

INDIGENOUS STUDENT SUCCESS PROGRAMME – 2017 Performance Report

Organisation	University of Wollongong		
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1. Enrolments (Access)

The static position of our Equivalent Full-Time Student Load (EFTSL) over the last three years is not alarming, however the static status highlights the opportunities for growth and the potential for us to explore and develop in this space.

The rise in our EFTSL from regional and remote areas can be directly attributed to our targeted recruitment strategies in these areas including our consistent presence at outreach activities in regional and remote areas. Additionally, our Alternative Admissions Program, attendance at various careers expos, our STEM camps and Cultural Camps are implemented to improve access to university for Aboriginal and Torres Strait Islander students. All of these strategies are directly funded by ISSP.

Woolyungah Indigenous Centre (WIC) is the primary driver and provider of all strategies related to Indigenous retention, recruitment and completion for UOW. UOW's Aboriginal & Torres Strait Islander Education, Research, Engagement and Enabling Strategy (ATSIEREEES) and WIC's 2018 – 2022 Operational Plan provides key result areas that align to UOW's Strategic Plan. The initiatives that oversee all operational aspects of achieving the UOW goals pertaining to retention, success and completion have been articulated in WIC's Operational Plan. WIC is directly funded by ISSP.

We acknowledge that our scholarships programme under the 2017 guidelines has not been utilised to its full potential, however with the new Director of WIC appointed since January 2018, we have commenced implementation of some significant changes in this space. The changes implemented explicitly to UOW's Indigenous Scholarship's model include extending the accessibility and promotion of our Scholarships to enabling and post graduate students. Training of WIC staff, developing a secondary Assessment tool and introducing an ISSP Scholarship Assessment Panel has already seen dramatic increases in our ISSP Scholarships for 2018 (up over 300%).

In relation to enrolment and to improve on our current position, a recently implemented alliance between WIC, AIME and In2Uni aims to attract Indigenous students. This aims to be a highly successful collaborative approach to recruiting high potential students in a transition from school to university pipeline. It also has had the benefit of increasing the cultural competency to the mentors of the AIME program that are not indigenous. This strategy is funded from other university sources.

Our Koori Stem Camps culturally contextualises Science, Technology, Engineering and Mathematics in higher education. This successful program addresses Identity, Pride, Connection and Empowerment and is underpinned by an academic and educational platform. The program aims to build relationships with high school students, AIME mentors and UOW. This program was funded by UOW.

1a Scholarships (2017 breakdown)

Student category	Education Costs		Accommodation		Reward		Total/ Students Assisted	
	\$	No.	\$	No.	\$	No.	\$	No.
From Regional/ Remote	15,885	6	21,328	4	9,000	6	46,213	12
Undergraduate	37,296	17	21,328	4	20,000	16	78,624	29
Post-graduate	0	0	0	0	2,000	2	2,000	2
Other								
Total	53,181	17	21,328	4	22,000	18	80,624	31

Value of Scholarships awarded by the university to remote or regional students in the 2016 academic year (Section 21(3) in the Guidelines refers)	\$40,228
Value of Scholarships offered by the university to remote or regional students in the 2017 academic year (Section 21(3) in the Guidelines refers)	\$96,426

The \$22,000 in reward scholarships consisted of the three scholarships categories these included:

a. Woolyungah High Achiever Scholarship –

To be awarded to students who have achieved a WAM of 85 or greater in both Autumn and Spring session. The value of the Woolyungah High Achiever Scholarship is \$2,000.

b. Woolyungah Encouragement Scholarship –

To be awarded to students who have achieved a WAM of 75-84.99 in both Autumn and Spring session. The value of the Woolyungah Encouragement Scholarship is \$1,000.

c. Woolyungah Community Engagement Scholarship –

To be awarded to students who have made a significant contribution to the community while maintaining strong academic performance. The value of the Woolyungah Community Engagement Scholarship is \$3,000.

2. Progression (access and outcomes)

The 2017 data as presented in February identifies a slight fall in our enrolment and progression rates over the last three years. However with the implementation of the WIC Operational Plan (2018 – 2022) our key result areas focus on participation, retention, mentoring, work ready employability, recruitment and engagement. This strategic focus endeavours to produce an increase in these rates.

