting, as follows:

- Discussion in relation to the establishment of a constituted National COCABS Committee is ongoing.
- Discussion is ongoing in relation to the creation of an informal emeritus COCABS group to provide a pooled knowledge and offer advice in relation to benchmarking.
- NSW COCABS maintains a strong relationship with the NSW Vice Chancellors Committee (NSWVCC) and the NSW Education Standards Authority (NESA). The Chair acknowledged that Professor Paul Chandler is a member on the NESA Board of Governance.
- Discussions are continuing regarding the implementation of a collective statement of Academic Integrity.
- Discussion is ongoing in relation to student participation and methods to promote the student voice and active engagement in policy making and improve this in a meaningful way moving forward.

Professor Paul Chandler advised members that NESA has established a governing board to regulate the strategies in relation to the curriculum and the content of the HSC syllabus. This may be of interest to parents and lecturers who would like to familiarise themselves with what is being taught. Professor Chandler invited members seeking further information to contact him.

The Chair acknowledged that a number of University of Wollongong (UOW) academics also serve on the five subcommittees of the NESA Board of Governance, including the Curriculum Committee and the Assessment Committee.

The Chair advised members that in line with Higher Education Standards framework (HESF), arrangements for the external review of academic governance are underway. Emeritus Professor Hilary Winchester has been appointed to lead the review. A link to the self-evaluation survey will be sent to members by email in late March 2017 and interviews with selected members will take place in April 2017. The Chair encouraged members' participation in both.

The Chair informed members that elections for faculty representatives and the deputy chair position will take place between now and May and again encouraged members' participation in the election process.

***A6 Vice-Chancellor's Report**

The Vice-Chancellor reported as follows:

- The Vice-Chancellor attended the Universities Australia (UA) Conference in Canberra held on March 1st-3rd. During the conference he attended the Vice-Chancellors' plenary meeting at which the discussion focused on the federal budget and the likely shift away from major reform toward budget repair. It is expected that there may be some form of efficiency imposed on the university sector in addition to reframing the repayment processes of student debt.
- The Vice-Chancellor informed members that the Minister for Education and Training, The Hon. Simon Birmingham's proposal to incentivise universities by retention rate and graduate destination/success could prove difficult in that it may penalise universities with lower-performing students which could have a direct impact on the student experience. He drew members' attention to the Teaching Excellence Framework in the UK as an example of a contentious attempt to link teaching excellence scores with university fees.
- The recently completed Bangalay Accommodation has been successfully transitioned to UOW.
- South West Sydney Campus has been successfully handed over with a formal opening scheduled for early April 2017.
- On the 17 February 2017, the Community Fellowship Award, founded to recognise communities as well as individuals, was awarded to the people of Mudgee, Gulgong and surrounding communities in recognition of their outstanding civic leadership and service in support of the University's Graduate Medicine students. In 2010, the Mudgee community initiated a project to build a house for Graduate Medicine students in Mudgee and in collaboration with local industry, community service organisations and citizens Mudgee House opened in 2012. The house accommodates UOW Graduate Medicine students during their 12-month clinical placement in Mudgee. The Vice-Chancellor highlighted the clear alignment between the community's and UOW's commitment to improving rural and regional health and advised members that the prestigious award has only been presented once before, in 2015, to Lifeline South Coast.

PART B – GENERAL BUSINESS

B1 Revised Admission Rules - International Students, under the age of 18

The Senior Manager, Admissions, Fees and Scholarships advised members that the proposal to permit international students, who are under 18 years of age, admission to UOW will align UOW with the majority of other Australian universities, increase flexibility and expose a new market both onshore, for international students completing an Australian Year 12 qualification, and offshore. It will allow recruiters to target students who previously would have been prevented from admission at UOW due to their age.

The Senior Manager, Admissions, Fees and Scholarships advised that the proposed amendments seek to remove the disparity between domestic Year 12 students who are allowed entry at the age of 17 and international onshore Year 12 students who are currently forced to defer their course or seek offers from alternative institutions. It is predicted that the majority of these onshore applicants already have onshore guardianship arrangements approved by Department of Immigration and Border Protection (DIBP), in place. If a guardianship arrangement is not in place the student would still be redirected to UOW College to complete a Diploma and progress to UOW after they reach 18 years of age.

