Chancellor’s Awards for Achievement in Community Service

2008 Guidelines

1. Introduction

The Chancellor’s Awards for Achievement in Community Service were established in 2007 to recognise achievement in Community Service and highlight the personal contributions that UOW alumni and others make to the enrichment of their community and advancement of society.

The annual Awards highlight the value of community service and the importance that the University attaches to this aspect of its mission.

2. Award Categories

The Awards have two categories – one for alumni of the University of Wollongong and one for members of the broader community:

☐ Category A: Achievement in Community Service for alumni
   This category is open to UOW alumni who have demonstrated dedication to working with the community at the regional, national or international level and/or the University.

☐ Category B: Achievement in Community Service for community members
   This category is open to community members (or community groups) who have contributed significantly to the community.

Each Award will be in the form of a framed certificate and citation. As part of the recognition of the Award winners, the University will make a $5000 donation to a charity or non-profit group of the winner’s choice. Not more than two awards in each category will be awarded each year. The awards will be presented at a special event hosted by the Chancellor.

3. Eligibility

Nominations are accepted for:

Alumni: any UOW graduate or alumni group who is not a UOW Honorary Award recipient or member of University staff.

Community members: any member (or group) of the community who is not a UOW alumnus or member of University staff (including its controlled entities).

An individual may instigate the nomination process on their own behalf but self-nomination is not accepted. Two referees are required to sign the official nomination form for the Award.
4. Selection Criteria

Priority will be given to nominees who provide evidence of significant, long-term impact of their service work to the community and/or the University.

Evidence of impact on the community may include but is not limited to:

- Demonstration of positive, enduring outcomes of the service activity on quality of life in the local region or beyond – outcomes may be economic, social and/or cultural;
- Verification of enduring, positive outcomes for segments of the community such as specific public benefit agencies, organisations, or disadvantaged populations
- Evidence of impact on the University of Wollongong that assists in achieving its core goal of dynamic engagement with its communities.

5. Nomination

Nominations must be supported by two referees. The nominator can be one of the referees.

The nominator must ensure the following supporting documentation is included:

- Completed Nomination Form including supporting statement from the nominee (compulsory)
- Completed Referees Statement Form addressing the selection criteria signed by both referees (compulsory)
- Nominee’s most recent CV (optional)
- Other documents to support the nomination (optional) – eg newspaper articles, statement of awards, etc
- All forms to be completed are available from the following website: www.uow.edu.au/about/community/chancellorsaward

Please note: typed Nomination Forms and Referee Statements are preferred, however handwritten copies will be accepted if set out in reference to the original documents.

6. Selection Committee

The Chancellor’s Awards selection committee considers nominations and makes recommendations to the Chancellor in relation to granting the awards.

The selection committee consists of the Deputy Vice-Chancellor (Academic & International) as Chair, two members from each of the Alumni Development Group and Community Engagement Committee and two external nominees of the Vice-Chancellor.

7. Presentation of Award

The Chancellor’s Awards will be presented annually at a special alumni/community ceremony to coincide with the October meeting of the University’s Council.

8. Administration

The Award will be administered by the Office of Community & Partnerships (OCP) in consultation with the University Council Secretariat. OCP location: Administration Building 36,