The 2017 WIC structure comprised of seven full time employees. Woolyungah Indigenous Centre positions for 2017 included:

- 2 x Student Support and Recruitment Advisors
- 1 x Student Support Advisor - Regional Campuses
- 1 x Senior Manager
- 1 x Events and Community Engagement Assistant
- 1x Indigenous Tailored Academic Program Officer
- 1x Administration Assistant

Strategies directly funded by ISSP or partly funded by ISSP include:

Indigenous Tailored Academic Program

WIC - Student Support, Recruitment and Engagement

Aboriginal & Torres Strait Islander Education, Research, Engagement and Enabling Strategy

Additionally, we have eight UOW Student Services and Amenities Funded (SSAF) projects also attribute to improve the cultural competency of staff and/ or to ensure the university offers a culturally safe and enriching environment.

WIC in collaboration with our internal UOW partners has commenced refurbishment planning to deliver considerable improvements and enhancements to the physical internal space of the WIC building. These works are scheduled to commence in November 2018. UOW has committed \$270,000 to this project to ensure the space provides a culturally safe learning space and enriching for our Indigenous students and staff. This strategy will be partly funded by ISSP.

Our ATSIEREEES schedules the development and implementation of our inaugural RAP, this includes the roll out of a whole of UOW Cultural Competency mandatory program.

2a Tutorial and other assistance provided (2017 breakdown)

Assistance type	Level of study	Number of students assisted	Hours of assistance	\$
Tutorial assistance	Undergraduate	154	5706	
	Post graduate	4	1040	
	Other	11	858	
	<i>total</i>	169	7604	\$344,661.51
Indigenous Support Unit or other Indigenous student support activities	(optional breakdown of major activities or just total)	250	11760	\$610,667.00
	<i>total</i>	419	8514	\$955,328.51
Add other categories as relevant				

3. Completions (outcomes)

Our Retention strategy hinges primarily on our Indigenous Tailored Academic Program (ITAP). Through having specialist tutors in the student's discipline areas from day one of enrolment is clearly effective in achieving our set outcomes, as we continue to progress and see significant rises in our completion rates. Our Indigenous Tailored Academic Program oversees tutorial and academic support and continues to grow each year.

Strategically, our new students entering through the Alternative Admission Program are advised in our placement offer communications, that accessing a tutor is a condition of their entry placement. The former reactive and crisis induced method of allocating a tutor is redundant. The new preventative approach supersedes the reactive approach to retention and a shift from passing to excelling in chosen fields is promoted.

We have found the key factor in completion is having strong faculty based personnel working collaboratively with WIC staff. A constructive partnership that models a whole of university approach is proven to be successful. Individualised support plans are developed in collaboration with Indigenous students and WIC staff. This structured approach has assisted greatly in engaging students and identifying their individual learning needs. This has enabled staff to link students in with the most appropriate support services available at UOW. This practise contributes to the holistic student support model implemented by WIC

Attributing to the steady completion rates, are the academic services offered through WIC this includes regular engagement and communication with our tutor's allocated and working with our students. WIC's staff contributes to creating a strong and positive learning environment and referral mechanism to appropriate internal and external support services. Scheduled contact through various modes of communication take place with students and tutors to gauge their progression every three weeks.

We can also attribute the success of the UOW funded WIC-Ed program to our completion outcomes. WIC formally engaged and collaborated with the Learning Development Unit to work closely with students to enhance student learning and develop specific tertiary literacies. Funding has been provided by UOW to produce appropriate and useful resources that are delivered to students at various stages of their academic journey, as an additional academic and/or employability support.

WIC works collaboratively with Graduate Career Development and Employability division and external bodies including Federal and State government agencies, Career Trackers and corporate bodies to promote and refer our graduates for employment and employability opportunities.