The Acting General Manager, UOW College (UOWC) raised concerns in relation to international students under the age of 18 being assured a place in a diploma at UOWC, noting that this is not explicitly detailed in the Admissions Rules and therefore presents a risk. The Acting General Manager (UOWC) echoed the concerns raised by the University Education Committee (UEC) in relation to appropriate support being available for these students within faculties, noting that there is a genuine risk that some people, regardless of agreeing to the terms of DIBP compliance may leave their 17 year old children unsupervised in Australia, and therefore adequate caution should be taken to ensure students' welfare.

The DVCA agreed that the welfare of students is vital however UOW needs to be competitive in the marketplace and the proposed amendments to the Admission Rules are considered to be a conservative move that aligns UOW with its competitors.

A senate member expressed concern regarding the availability, within faculties, of the expertise required to assure appropriate provision of support and accommodation for 17 year old students, noting that this could present a risk.

The Senior Manager, Admissions, Fees and Scholarships highlighted that the responsibility remains with the DIPB to assess the student and parents' eligibility in terms of guardianship and that there is no increased obligation on the University. He advised that within the proposed changes provision will be made to consult with the faculty at the outset when making an offer to a student under the age of 18 and that these students will be required to meet with a Student Support Advisor and the Head of Students on enrolment.

A member questioned if there is a UOW policy that stipulates a requirement for staff to have working with children checks. The CAO confirmed that under child protection legislation, university staff are exempt from requiring working with children checks in relation to teaching students under the age of 18. She added that the working with Child Protection Policy was approved by Council in December 2016 and sets out the responsibility of the University to ensure that children under the care and supervision of University staff, students, volunteers, contractors, sub-contractors and affiliates are protected from harm.

Resolved (2017/03):

that Academic Senate:

- (i) *endorse the proposed amendments to the Admissions Rules relating to the admission of international students under 18 years of age; and*
- (ii) *forward the revised Admissions Rules to University Council for approval, to become effective from Spring Session, 2017.*

***B2 Teaching and Assessment Policy Implementation Update**

The Director, AQS advised members that the Teaching and Assessment Policy Suite (TAPS) was endorsed by Academic Senate and approved by Council in 2016, replacing the Code of Practice Teaching and Assessment (COPTA) and some other associated policies.

The Director AQS, advised members that there are four key areas of reporting focus:

- The Assessment Quality Cycle (AQC) Pilot Study – Simon Bedford (Project Lead, LTC), Michael Zanko (Consultant, AQS), Abbie Watson (Policy Specialist, AQS)
- External Referencing
- Assessment Standards and Teacher Qualification and Equivalence
- Course Leadership

Dr Zanko, reported on the Assessment Quality Cycle (AQC) Pilot Study, advising members that the study focused on the internal operation of assuring assessment fairness and consistency through the way assessments are designed, delivered, declared and reviewed. The project engaged with colleagues in all faculties looking at a range of subjects including both small and large subjects, those offered in one location and those offered across multiple locations. A gap analysis was undertaken mapping current practices against the requirements of the new Teaching and Assessment Policy Suite with particular reference to the quality cycle.

Dr Zanko advised Senate members that in undertaking the study a number of problem areas were identified, with full details of these together with a set of recommendations for improvement contained in the reports attached to the agenda. Dr Zanko emphasised that two of the most salient areas in which recommendations have been made are at the front end which is the design end of assessment and the back end which involves closing the loop of the assessment process.

Recommendations were made in consultation with subject coordinators, associate deans and UEC. The main recommendation at the design stage was to create a base subject outline template as a resource to be utilised by all faculties. At the back end, closing the loop, the study recognised that a lot of reflection takes place as marks are finalised and presented to units but that this is not codified and therefore valuable points for future change are not captured. The recommendation is to ensure what is already current practice is codified and not lost in translation.

