Agent Update 54 – 22 December 2003

1. NEW AGENTS' WEBSITE

The new agents' website is located at: http://www.uow.edu.au/prospective/international/agent/ (just follow the link to 'Enter the UOW International Representatives website').

The password to enter the site is 'representative'.

The new site has been designed as a centralised location for all of the resources you may need in your role as an Agent of the University of Wollongong, including:

* Undergraduate and Postgraduate Admissions Guidelines
* UOW English Language Requirements
* Copies of UOW Agent Updates sent from January 2003 onwards
* Commission information
* Links to online copies of student application forms and UOW brochures (plus a materials order form for you to request hard copies of these items)
* Links to course information, session and key dates (2003, 2004 & 2005) and tuition fees
* A link to the UniAdvice 'status of application' enquiry form

We hope that you will find the new site to be a useful resource. Please contact Kathryn Olde (olde@uow.edu.au) with any feedback you may have about the site, including suggestions for inclusion or improvement.

2. UOW POSTGRADUATE COURSE UPDATE

i. In response to immigration changes which have increased the demand for two-year courses, UOW has introduced the following programs:

* Graduate Diploma in Commerce (Foundations of Management) - Subject to Approval
  This new program has been designed as a pathway into a Masters program within the Faculty of Commerce.
  Offered: Autumn and Spring
  Duration: 1 year full-time

* Master of Business Administration (Advanced)
  Available from: Intake A 2004
  Offered: Intake A, B, C, D
  Campus: Wollongong, Sydney Business School
  Duration: 2 years full-time

* Master of Information Systems (Advanced)
  Available from: Autumn session 2004
  Offered: Autumn and Spring
  Campus: Wollongong
  Duration: 2 years full-time
* Master of Computer Studies
The Master of Computer Studies can now be studied over a two-year period.

ii. New intake dates

Students may now commence the Master of Science (Biotechnology) and the Master of Science (Environmental Biology) in Autumn or Spring session. Please note that the Bachelor of Biotechnology is still only available to students commencing in Autumn session.

3. UPDATED ENGLISH LANGUAGE REQUIREMENTS

The IELTS requirement for the following programs has been increased to an overall IELTS score of 6.5, with 6.0 reading, writing, listening and speaking:

* Postgraduate Nutrition and Dietetics, Exercise Rehabilitation & Occupational Health; and
* Undergraduate Exercise Science & Rehabilitation, Nutrition & Dietetics (4 year degrees).

Further information about UOW English Language Requirements can be found at: http://www.uow.edu.au/prospective/international/english/index.html

4. COMMISSION PROCEDURE UPDATE

It has come to our attention that there has been some confusion about commission payments, where the total amount paid into your bank account or paid by cheque sometimes does not match the information provided to you by UniAdvice (for UOW commission) and WUC (Australia).

We are therefore implementing a new commission information procedure, effective immediately, whereby all spreadsheets outlining UOW commission payments will be sent to you via email directly from our Finance Department. The spreadsheets will be sent by ITC Finance together with information regarding WUC commission payments. The contact person for this information within ITC Finance is Sally Vidler. Sally can be contacted by email to itc_finance@uow.edu.au.

Please note that Sally can only advise you about the transfer of funds into your bank account. All queries regarding commission calculation (e.g. "why is the commission for the student more/less than I invoiced for?" or "why was our commission calculated at x% instead of y%?"") should continue to be addressed to the following people:

* UOW commission: Kathryn Olde by email to olde@uow.edu.au or fax to +61 2 4221 4392.
* Wollongong University College (Wollongong campus) commission: Melanie Eyre by email to melanie@uow.edu.au.
* Wollongong University College (Sydney Centre) commission: Shemi Mandava by email to shemi@uow.edu.au.

If you need any further information regarding the new commission information procedure, or commission payment procedures in general, please don’t hesitate to contact one of the above staff members. We are continually striving to improve the UOW/WUC commission payment process, and welcome your feedback about this.

5. UNIADVICE CHRISTMAS/NEW YEAR OPENING HOURS

UniAdvice will be closed from 25 December 2003 to 01 January 2004 (inclusive) for the Australian Christmas-Holiday break.

UniAdvice staff will be available to assist with your enquiries up until normal close of business (5pm AEST) on 24 December 2003. UniAdvice will then resume normal business hours (8:30am to 5pm) on 02 January 2003.
Kind regards,

Kathryn Olde
International Marketing Assistant, Wollongong UniAdvice
University of Wollongong
CRICOS provider number: 00102E
http://www.uow.edu.au/prospective/international/