4. Indigenous Education Strategy accessible by public

The PVC (Inclusion & Outreach), Professor Paul Chandler is now tasked with implementing strategies to advance Aboriginal and Torres Strait Islander people and affairs at a more global level. He is also responsible for expanding the Cultural Competency of the UOW and ensures UOW follows appropriate indigenous protocols in all relevant dealings. The overarching strategy for UOW with respect and consideration Indigenous issues is the Aboriginal & Torres Strait Islander Education, Research, Engagement and Enabling Strategy (ATSIEREES)

Our ATSIEREEES provides us with the framework to deliver and meet the requirements under section 13 of the ISSP Guidelines. Through enacting the UOW strategic plan, investing in and commencing the review of WIC and through the implementation of the WIC Operational Plan it is evident that UOW is committed to ensuring that the prioritisation of increasing the number of Indigenous students enrolling, progressing and completing courses leading to higher education is actioned as a priority.

Programs have been developed and continue to showcase their success include WIC's collaboration with Learning Development named *WIC-Ed*. This program was initially delivered to commencing students. This program focused on preparation for study, academic skills and explicitly outlined what it means to be a student. This has equipped our Indigenous students with foundation skills to be able to effectively function in a tertiary environment. Evidently the program continues to grow and now offers Academic support to Post Graduate students and an additional Employability - Job Readiness component.

The practical implementation of the (ATSIEREES) continues and milestones are being met accordingly. The development of our inaugural RAP is also meeting the milestones set and all aspects of the strategy are adhering to the appropriate cultural protocols pertaining to consultation and engagement. This strategy is scheduled for a routine refresh in June 2018, to ensure the recommendations of the WIC review and other emergent changes are adopted and adapted into the strategy.

The use of ISSP and UOW funding has been instrumental in ensuring students and employees programs specific to promoting the cultural competency in indigenous cultures, traditions and histories including Bush Tucker tours, Friends of WIC, Cultural and Heritage Recognition Program, Close the Gap, Reconciliation events.

Strategies for improving access, participation, retention and success of Aboriginal and Torres Strait Islander students as located on our webpage include the following:

<https://www.uow.edu.au/content/groups/public/@web/@wic/documents/doc/uow245484.pdf>

<https://www.uow.edu.au/content/groups/public/@web/@wic/documents/doc/uow048412.pdf>

<https://www.uow.edu.au/wic/itas/UOW152703.html>

<https://www.uow.edu.au/wic/itas/index.html>

<https://www.uow.edu.au/wic/services/index.html>

<https://www.uow.edu.au/wic/altadmissions/UOW152702.html>

<https://www.uow.edu.au/dvca/lrc/teachdev/jindaola/index.html>

5. Indigenous Workforce Strategy accessible by public

The university has met its requirements under section 12 of the ISSP Guidelines;

(a) Under section 12 of the ISSP Guidelines the current Indigenous Employment Strategy 2013-2018 (“IES”) has key performance indicators against five objectives and associated strategies to measure our success as suggested in the Indigenous Higher Education Workforce Strategy (IHEWS); and

(b) UOW has prioritised the following matters:

(i) Increasing the number of academic employees engaged by the university who are Indigenous persons by; ‘Work with Careers to invite all Indigenous graduates to interview for future employment opportunities and pool’. The KPI for this initiative is measuring the number of graduates seeking interviews.

Each year the Vice-Chancellor funds seven Equity Fellowships to assist Indigenous staff working in an academic capacity by providing the opportunity to attain qualifications for their career progression.

A significant recent success was the requirement for schools and faculties to describe their strategies for achieving their 3% Indigenous employment target in their annual business plan – a first for UOW. Progress will be reviewed on an annual basis.

Support for academic career paths is specifically targeted through UOW funding (complimentary to government incentives) for hiring Indigenous staff who are pursuing undergraduate, masters and PhD qualifications.

(ii) The professional development and career advancement of academic employees engaged by the university who are Indigenous persons by; ‘Actively encouraging Indigenous Honours and Masters Student’s to consider PhD studies with the view to moving into academia’.

