



INTERNATIONAL STUDENT EXCHANGE PROGRAM APPLICATION FORM

1. PERSONAL DETAILS (USE BLOCK LETTERS)

Title: Mr Mrs Ms Miss Other Gender: Male Female

Family Name*

First Name*

Former Family Name (if applicable) Date of Birth:

Student Number

Are you an Australian citizen* Yes No

Are you Aboriginal or a Torres Strait Islander? Yes No

Are you a Permanent Resident of Australia?* YES. Date of Permanent Residency: Permanent visa category
 NO

Citizenship

Mailing address

PO Box or Street Address

Suburb/Town

State/Province Postcode

Country

Telephone Country Code Area Code Number

Mobile

Facsimile Country Code Area Code Number

Email

Home address (if different from mailing address)

PO Box or Street Address

Suburb/Town

State/Province Postcode

Country

Telephone Country Code Area Code Number

Mobile

Facsimile Country Code Area Code Number

Email

Have you previously made an application to participate in an exchange program through UOW?
 Yes No If YES, please give the session and year applied for

2. CHOICE OF EXCHANGE INSTITUTION

List your preferences below. Final selection will depend on availability of places, student demand, appropriateness of academic program etc. You will also need to complete an Advanced Standing Form for EACH preference. Your application will NOT be accepted without two preferences (or three preferences if you are applying to the University of California, the Utrecht Network or the University of North Carolina).

1st Preference Institution Name Course Name

2nd Preference Institution Name Course Name

3rd Preference Institution Name Course Name

3. PROPOSED EXCHANGE PERIOD

When do you wish to commence your exchange? (Please nominate year and tick session)

Year Autumn session (February) Spring session (July)

Are you applying for: 1 session or 2 sessions When do you intend to graduate? Year

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4. PARENT/NEXT OF KIN NAME & CONTACT DETAILS IN CASE OF EMERGENCY (USE BLOCK LETTERS)

Name				PO Box or Street Address	
Telephone	Country Code	Area Code	Number	Suburb/Town	
Mobile				State/Province	Postcode
Email				Country	
Relationship to you					

5. CURRENT STUDIES AT THE UNIVERSITY OF WOLLONGONG

Course of Study

Do you study: Full-time? Part-time? Major area of study?

6. LETTERS OF RECOMMENDATION

All applicants must submit at least two letters of recommendation from an academic staff member. For the third compulsory reference a character reference or a recent school reference would be appropriate*. Indicate below who you plan to ask as referees, listing names, department or school
**If you live or have lived in a UOW Hall of Residence you must supply a reference from the Head of Hall.*

Referee 1

Referee 2

Referee 3

7. FINANCIAL INFORMATION

Are you currently working? Yes No

Are you currently receiving a scholarship to fund your studies? Yes No

If YES, name of scholarship

Are you currently supporting yourself independently of your parents? Yes No

Are you currently receiving the Australian Government Youth Allowance? Yes No

Will you have financial support from family members for your exchange? Yes No

Do you wish to be considered for an exchange or UMAP travel grant? Yes No

In addition please attach a 200 word statement explaining how you propose to finance your exchange and any additional comments you would like to add, to be taken into consideration.

8. APPLICANTS WITH SPECIAL NEEDS

Do you have special academic needs which the Study Abroad and Exchange Office should be aware of to ensure appropriate support will be available overseas? No Yes

If yes, please specify hearing vision mobility learning medical

other, please specify

Please attach supportive documentation to ensure your overseas institution can meet your requirements.

9. CHECK LIST

Remember to attach the following documents:

- A separate statement (500 words) outlining your reasons for participating in the program and the academic and personal reasons for placing you. You should include any details of previous travel both in Australia and overseas.
- A recent photograph
- A copy of your most recent enrolment record. (Available on SOLS or from Student Central)
- 3 references, 2 from academic staff (who have been involved in teaching you) and one personal*
*If you live in a Hall of Residence please supply a reference from the Head of Hall.
- Advanced standing forms completed for each of the preferred Universities you have selected
- OS-HELP Application
- A separate statement (200 words) outlining how you will finance your exchange
- Signed declaration below

