Chancellor’s Awards for Achievement in Community Service

Guidelines

1. Introduction

The Chancellor’s Awards for Excellence in Community Service has been established to recognise achievement in Community Service and highlight the personal contributions that UOW alumni and others make to the enrichment of their community and advancement of their society.

The Award highlights the value of community service and the importance that the University attaches to this aspect of its mission.

Two distinguished awards are offered each year relating to support for the University and service to the community.

2. Award Categories

The Award has two categories – one for alumni of the University of Wollongong and one for members of the broader community:

- **Category A: Achievement in Community Service for alumni**
  This category is open to UOW alumni who have contributed significantly to the community and/or the University.

- **Category B: Achievement in Community Service for community members**
  This category is open to community members (or community groups) who have contributed significantly to the University.

The annual Award will be in the form of a plaque and a framed citation and carries a prize of $2000. Not more than two awards in each category will be awarded each year. The awards will be presented at a special event hosted by the Chancellor.

3. Eligibility

Nominations are accepted from:

- **For alumni:** any UOW graduate who is not a UOW Honorary Award recipient or member of University staff.

- **For community members:** any member (or group) of the community who is not a UOW alumnus or member of University staff (including its controlled entities). In this case community is defined broadly to include any individual who has an ongoing relationship with the University.

An individual may instigate the nomination process on their own behalf but self-nomination is not accepted. Two nominators are required to sign the official nomination form for the Award.

4. Selection Criteria

Priority will be given to nominees who provide evidence of significant, long-term impact of their service work to the community and the University.

1. Evidence of impact on the community may include but is not limited to:

- Documentation of positive, enduring outcomes of the service activity on quality of life in the local region or beyond – outcomes may be economic, social and/or cultural;
• Documentation of enduring, positive outcomes for specific public benefit agencies, organisations, or disadvantaged populations.

2. Evidence of impact on the University may include but is not limited to:
• Relevance of service outcomes to the University’s mission and goals;
• Documented creation of enduring opportunities for students to combine learning and community service, eg: service learning courses, internships and participation in community improvement projects;
• Documented positive student outcomes from involvement in the nominee’s community service work;
• Documented creation of new research and consultation opportunities for academic staff;
• Acquisition of grant funds and other resources for the University.

5. Nomination

Nominations must be supported by two referees. The nominator can be one of the referees.

The nominator must complete the Nomination Form available at www.uow.edu.au/about/community

The nominator must ensure the following supporting documentation is included:
• Written referee statements addressing the selection criteria (no more than 800 words), from both referees (compulsory)
• Supporting statement from the nominee (compulsory)
• Nominee’s most recent CV (optional)
• Other documents to support the nomination (optional) – eg newspaper articles, statement of awards, etc

6. Selection Committee

The Chancellor’s Award selection committee considers nominations and makes recommendations to the Chancellor in relation to granting the award.

The selection committee consists of two members from each of the Alumni Development Group and Community Engagement Committee and two external nominees of the Vice-Chancellor.

7. Presentation of Award

The Chancellor’s Award will be presented annually at a special alumni/community ceremony to coincide with the October meeting of the University’s Council.

8. Administration

The Award will be administered by the Office of Community & Partnerships (OCP) in consultation with the University Council Secretariat. OCP location: Administration Building 36, University of Wollongong NSW 2522. Email community@uow.edu.au Telephone: +61 2 4221 3110 or +61 2 4221 4676. Fax: +61 2 4221 5596.