The KPI for this initiative is measuring the % of undergraduates moving into honours and higher research degree. UOW provide funding incentives to encourage faculties and divisions as a strategy to increase their undergraduate workforce and support employees moving into honours and high research degrees. In addition UOW’s training arm offers specific training to advance academic development and careers by providing a suite of programs to support Indigenous and non-Indigenous academics to; “Getting the most out of your career development interview”, “Polishing your promotion application”, “Preparing for interviews”, “Writing your promotion application”, “Probation for academic staff”, “Promotion for academic staff” and “Tuning your promotion prospects - for academic women”. In 2017 Indigenous academic employment increased by 23%.

(c) For the 2018 grant year and subsequent grant years, include a plan agreed by an administering officer in writing that:

(i) Increases the number of employees engaged by the provider who are Indigenous persons to at least 3 per cent of all employees of the provider; and

See IES at <https://staff.uow.edu.au/eed/ies/index.htm>

(ii) Provides for the employment of at least one person as a senior executive employee at the level of Pro Vice-Chancellor or Deputy Vice-Chancellor, or equivalent level.

Please see attached PD for Pro Vice-Chancellor (Inclusion and Outreach). UOW will aspire to continue the appointment of at least one Indigenous person as a senior executive employee at the PVC or DVC level, or equivalent level.

The IES can be accessed at <https://staff.uow.edu.au/eed/ies/index.htm>

Other policy and strategy documents that support the IES include;
'UOW Employment Equity and Diversity Management Strategy'
<https://www.uow.edu.au/about/policy/diversity/UOW158386.html>

'Employment Equity and Workforce Diversity Policy'.
<https://www.uow.edu.au/about/policy/diversity/UOW158386.html>

UOW is committed to working towards reconciliation and the success of our Aboriginal and Torres Strait Islander communities. Underpinned by our Indigenous Employment Strategy, we have set a target of 3% Aboriginal and Torres Strait Islander employment by 2020.

Following turnover in the Aboriginal Employment Officer role, it was difficult to get traction on Indigenous employment activities. The role was reviewed and re-scoped, and in 2017 we appointed an Aboriginal Employment Strategy Officer to focus on driving strategic change. The role is part of UOW's staff Recruitment Team which is a deliberate strategy to embed Indigenous employment into all recruitment processes.

The appointment of an Aboriginal Employment Strategy Officer in HR has also given stronger working connections across all UOW and the HR team. The Aboriginal Employment Strategy Officer works closely with HR business partners in the areas of promotion, probation, career development and general workplace issues. The Aboriginal Employment Strategy Officer has developed practices that attract Indigenous candidates to apply for jobs by including mandatory selection criteria and identification of Identified roles in position descriptions and job ads. The Aboriginal Employment Strategy Officer assists in driving the implementation of UOW's IES.

Progress of the IES is measured through weekly, monthly and annual HR reporting. Reporting focusses on:

- a) States the actual outcomes for the Performance Indicators and performance targets;
- b) Describes UOW progress towards achieving the performance targets
- c) Describes successful strategies and initiatives
- d) Provide information by faculty, division and unit

Each desired outcome is guided by an objective, a number of strategies as well as being linked to performance indicators and persons or departments responsible for actions. Furthermore, UOW has a target of 3% for Aboriginal and Torres Strait Islander employment embedded within the 'UOW Academic Staff Enterprise Agreement'. This target is UOW-wide underpinned by the strategies of the IES and are integrated into Faculty and Division's business and staff planning.

In 2017 UOW employed 55 permanent or fixed term Aboriginal and/or Torres Strait Islander staff across faculties and divisions. The 3% employment target is based upon permanent/fixed-term positions; this brings the overall percentage of Aboriginal employees to 2.2% UOW-wide for the 2017 year. If we combine the 12 casual positions with the fixed/permanent employee numbers of 55, this total 67 positions created in 2017, resulting in an Aboriginal and Torres Strait Islander workforce of approximately 2.68%.

In addition to UOW's policy consultation process, focus groups were formed in 2017 to consult with Indigenous staff to capture the lived experience of our staff and to provide feedback on the implementation of the IES. Feedback from these focus groups will be consolidated and will inform a refresh of the strategy to ensure alignment with UOW's goals. A current list of positions filled by Aboriginal and/or Torres Strait Islander staff and categorised by faculties and Divisions is shown in the tables listed below.