Dr Zanko informed members that within the recommendations there are a number of other fine-tuning initiatives that need to take place and these are included for members to review.

The Director, AQS commented that in relation to Academic Program Directors the recommendation originated as an outcome of an Australian Universities Quality Agency (AUQA) audit which recognised that universities have an increased need to have clear academic roles that provide a course level view which can be achieved through initiatives like the Australian Quality Framework (AQF), focusing on the way that courses are constituted, how course learning outcomes are prescribed and then further supported through learning and assessment practices.

The Director, AQS informed Senate members that the plan is to engage with faculties to identify current practice, recognise the different faculty approaches and move towards the provision of training and support including the development of a collective role statement.

The Director, AQS advised senate members that the External Referencing of Assessment Standards Project has focused on establishing an external referencing of assessment standards process for UOW, identifying at what point in the review cycle external referencing should occur, updating forms and processes and facilitating benchmarking with other institutions. He drew members' attention to the University of Tasmania's recent launch of a national online peer review portal (for benchmarking, peer review and external referencing) and advised that there will be further development of UOW processes in this area in 2017.

The Director, AQS reported that the new provisions relating to teacher qualifications and equivalency (TQ&E) have been embedded in the revised Code of Practice - Teaching. The focus has been to review current practice in consultation with faculties and to identify how monitoring can be incorporated into existing processes. An assessment of professional equivalency is required for all teaching staff (including casuals) who do not hold a qualification at least one level higher than the level at which they teach (AQF+1).

The Director, AQS, advised that a staged approach is proposed ensuring that all incoming teaching staff (commencing in 2017) meet the AQF requirements and those that require an assessment of equivalency are appropriately assessed. The second stage will be to apply the requirement retrospectively to existing staff who do not meet the AQF+1 standard.

The project team has undertaken to liaise with the BIAD project team, commencing in spring session 2017, to review casual academic staff recruitment processes and ensure that any changes to processes and systems take account of related TQ&E processes.

Resolved (2017/04):

that Academic Senate:

- (i) *note the Teaching and Assessment Policy Suite Implementation Update; and*
- (ii) *endorse the Assessment Quality Cycle Project: Implementation Study and Recommendations, as attached to the agenda paper.*

***B3 Academic Integrity Report 2016**

The Chair invited Mr Dominic Riordan, Director, Academic Quality & Standards (AQS) and Dr Ruth Walker, (LTC) to provide a presentation.

The Director AQS advised members that UOW has a long-standing reputation for being a leader in the field of Academic Integrity, with Dr Ruth Walker as the Chair of the Asia-Pacific Forum on Educational Integrity and Dr Ann Rogerson as the Deputy Chair. He thanked all those involved in

the Academic Integrity Project and highlighted the importance of maintaining and enhancing the University's reputation and of providing effective support for students and staff, particularly with advances in technology that have resulted in additional avenues for students to cheat. He drew members' attention to the numerous media stories about contract cheating, essay mill websites such as MyMasters, and impersonators being hired to sit exams. The Director, AQS acknowledged that growing demands on students in relation to academic integrity also have an impact.

The Director, AQS emphasised that cheating devalues the University's degrees and, potentially, its credibility and reputation as a quality provider. There is also the risk of graduates not achieving the required learning outcomes and not being fit to practise in their chosen profession.

The Director, AQS advised Senate members that consultation is being undertaken with faculties exploring strategies to foster academic integrity and tackle academic misconduct.

The Director, AQS reported as follows:

