I'M ON PROBATION... WHAT NOW?

The following information is designed to help you understand what probation is and what help is available to you. This information sheet will provide an outline of what you now need to do, how to do it, and where to get the help you need. For further information on this please go to StudentCentral, Ground Floor, Building 17 or phone 1300 ASK UOW (1300 275 869) or email askuow@uow.edu.au

What Is Probation?
Probation means that you have not passed more than 50% of the credit points attempted in the last session. Due to these results, your enrolment is considered at risk of exclusion. You will be able to enrol as normal for the next academic session but you will need to pass more than 50% of your enrolled subjects to remain enrolled at the University. A copy of the Postgraduate Course Progress flowchart has been included for your information.

What Do I Need To Do?
As you have progressed to the first stage in the Postgraduate Course Progress rules, by being placed on probation, you will now need to provide a statement to your Course Progress Advisor to explain your situation.
The statement will need to include the following:

- What you believed caused your poor progress
- How you will overcome these problems to be successful in your studies
- What support services you have accessed or will access to assist you
- What your plan is to complete your studies

It is best to make an appointment with Course Progress Advisor to discuss your studies. Your Course Progress Advisor can assist you in identifying the issues contributing to your academic results and provide very useful advice or point you to an appropriate support service. Make an appointment as soon as possible to discuss your studies!

How Do I Get Off Probation?
To get off probation you will need to pass more than 50% of the subjects in which you enrol in the next or subsequent session (excludes Summer Session). If you do this then your course status will be changed back to an Active status. You then start fresh in the course progress requirements process.

NOW IS THE TIME FOR YOU TO GET HELP WITH YOUR STUDIES

Where Can I Get Help? Who Can I contact?
There are many University support services that can help you achieve successful academic results. These services are Free to all UOW students! Student Services provides a range of programs and services which are designed to assist you with your studies and help you progress through your degree. Please refer to this link for more information http://www.uow.edu.au/student/services

- Student Support Advisors (SSA)
The Student Support Advisors provide liaison, information and referral to support services as well as provision of programs supporting student equity and diversity both within faculties and across campus.

- Learning Development
The Learning Resource Centre provides workshops, individual consultations and self access resources on English language and academic skills. Contact Learning Development for help today!

- PASS (Peer Assisted Study Session) - Only selected subjects
PASS is a program where students work together to consolidate understanding, reinforce key concepts, and develop effective study strategies. Find your subject program today http://www.uow.edu.au/student/services/pass/index.html

- Counselling Services
The Counselling Service provides individual consultations and personal development programs which can help you sort out what is happening in your life and develop skills for coping with the stresses you experience. UOW counselling services are free and confidential to all students of UOW.

- Disability Services
Students with a disability or long term illness may require additional assistance in adjusting to the requirements of their course and developing independence in their studies.
Postgraduate Course Progress Flow Chart

- Enrolled in Session A
  - Course Status: Active

- Failed 50% or more of the credit points attempted?
  - No: Course Status as Active
  - Yes: Course Status changed to Probation
    - Enrol in Session B

- Failed 50% or more of the credit points attempted?
  - No: Enrolled in Session A
  - Yes: Course Status changed to Excluded
    - Able to Appeal within 20 working days

- Appeal Exclusion
  - Successful*: APPEAL IS SUCCESSFUL
    - If your exclusion appeal is successful the Appeal Committee will assess an appropriate intervention strategy for your circumstances. The Committee may place you on one or more of the following programs: a leave of absence, suspension, mandatory program, language and learning support, academic advice, existing Faculty based remedial programs, referral to SSA and/or appropriate support services
  - Unsuccessful: Remained Excluded
    - Can reapply after 1 year

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