5a Indigenous workforce data (2017 breakdown)

While universities report on the number of Indigenous staff members through mainstream reporting requirements, the additional information below provides enhanced monitoring of the university's efforts in building its Indigenous workforce.

Indigenous workforce data 2017	Position Level	Academic	Professional	Casual/1yr	
				Academic	Position Level
Accommodation Services Division	Level 3			1	
Advancement Division	Level 5			1	
AIIM Research Facility	Level 3			1	
Business Improvement & Assurance Division	Level 6			1	
Deputy Vice-Chancellor (Academic)	Level 3			1	
	Level 7			1	
Faculty of Business	Level 1			1	
	Level 3			1	
	Level 5			2	
	Level 6			1	1 p/t teaching
	Level B	1			
	Level C	1			
Faculty of Law, Humanities and the Arts	Level E	1			
	Level B	3			2 p/t teaching
Faculty of Law, Humanities and the Arts	Level D	1			
	Level 1			1	
Faculty of Science, Medicine and Health	Level 3			1	2 Level 3
	Level 5			1	
	Level B	2			
	Level C	2			
	Level 10			1	
	Level 3			3	
Faculty of Social Sciences	Level 6			1	
	Level 7			1	1 p/t teaching
	Level A	2			2
	Level B	1			
	Level E	1			
Financial Services Division	Level 7			1	
	Level 10			1	
Human Resources Division	Level 5			1	1 Level 6
	Level 8			1	
Information Management & Technology Services	Level 5			1	
Learning, Teaching & Curriculum	Level 5			1	
	Level B	1			
Research and Innovation Division	Level 5			1	
Student Services Division	Level 4			1	
	Level 5			1	
Woolyungah Indigenous Centre	Level 3			2	
	Level 4			1	
	Level 5			3	
	Level 6			1	
	Level 7			1	2 p/t teaching
Pro Vice-Chancellor (Students)	Level 3			1	
	Level 6			1	
Total		16	39	12	

Note: Faculty of Engineering and Information Sciences has 1 casual p/t teaching not reflected on spreadsheet. The grand total is 12 casual academic employees, 0 professional casuals.

6. Indigenous involvement in decision-making

The purpose of the Indigenous Governance Advisory Group is to have responsibility for advising on, reviewing, making recommendations about, and monitoring the use of ISSP grants. IGM is not a formally constituted committee of Council or Senate.

The Indigenous Governance Advisory Group function is to:

1. Provide direction on strategic distribution of ISSP funds at UOW in accordance with the guidelines provided at <https://www.legislation.gov.au/Details/F2017L00036/Download>
2. Advise on Government reporting and internal performance monitoring pertaining to the use of ISSP funds;
3. Consider proposals for use of ISSP funds;

The quorum for a meeting shall be a majority of the members of the Advisory Group.

In 2017 the Indigenous Governance Advisory Group shall consisted of:

- Professor Jo Chicharo - Deputy Vice-Chancellor (Academic) (Chair) (non-Aboriginal or Torres Strait Islander member of staff (33 years) *
- Professor Paul Chandler - PVC (Inclusion and Outreach) (9 years)
- Matthew Wright - Director, Financial Services (8 years)
- Michelle Rush – Acting Senior Manager, Woolyungah Indigenous Centre (9 years)
- Violet Green - Aboriginal Employment Strategy Officer, Human Resources (1 year)

* Note – Professor Alison Jones replaced Professor Jo Chicaro in November 2017.

Quarterly meetings were held over the year and the main agenda items discussed included:

- Scholarships
- Tutorial support
- Aboriginal employment
- Financial reporting

Significant to note that changes to IGM position holders took place in November 2017. As a direct result of the portfolio realignment at our UOW Senior Executive level. The changes included WIC and PVC (I&O) portfolios transferring to Professor Alison Jones' (DVC - Health and Communities) portfolio. Subsequently, this prompted the appointment of Professor Alison Jones to the Chair of the IGM replacing Professor Joe Chicaro, (DVC Academic).