- UOW undertook a major review of academic integrity in 2015-16 as part of its regular review cycle. This review was timely given the media focus on the topic and the new Higher Education Threshold Standards.
- Three main outcomes of review:
 - a new Academic Integrity Policy suite has been developed incorporating standards which commit the University to – prevention, detection and action, and a more holistic approach.
 - a new set of procedures and improved reporting in relation to academic misconduct, including a new annual report to Academic Senate which in 2018 will align with misconduct categories, providing better understanding of trends and improved focus on areas of concern.
 - a strengthening of Academic Integrity provisions in other related policies such as the new Teaching and Assessment Policy Suite (TAPS).
- Academic Integrity Officer (AIO) role introduced, replaces the Primary Investigation Officer (PIO) role for academic misconduct.
- Changed standards applied to Poor Academic Practice, requiring that it be documented and that students who are identified as engaged in poor academic practice are required to undertake an academic integrity module.
- Outcomes in relation to academic misconduct have been clarified.
- Exam misconduct procedures have been simplified.
- New resources have been introduced including an [Academic Integrity Portal](#), a refreshed StartSmart module, AIO role statement & support network, a [Staff Online Training Module](#), a series of quick guides and simplified forms.
- Development of an Academic Misconduct Management System that will increase efficiencies, minimise error and provide easier reporting is planned.

Dr Ruth Walker, (LTC), advised members that a review of research integrity policies will be undertaken in 2017. This review will be undertaken in consultation with the Research Integrity Officer and will seek to identify overlaps between coursework and research policies.

Dr Ruth Walker reported on the learning and teaching research project which was focused on looking at discipline-specific approaches to academic integrity:

- The project was undertaken with four other universities, Sydney University, Newcastle University, Charles Sturt University and UOW.
- 20 focus groups including students, staff and professional practitioners in the community were interviewed in relation to the information that is being provided to students around ethical dilemmas and academic integrity.
- Feedback indicated that generic resources such as StartSmart are being provided and are regularly reviewed nationally; however these resources are not successfully engaging students.

- Students identified a number of issues including poor understanding of assessment task requirements and purpose, and a misunderstanding of what constitutes collaboration and what constitutes collusion in relation to peer learning and group assessment.
- Staff identified that plagiarism is more easily identified and regularly followed up than some other categories of misconduct that are more difficult to identify, evidence and investigate.
- Participating universities demonstrated a commitment to embed academic integrity into disciplinary approaches, and implement recommendations to address academic integrity in first year core subjects and then in third year subjects in order to prepare students going out into the workplace and to encourage them to consciously think about the code of practice in their prospective work environment.

The Director, AQS drew members' attention to the recent article in the Campus Morning News that debated the fine line between use of paraphrasing tools and the use of tools to plagiarise. He pointed out that paraphrasing is a legitimate skill to apply in the presentation of written work, however the inappropriate use of paraphrasing tools is viewed as misconduct, which demonstrates the need for subtle but clear approaches to fostering academic integrity.

Dr Ruth Walker highlighted the importance of open discussion and informed Senate members that a key point identified within the TEQSA requirements is the need to provide students with the opportunity to develop good practice.

The Director, AQS encouraged Senate members to review the new Academic Integrity resources.

A Senate member questioned whether anything is being done to assist international students, in terms of language barriers and the use of translation tools, voicing concern that poor language proficiency leading to reliance on translation tools may result in inadvertent plagiarism.

Dr Ruth Walker indicated that the English Language Proficiency Policy sets out the importance of embedding academic literacy support into key areas. She acknowledged the requirement to consider the individual needs of the student or cohort in relation to what is and is not appropriate practice in terms of academic integrity and to educate them appropriately. She emphasised that this should happen as soon after commencing the course as possible, however agreed with the concerns raised by the Senate member, that this could present issues in terms of resourcing.

Resolved (2017/05):

that Academic Senate:

- (i) *note the Academic Integrity Report 2016;*
- (ii) *note that the report will be referred to Faculty Education Committees for discussion regarding the actions that may be required to affect improvements in academic integrity standards; and*
- (iii) *note that an evaluation of the new Academic Misconduct Procedure that was approved in January 2017 will be undertaken in January 2018, 12 months following its implementation.*

B4 External Reviews of University Council and Academic Senate Policy

Resolved (2017/06):

that Academic Senate note the information provided in the agenda paper about the proposed external reviews of Senate and Council.

***B5 New Conferrals and Issuance Policy**

The Interim Director, Student Services advised members that the conferral and issuance of official documents represents a core business function of the University which is not currently articulated in a policy document. The new Conferrals and Issuance Policy seeks to provide greater procedural transparency for staff and students and reflects current practice. The Conferrals and Issuance Policy will replace the Standard on Courses.

