Eligibility
All Full-Time, permanent-fractional and limited term (2 yrs and longer) Commerce academic staff from the Wollongong campus are eligible to apply.

Applications from Associate Professors and Professor will not be considered unless the application clearly demonstrates that a new researcher is included as a co-Chief Investigator.

Applications
Applications should be submitted as mature research plans ready for implementation. The Proposal must contain all the information necessary for its assessment without the need for further written or oral explanation, or reference to additional documentation, unless requested by the FRC.

Please write in plain English. Submit all pages in black type, use a single column and Times New Roman 12 point font size on white A4 paper, printed on one side only and unbound with at least a 2 cm margin on each side.

The application consists of five parts:

- PART A Administrative Summary
- PART B Track record relative to opportunities
- PART C Project Cost and Justification of Budget
- PART D Report on Faculty Grants
- PART E Proposal Description

Instructions on how to complete each of these five parts are provided in the application form.

Number of applications allowable
A staff member can be an applicant on no more than one (1) individual application and one (1) group application under the Faculty Research Grant Scheme. Each staff member can submit no more than one application under any of the other grant schemes.

Number of copies
One electronic copy and six (6) hard copies must be submitted to the Executive Officer Research Development.

Types of research supported

- Pure basic research which is experimental and theoretical work undertaken to acquire new knowledge without looking for long-term benefits other than the advancement of knowledge;

- Strategic basic research which is experimental and theoretical work undertaken to acquire new knowledge directed into specified broad areas that are expected to lead to useful discoveries. Such research provides the broad base of knowledge necessary to solve recognised practical problems; and

- Applied research which is original work undertaken primarily to acquire new knowledge with a specific application in view. Such research is undertaken either to determine possible uses for the findings of basic research or to determine new ways of achieving some specific and predetermined objectives.

Areas of investigation/work not supported

- Scholarly investigations that, while important in themselves, do not lead to conceptual advances or discoveries, or to novel practical outcomes or applications. Projects such as uncritical biographical compilations and purely descriptive catalogues or editions that do not involve original research are not funded;

- Production of teaching materials, even though some research may be involved in their production;
• Compilation of data, unless this is an integral part of a project, in which case the Proposal must include a statement indicating the research objectives to which the data would contribute; and/or
• Development of research aids and tools (including computer programs), unless they form an integral part of the Proposal, in which case the Proposal must include a statement indicating the research objectives to which these activities would contribute.

**Budget Restrictions**

The following budget items are not funded through Faculty Research Grant Schemes:

- General infrastructure and basic university facilities;
- Conference travel;
- Salaries of applicants;
- Teaching relief;
- Student fees; and
- Cost not directly related to the project.

**Selection criteria**

All Research Projects which meet the eligibility criteria will be assessed and merit ranked using the following criteria:

a. Investigator(s) track record relative to opportunities;

b. Proposed project content:
   i. Significance and innovation
   ii. Approach
   iii. National benefit.

c. Expected outcomes and outputs;

d. Contribution to UOW Strategic Research Aims;

e. Additional criteria specific to the grant scheme.

**Assessment Committee**

Applications under the Faculty Research Grant Scheme will be assessed by a five-member FRC sub-committee. This committee will consist of the Faculty Research Director, three (3) members of the FRC representing one School each and one (1) external reviewer.

All other Faculty Grant applications will be assessed by a four-member FRC sub-committee. This committee will consist of the Faculty Research Director and (3) three members of the FRC representing one School each.

The FRC sub-committee will consist of non-applicants, senior committee members (senior lecturer and above), will not contain PhD supervisors of applicants and will not contain FRC members with close personal relationships with applicants.

**Acknowledging Faculty Support**

Any contribution by the Faculty of Commerce at the University of Wollongong resulting from this grant application has to be acknowledged in a prominent place and in an appropriate form.

**Final report**

Applicants will need to submit a one-page report outlining the outputs/outcomes flowing from this grant within six months of completion.