PASTE PASSPORT
SIZED PHOTOGRAPH
HERE

10. DECLARATION AND SIGNATURE

PRIVACY AND DISCLOSURE

1. I declare that all the information I have given in this application is true and correct.
2. I declare that the signature on this form is my signature, and has not been signed on my behalf by another person, including my agent or sponsor.
3. I agree to tell University of Wollongong (UOW) immediately if there is any change to the information I have given in this application.
4. I understand UOW may vary or reverse any decision made on the basis of incorrect or incomplete information which I may have provided.
5. I declare that I have not been excluded or subject to disciplinary action at any tertiary institution.
6. I understand that UOW may obtain official records from any educational institution I have previously attended.
7. I authorise any institution or organisation named on any document provided as evidence of my qualifications or work experience OR which are named in section 4 or 6 of my application, to release to UOW any personal information which they may hold about me for the purpose of verification of my supporting documents.
8. I authorise the UOW to release any personal information they may hold about me to any other educational institution which is seeking to verify my student conduct or academic record for the purpose of determining my eligibility for admission to, or enrolment at, that institution.
9. I understand that any information provided to the University may be made available to Australian Commonwealth and state government departments and agencies, pursuant to UOW's obligations under Australian or state law, including the ESOS Act 2000 and the National Code. This information may also be made available to any company or organisation in which the UOW arranges a private or public work placement or practicum. This information includes, but is not limited to, changes to my enrolment and any breach of a student visa condition relating to attendance or satisfactory academic performance.
10. I understand and accept the terms and conditions in the UOW Privacy and General Consent and Disclosure Statement and the Commonwealth Informed Consent Statement which can be viewed at www.uow.edu.au/prospective/international/applying/UOW005150.html

CANCELLATION AND REFUNDS

14. I have read and understand the UOW's Cancellations and Refund Policy at www.uow.edu.au/about/policy/FeesPolicy.pdf

WHILE YOU ARE ENROLLED AT THE UNIVERSITY

17. I agree to be bound by all the Rules and Regulations and any relevant policies of UOW and the host institution.
18. I understand that I am fully responsible for my education and living expenses while studying at the overseas institution.

APPLICABLE LAW

19. I understand that these terms are governed by the laws of New South Wales and I agree to submit to the non-exclusive jurisdiction of the courts of New South Wales.

CONSENT: I hereby undertake to abide by the University of Wollongong Act 1989 and with the By Laws and Rules of the University. I understand that UOW may have a need to verify the information I have supplied and thus it may exchange data with other institutions for this purpose. I further understand that UOW deals with regulatory bodies and also includes a number of separate entities, any of which may be granted all or part of this information to assist students in their work at UOW.

SUPPORTING STATEMENT

I certify that the information of this application is correct. I hereby authorise the release of information regarding my academic record upon the request of the Study Abroad & Exchange Office. I understand that on becoming a student in this program I shall be subject to all the rules, regulations and general code of practice for students enrolled at the University of Wollongong, the participating institution and overseas host residence in the International Exchange Program.

I understand that the University of Wollongong reserves the right to require the withdrawal of any student on account of unsatisfactory academic progress, misconduct or indebtedness to the University of Wollongong between the time of application and the end of the program.

I understand the General Privacy Consent and Disclosure Statement and accept the terms and conditions.

WARNING: It is an offence to submit fraudulent documentation in support of a Course Application. Where fraudulent documents are detected the application will be rejected; any offer of enrolment will be withdrawn; and the matter may be reported to ICAC; the Police; and DIAC.

Applicant's signature

Date

Unsigned applications will not be processed. Applications must be signed by the applicant personally. A third party must not sign on the applicant's behalf.

RETURN APPLICATION TO:

Study Abroad & Exchange Office
 Student Central
 Ground Floor, Building 17
 University of Wollongong
 NSW 2522 AUSTRALIA

FURTHER ENQUIRIES

Within Australia
 Telephone (02) 4221 5400 or (02) 4221 5404
 Facsimile (02) 4221 3499
 Email studyabroad@uow.edu.au
 Web www.uow.edu.au

**Office
 use only**

Family name

OFFICE USE ONLY

	Date	Initials		Date	Initials
Interview confirmed			Travel Grant approved Yes <input type="checkbox"/> No <input type="checkbox"/>		
Interview date			Travel Grant letter sent to student		
Recommendation:			Exchange institution application and UOW nomination letter sent to institution		
IEP Acceptance/Rejection email sent			Acceptance confirmed by exchange institution		
Exchange institution application to student			Student notified of acceptance/rejection to exchange institution		
Travel Grant applied Yes <input type="checkbox"/> No <input type="checkbox"/>			Pre-departure session notification		
FN <input type="checkbox"/>			Pre-departure attendance confirmed		
IN <input type="checkbox"/>			Flight details received from student		
AF <input type="checkbox"/>			Travel insurance paperwork received from student		
OH <input type="checkbox"/>			Confirmation of enrolment at host institution received from student		
WAM <input type="checkbox"/>			Travel Grant dispersed		
YR/SEM <input type="checkbox"/>					

Given name

Comments and additional information required

Student number

The University of Wollongong attempts to ensure that the information contained in this form is correct at the time of production (March 2008). However sections may be amended without notice by the University in response to changing circumstances or for any other reason. Applicants should check with the University at the time of application/enrolment whether any later information is available. University of Wollongong CRICOS: 00102E