The Interim Director, Student Services informed members that feedback received from the University Education Committee (UEC) suggested that the testamur provisions set out in the Joint and Dual Awards Policy should be incorporated into the Conferrals and Issuance Policy to provide a single document that sets out the content of UOW testamurs. This recommendation is reflected in the policy document provided at Academic Senate.

Resolved (2017/07):

that Academic Senate:

- (i) *endorse the draft Conferral and Issuance Policy as attached to the agenda papers for referral to University Council for approval, to be effective from 1 July 2017; and*
- (ii) *endorse the rescission of the UOW Standard on Courses for referral to University Council for approval of the rescission to be effective from 1 July 2017.*

B6 Supplementary Assessment Guidelines Review

Resolved (2017/08):

that Academic Senate:

- (i) *endorse the draft Supplementary Assessment Procedure, as attached to the agenda paper and forward to the DVC(A) for approval, to be effective from Autumn Session 2017;*
- (ii) *endorse the draft amendments to the General Course Rules, as attached to the agenda paper and forward to Council for approval; and*
- (iii) *note the implementation activities and approval timeline as set out in the agenda paper.*

B7 Utilisation of Technology in Course Delivery at UOW and Implementation of the Technology Enriched Learning (TEL) Strategy

Resolved (2017/09):

that Academic Senate note the update, progress and forward actions of the UOW Technology Enriched Learning Strategy implementation review as set out in the agenda paper.

B8 TEQSA Re-registration Update

Resolved (2017/10):

that Academic Senate note the TEQSA Re-registration Update as provided in the agenda paper.

PART C – COURSE APPROVALS

C1 Course Review and Re-Approval

Resolved (2017/11):

that Academic Senate

- (i) *re-approve the courses in the Law Cluster as outlined in the agenda papers, to be offered for an additional five year period until 2020; and*
- (ii) *re-approve the courses in the Contemporary Arts Cluster, Creative Arts Cluster and the Creative Industries Cluster, as outlined in the agenda papers, to be offered for an additional five year period until 2021..*

**C2 Civil Engineering and Mechanical Engineering Majors – 2017EIS11
Addition of Existing Delivery Location**

Resolved (2017/12):

that Academic Senate approve the proposal for the addition of UOW Dubai as a delivery location for the Civil Engineering major, and the Mechanical Engineering major, available within the Bachelor of Engineering, to become effective from UOWD Autumn Session, 2017.

**C3 Bachelor of Laws, Honours, and Double Degrees – 2017LHA02
Amendment to Volume of Learning**

Resolved (2017/13):

that Academic Senate approve the amendment to volume of learning proposal for the Bachelor of Laws, the Bachelor of Laws (Honours), and the Bachelor of Laws double degree offering, as outlined in the agenda papers, to become effective from Autumn Session, 2018.

C4 Bachelor of Sustainable Communities – 2018SOC01

Resolved (2017/14):

that Academic Senate approve the proposal to introduce the new course, the Bachelor of Sustainable Communities, as outlined in the agenda papers, to become effective from Autumn Session, 2018.

PART D – MEMBERS’ REPORTS AND QUESTIONS ON NOTICE

***D1 Reports from Senior Executive, Business from Faculties and UOW College**

The Chief Administration Officer [CAO]

The Chief Administrative Officer reported as follows:

- The recently completed ‘Bangalay’ student accommodation opened on 4 February 2017 and students moved in on 5 February. It is designed to accommodate postgraduate students and is currently sitting at 70% occupancy.
- Marketing and branding for the next triple accommodation block is now underway.
- The transition to online enrolment for domestic students has been a huge success and will be extended to international students in the near future.
- The lower levels of the new multi-story carpark have been opened with the remaining levels to be opened in April 2017.
- On 1 January 2017, as a result of the 2016 review, Wollongong Unicentre and the University Recreation and Aquatic Centre (URAC) merged into one entity: UOW Pulse Ltd. Mr Alf Maccioni was appointed as CEO and a new board established. UOW Pulse Ltd will be the new service delivery organisation on campus and there will be some exciting things happening across the campus in the next few months.

