

SCHEDULE 3 – CODE OF CONDUCT

(adopted by Council 1.2.05)

(This Code of Conduct is not part of the Constitution proper and therefore does not require a Special Resolution to be changed).

Preamble

This Code of Conduct is designed to convey the standards of behaviour expected of all Council members of the Wollongong University Postgraduate Association (WUPA) and to partially satisfy the requirements of clause 4.9 of the WUPA Constitution. All WUPA employees should be aware of and act within the spirit of the Code, and comply with the provisions of the University of Wollongong's Staff Code of Conduct.

Guiding Principles

WUPA follows several "guiding principles" in pursuit of its objectives, most importantly consideration and support for ethical standards including accuracy, honesty, cooperation, tolerance and acceptance of obligations as well as rights. The following statements are a general basis whereby Council members are aware of an acceptable standard of behaviour in the execution of their duties and representative roles.

- (i) We will uphold the ideals enshrined within the objects, mission and vision statement of the Association.
- (ii) We strive for autonomy, professionalism, intellectual freedom, and social responsibility.
- (iii) We comply with all legislative, industrial, constitutional and procedural requirements in the execution of our duties.
- (iv) We conduct ourselves with integrity and are fair, honest, impartial and compassionate in our undertakings.
- (v) We treat others with respect and dignity.
- (vi) We declare conflicts of interest and do not accept any financial or personal benefits as a result of decisions we are part of, or duties we are involved in, beyond the legitimate entitlements of elected office / appointment.
- (vii) We take responsibility for public comment on behalf of the Association and our personal public comments.
- (viii) We maintain confidentiality of WUPA and University information where applicable.
- (ix) We will respectfully and responsibly represent WUPA whilst engaged in campus activities.
- (x) We will conduct ourselves in a mature manner that enhances the public standing and good reputation of WUPA.
- (xi) We will be polite and courteous towards others at all times.
- (xii) We will maintain an appropriate level of formality when engaged in official WUPA business.