Additionally, UOW is in the process of developing the largest Indigenous Perspective Curriculum program incorporated within any Australian University. The program is called Jindaola (<https://www.uow.edu.au/dvca/lrc/teachdev/jindaola/index.html>) and it operates through all faculties of the University.

6a. Statement by the Indigenous Governance Mechanism

In 2017 the IGM has governed the use and implementation of the new reformed ISSP funding appropriately. The performance report highlights that UOW is effectively utilising the funding in accordance with the ISSP guidelines.

On review of the 2017 data, as provided to the Vice Chancellor in February 2018, the IGM has recently endorsed various significant changes to the use of ISSP Scholarships model, which is redesigned to more adequately assist our remote and/or financially disadvantage indigenous student cohort with a streamlined and more accessible model.

The new Director of WIC, has worked closely with Department of Prime Minister and Cabinet and other universities to develop transparent and appropriate grants packages and initiatives to Support the Success of our indigenous students in accordance to the ISSP guidelines for 2018.

Overall, UOW is well placed to improve on the overall success measures and outcomes for our Indigenous students, considering the restructure of WIC, the portfolio realignment, the revised use of ISSP funds and a review of the data as provided for 2017.

INDIGENOUS STUDENT SUCCESS PROGRAMME – 2017 Financial Acquittal

Organisation

University of Wollongong

The following tables have a dual purpose of itemising actual income and expenditure associated with the ISSP in 2017 as well as estimating other funds and expenditure supporting Aboriginal and Torres Strait Islander students at the university. ISSP supplements the support the institution should already be providing to Indigenous students and the third column below helps us recognise the commitments your institution is making to lift and sustain Aboriginal and Torres Strait Islander student outcomes.

1. Income (excluding GST)

Item	Actual ISSP (\$)	Estimate other funds (\$)	TOTAL (\$)
ISSP Grant 2017	\$1,692,078.84	0	\$1,692,078.84
Preserved Scholarships	\$-31,650.00	0	\$-31,650.00
Rollover of funds from previous years	0	0	0
Interest earned/ royalties	0	0	0
Sale of assets	0	0	0
Aboriginal & Torres Strait Islander Education, Research & Engagement Enabling Strategy	0	\$500,000.00	\$500,000.00
HEPP – iStart@Woolyungah	0	\$5,000.00	\$5,000.00
SSA-Indigenous Cultural Identity Health & Wellbeing	0	\$55,000.00	\$55,000.00
SSA-WIC ED	0	\$14,823.00	\$14,823.00
A. Total Income 2017	\$1,660,428.84	\$574,823.00	\$2,235,251.84

2. Expenditure (excluding GST)

Item	Actual ISSP (\$)	Estimate other funds (\$)	TOTAL (\$)
Salaries \$133,534.81 \$66,352.80 \$86,283.71 \$93,491.49 \$97,237.23 \$63,002.18 \$64,657.56 \$344,318.30 \$344,661.51	\$1,299,833.13	\$25,689.11	\$1,325,522.24
Administration	0	0	0
Travel – domestic ISSP portion is staff campus travel to Batemans Bay, Bega, Nowra	\$2,857.79	\$2,367.92	\$5,225.71
Travel – international	0	0	0
ISSP Asset purchases	0	0	0

Conference fees and related costs	0	0	0
(other major expenditure categories ensuring breakdown sums to total at B below)			
Advertising & Promotion	\$14,287.61	\$32,985.22	\$47,272.83
Catering	\$7,908.09	\$13,468.98	\$21,377.07
Computer Expenses	\$17,988.74	\$611.25	\$18,599.99
Motor Vehicle Expenses	\$1,779.95	0	\$1,779.95
Other	\$5,213.90	\$4,470.47	\$9,684.37
Photocopying/Printing/Publications	\$11,105.23	\$1,603.79	\$12,709.02
Postage	\$665.28	\$23.86	\$689.14
Professional Development	\$6,350.00	\$515.00	\$6,865.00
Stationery	\$2,506.32	\$551.01	\$3,057.33
Stipends – Accommodation	\$16,615.00	0	\$16,615.00
Stipends – Education	\$16,200.00	0	\$16,200.00
Subscriptions	0	\$2,070.90	\$2,070.90
Telephone	\$1,290.45	0	\$1,290.45
Grants	0	\$110,000.00	\$110,000.00
Equipment Rental	0	\$7,205.44	\$7,205.44
B. Total Expenditure 2017	\$1,404,601.49	\$201,562.95	\$1,584,464.44
C. Unexpended funds PM&C agreed to rollover	\$255,827.35		
D. Unexpended Funds to be returned to PM&C	0		
E. TOTAL ISSP Funding use (B+C+D)	\$1,660,428.84		