Deputy Vice-Chancellor (Academic) [DVC(A)]

The DVC(A) reported as follows:

- NSW domestic enrolments have declined by 1.3%. UOW has seen a 0.3% increase in domestic enrolments however if South Western Sydney is taken out of the equation UOW domestic enrolments would be 1.8% down.
- International enrolments are up 18.3%.
- Overall enrolments (domestic and international) are up 5.3% which is positive.
- The response to the outcome of the ESOS National Code audit has been a positive collaborative approach between AQS and SSD. Of the 58 recommended changes, UOW

determined that it could support 49 of these changes, and provided alternative options to the remaining recommendations.

- The Academic Promotions review process is underway. Outcomes will likely come into effect in 2018.

Deputy Vice-Chancellor (Research and Innovation) [DVC (R&I)]

The Deputy Vice-Chancellor (Research & Innovation) reported as follows:

- The Australian Research Council (ARC) and National Health and Medical Research Council (NHMRC) grant applications have been submitted, and thanks were extended to all those involved in the combined effort to put together and submit the applications. The number of applications submitted is down slightly on 2016 however there was emphasis on refining the applications and ensuring the best possible submissions were put forward.
- ARC is conducting an engagement and impact pilot. Participation is voluntary and UOW has opted to participate as far as possible by nominating four discipline areas for engagement and four for impact in addition to an interdisciplinary and an Indigenous and Torres Strait Islander case. The analysis will look at the impact that research makes to the economy, society and environment, beyond the contribution to academic research and the interaction between researchers and research end-users. Discussion will take place in relation to what measures will be effective in determining UOW's impact and what to enter into the submission.
- The DVCR&I called for Senate members to utilise their UOW Scholars page to record all the impacts and measures of impact of their research. There will be a competition offering a \$2000 prize (toward research) for the most impactful UOW Scholars page.
- Census date for ERA 2018 is March 31 2017; the DVCR&I urged members to take action if they are in the middle of recruitment to ensure that they have potential recruits on board before this date.

Professor Glenn Salkeld, Executive Dean, Faculty of Social Sciences, (SOC)

Professor Chris Salkeld reported as follows:

- Congratulations were extended to Fiona Rankin, Director of Information Management & Technology Services (IMTS) who was named CIO of the Year in the Education category at the 2017 iTnews Benchmark Awards in Melbourne in February. Ms Rankin was presented with the award in recognition of her work on the Early Start Program. The project involved providing childhood education and care centres in remote, rural and disadvantaged communities across NSW and the ACT, with IT such as video conferencing, iPads, and smart whiteboards and tables to assist in providing children with "the best start in life" regardless of their location.
- Anita Kumar has commenced as Chief Operating Officer of Early Start.
- Staff from the Faculty of Social Sciences attended a strategic planning retreat in February. The focus was on analysing data and outlining the future strategic direction for the faculty in alignment with the UOW Strategic Plan.

The Pro Vice Chancellor (Inclusion & Outreach) also commended Fiona Rankin on receiving the award and added that Michelle Gregory, Early Start Engagement and Professional Development Specialist, should also be recognised for her outstanding contribution to this project.

Ms Heather Thomas, Acting General Manager, UOW College

Ms Heather Thomas, Acting General Manager, UOW College, reported as follows:

- Julie Renwick has returned as General Manager. Julie will be working part-time for the interim.

- The start of 2017 has seen strong enrolment figures for UOWC, with over 600 students enrolled in the Academic Pathways Program which is the largest number since its commencement.
- UOWC exceeded target enrolment numbers in South West Sydney.
- From May UOWC will be offering testing in the Occupational English Test. This relates predominantly to SMAH, providing a focused health related test recognised by health accrediting bodies and the DIBP for registration of English language standards for people in health-related fields.

***D2 Student Members' Reports**

A Student Representative thanked the Chair and Deputy Chair of Academic Senate for providing the Academic Senate Induction.

***D3 Members' Reports**

A member suggested that in the interest of digital progressiveness, electronic means of recording attendance at Academic Senate Meetings should be investigated.

***D4 Questions on Notice**

Nil.

PART E – ACADEMIC SENATE COMMITTEE BUSINESS

***E1 Business from Academic Senate Committees**

Nil.

***E2 UEC Chair's Report**

The DVCA referred members to the comprehensive report provided in the agenda. He highlighted that UEC has identified an extensive list of priorities for 2017, including effective management and administration of the TEQSA re-registration process, the submission for which is due in September 2017.

Resolved (2017/15)

that Academic Senate note the University Education Committee Chair's Report, as provided at the meeting and set out in the agenda paper.

E3 Revised University Research Committee Terms of Reference

Resolved (2017/16)

that Academic Senate approve the revised University Research Committee (URC) Terms of Reference, as attached to the agenda paper, effective immediately.

**E4 Student Awards Committee - Prize Proposals, Revisions & Terminations
October 2016 to February 2017**

Resolved (2017/17)

that Academic Senate:

(i) *approve the following new prize proposals as attached to the agenda paper:*

- i. *Wollongong Music Centre Prize*
- ii. *Top Student - Master of Teaching (Secondary)*

- iii. *Top Student - Master of Teaching (Primary)*
 - iv. *The Mercy Baafi Award for Compassion in Nursing*
 - v. *Vittel Bhandary Prize*
 - vi. *David Price Advances and Application in Luminescence Prize – Retrospective*
 - vii. *Ozius Spatial Prize in Remote Sensing Analytics - Retrospective*
- (ii) *note the prize revisions approved by the Student Awards Committee; and set out in the agenda paper.*
- viii. *Illawarra Retirement Trust Prize Renewal*
 - ix. *Elizabeth A Farmer Prize in Research and Critical Analysis*
 - x. *ECTE458 Seminar Prize*
 - xi. *Buddhima Indraratna Award for Industry Engagement*
 - xii. *Australian Institute of Physics Prize*
 - xiii. *Elizabeth A Farmer Prize in Research and Critical Analysis*
 - xiv. *Top Student 1st Year Psychology*
 - xv. *Freestone Clinical Psychology Award*
 - xvi. *Murray Wilson Prize Top Student – Year 3 Human Geography*
 - xvii. *Top Student – Year 1 Human Geography*
 - xviii. *Education Alumni Physical and Health Education Award*
 - xix. *School of Education Outstanding Achievement in Postgraduate Studies*
 - xx. *Top Student – 1st Year Bachelor of Public Health Nutrition*
 - xxi. *Top Student – 3rd Year Bachelor of Public Health Nutrition*
 - xxii. *Top Student – 1st Year Bachelor of Public Health*
 - xxiii. *Top Student – 3rd Year Bachelor of Public Health*
 - xxiv. *Bachelor of Education – The Early Years*
- (iii) *note the prize terminations from the Faculty of Law Humanities and the Arts approved by the Student Awards Committee, as set out in the agenda paper.*
- xxv. *Australian Press Council Prize*
 - xxvi. *Brian Crowther Prize*
 - xxvii. *Industrial Relations Society of NSW*

E5 Committee Minutes

Resolved (2017/18)

that Academic Senate note the minutes from the following Academic Senate Committee meetings, as attached to the agenda paper:

- a. *University Education Committee minutes for the meeting held on 8 February 2017 and 1 November 2016 (unratified);*
- b. *University Internationalisation Committee minutes for the meeting held on 16 November 2016(unratified);*
- c. *University Research Committee minutes for the meeting held on 13 December 2016(unratified); and*
- d. *Strategic Course Development Committee minutes for the meeting held on 1 February (unratified).*

PART F – FUTURE MEETINGS AND OTHER BUSINESS

F1 Meeting Dates

Wednesday, 17 May 2017
 Wednesday, 26 July 2017
 Wednesday, 13 September 2017
 Wednesday, 25 October 2017
 Wednesday, 6 December 2017

***F2 Other Business**

There was no other business.

The meeting closed at 11.12 am.

Signed as a true record:

Chair

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