

# Referee's Report

## Higher Degree Research Program and/or Scholarship Application

**Applicant** (Please complete this section before forwarding to referee)

Applicants Family Name	Given Names	
Student Number if known	Field of Study/Research (as shown on application form)	Degree Program applied for

**It is important that a conventional Written Letter of Reference accompany this recommendation\*.**

Please specify in your report how long you have known the candidature and in what capacity. Write candidly about the student's qualifications and suitability to undertake the proposed program, elaborating where appropriate on the qualities listed below. In describing such attributes as motivation, intellect and maturity, specific examples are more useful than generalisations.

**Referee** Please answer the questions below and attach a report on the applicant's research potential.

1. Have you supervised students previously? YES/NO
2. If YES, where would you rank this applicant?  
 Absolute best  Upper 5%  Upper 10%  Upper 25%  Upper 50%  Lower 50%
3. If you haven't supervised but know persons in professional or work related context, where would you mark this applicant in terms of research potential?  
 Absolute best  Upper 5%  Upper 10%  Upper 25%  Upper 50%  Lower 50%
4. How would you rate the applicant against the following qualities?

	Excellent	Very Good	Good	Fair	Weak	Not Observed
Ability to organise and communicate ideas						
Critical and analytical ability						
Shows initiative and motivation						
Perseverance in pursuing aim						
Ability to plan and complete work						
Technical competence in proposed field						
Intellectual creativity						
Capacity to work without close supervision						
Appropriate English for tertiary postgraduate study						

5. If the applicant is currently undertaking a degree program at your institution, what do you anticipate the result will be?  
 Place a mark at the appropriate point in the continuous scale, whether for an Honours degree or for another program, which you should specify below.

Strong 1 <sup>st</sup> Class Hons	Clear H1	Borderline H1/H2(I)	Honours 2(I) (Upper 2 <sup>nd</sup> )	Honours 2(II) (Lower 2 <sup>nd</sup> )
HD Average	Distinction Average		Credit	Pass

Degree:

Referee's name and position	Signature and date
Institution	Email or contact address

Your report is received on a confidential basis, and the University will do everything in its power to respect and maintain that confidence. The report will not be disclosed or made available to the applicant. If you are a member of staff of the University of Wollongong, this report is requested on the basis of your particular expertise and the University acknowledges that the report is neither requested nor supplied in the performance of your duties as a member of staff of the University.

Please send or email this form and your attached written report to:

**Wollongong UniAdvice**  
**Building 36**  
**University of Wollongong**  
**AUSTRALIA NSW 2522**

**Phone: 61 +2 4221 3218**  
**Fax: 61 +2 4221 3233**  
**Email: uniadvice@uow.edu.au**

\*Referees of students previously enrolled at UOW are not required to complete the additional written letter of reference.