Note: A-E must equal zero

3. Goods and Services Tax (GST) paid under ISSP - 1 January - 31 December 2017

- If GST is *not* paid to you, *do not complete the table in this section 3.*
- If GST is paid to you, the amount of GST funding included in each payment is set out in a Recipient Created Tax Invoice (RCTI) issued to you at the time of the payment. State whether these amounts have been remitted to the Australian Taxation Office (ATO) or committed for payment to the ATO.

1. If applicable, GST received by you in 2017 as part of the Indigenous Student Success Programme funding under the <i>Higher Education Support Act 2003</i> . This amount is stated on your Recipient Created Tax Invoices (RCTIs).		\$0.00
2. If applicable, GST remitted or committed for payment to the Australian Taxation Office (ATO) (in the remittance instalments shown below)		\$0.00
Amount remitted: \$	Amount remitted: \$	Amount remitted: \$
Date remitted: / /	Date remitted: / /	Date remitted: / /

4. ISSP Assets summary (only a requirement for assets over \$5000- see clause 16 of guidelines)

Asset Description/ category	Adjustable Value	ISSP contribution
Nil return		

4a ISSP Asset - acquisitions and disposals summary

Asset Description/ category	Acquisitions Purchase Value	Disposals/ Sale Price	Disposals Average Age
Nil return			

5. Financial Acquittal supported and initialled by:

Mr Matthew Wright

(Print name of relevant officer)

Acting Chief Financial Officer

(Print position title)

(Signature and date)

Telephone contact: 02 42214662

E-mail: mwright@uow.edu.au

Note:

- If the organisation is subject to audit by an **Auditor-General** of the Commonwealth or State or Territory government this authorisation should be signed by the Chief Financial Officer or an executive officer with primary responsibility for the organisation's internal audit function.
- If the organisation is **not normally subject to audit by an Auditor-General**, then the organisation's auditor should sign this authorisation.

INDIGENOUS STUDENT SUCCESS PROGRAMME – 2017 CERTIFICATION

Complete this certification after reading the completed 2017 Performance Report and 2017 Financial Acquittal for the Indigenous Student Success Programme.

I certify that:

- (i) the Institution has met the eligibility requirements of the Indigenous Student Success Programme as set out in guidelines and the *Higher Education Support Act 2003*; and
- (ii) the 2017 Indigenous Student Success Programme Performance report presents an accurate summary of the Institution’s use of programme funds and of other activities undertaken by the Institution to improve Aboriginal and Torres Strait Islander student and staff outcomes; and
- (iii) the 2017 Indigenous Student Success Programme financial acquittal represents a complete, true and correct summary of transactions that took place during 2017 under the Indigenous Student Success Programme; and
- (iv) Indigenous Student Success Programme Funds and any interest earned or royalties/income derived from these Funds was expended on activities consistent with the Indigenous Student Success Programme guidelines and the *Higher Education Support Act 2003*.

I understand that:

- (i) the Minister or the Minister’s delegate may seek further information to support this certification; and
- (ii) in the event that I have not remitted GST paid under the Agreement to the Australian Taxation Office, that it is my obligation to remit those amounts, as required under the *A New Tax System (Goods and Services Tax) Act 1999*; and
- (iii) it is an offence under the *Criminal Code Act 1995* to provide false or misleading information.

Certification recommended by university’s Indigenous Governance:

Name:
Title:
Signed: Date:

Certification made by Vice-Chancellor or equivalent delegate:

Name:
Title:
Signed: Date: