

July 2004
Issue 3/04

UoW CRICOS Provider No. 00102E

News In Brief

Student Administration Counter opens for extended hours 12-30 July

During this 3 week period the main Student Administration counter in Building 36 will be open from 8.30am-5.30pm Monday-Thursday and 8.30-5.00pm on Fridays. For your convenience, a drop box has also been placed in the foyer of Administration for collection of COMPLETED forms (including special consideration cover sheets and documentation).

Student Administration Counter in Student Service Centre to Open during Peak Times

The Student Administration Counter in the Student Service Centre in the shopfront of Bldg 17 will open in 2004 during peak times for your convenience.

See the bulletin board for more details.

Look out Meningococcal is about!

Students should be aware that the cooler months are on the way and so to is the increase in colds, flus and more serious ailments including meningococcal disease.

For more information on Meningococcal Disease and other Health Issues visit the NSW Health Website in "A-Z Health Topics"

www.health.nsw.gov.au

2004 Timetable

A reminder that students should check the timetable for updates closer to the start of session as it is regularly revised. Timetables for each session are generally not finalised until the end of week 2 of the relevant session.

New Students- Reminder to complete ILIP

ILIP is compulsory for all new UOW undergraduates and for all new postgraduate coursework students who have not completed the online undergraduate ILIP assignment in the past five years. Students are encouraged to complete ILIP in their first six weeks at university. Login from the SOLS homepage or through the Library website. You must complete ILIP by the end of your first session or your results will be withheld.

Summer Session Enrolments 2004/2005

Thinking of studying in summer session? Subject choices will be available in late September. A link is available from the SOLS log on page and the On-line Calendar. Contact your Faculty for further information regarding summer session subject offerings.

Student Matters

In this month's edition...

- ▶ July Graduation Ceremonies 14, 15 & 16 July
- ▶ Exam Dates and Supplementary Exam
- ▶ Spring Session 2004 Fees and Charges
- ▶ UniClassifieds
- ▶ BarSalsa
- ▶ UniCentre Annual Dinner 2004
- ▶ International Week
- ▶ UniCentre Acquisitive Art Prize and Poetry Comp.
- ▶ Ovals Carpark and Northern Carpark
- ▶ Freeway Fence
- ▶ No Parking and No Stopping Zones in Northfields Avenue
- ▶ Music, Video and Software Piracy.
- ▶ Centrelink- Avoiding Overpayment
- ▶ Medical Certificates and Special Consideration
- ▶ Office of Research News
- ▶ Library News
- ▶ Alumni Bookshop
- ▶ International Student Exchange Program
- ▶ The "Back Page"
 - *more news incl key dates*
 - *Basketball Star Named Winner of UoW National Australia Bank Sportsperson of the Year Award*

UOW

University of Wollongong



July Graduation Ceremonies 14, 15 & 16 July

Almost 1500 students will graduate in July over a three day period. A schedule and other details are available at

<http://www.uow.edu.au/student/graduation/>

Applications for the July ceremonies closed 7 May. However, those eligible can still graduate "in absentia" which means without attending the ceremony.

A Graduation ceremony is one of those important "rites of passage" in students' lives. The campus community comes together to celebrate the achievements of completing students and welcome their families. One of the concessions we need to make in July is changed parking arrangements. The UniCentre carpark will be reserved for visitors of the Graduation Ceremonies.

To help prevent any traffic congestion, students and staff are encouraged, where at all possible, to use public transport, cycle or walk on 14, 15 and 16 July

You can order UOW Clothing and Memorabilia online at <http://unishop.uow.edu.au>. UniShop + IT has new ranges of Clothing and UOW-branded gifts, photo frames, mugs and stationery items. UniShop + IT sells Academic Dress for graduation and hires Academic Dress outside of graduation time. For further information contact Kevin on lothian@uow.edu.au 4221 8068.

Exam Dates and Supplementary Exams

Exam Results available on SOLS 1 July 2004

Graduation Eligibility available on SOLS 5 July 2004

Supplementary Timetable available on SOLS Friday 9 July 2004

Supplementary Exams are scheduled from Monday 19 July to Friday 23 July 2004.

To apply for a Supplementary exam log onto SOLS and click onto Special Consideration, no later than 7 days after your standard exam. The University will be advertising the process and timelines separately.

Spring Session 2004 Fees and Charges

A printed Payment Advice detailing your outstanding fees and charges will shortly be sent to your SOLS mailing address. If you do not receive your Payment Advice by 16 July 2004, please call 42213927 to arrange a replacement.

The Student Fees Team also encourages you to log on to SOLS and select 'Fee Statement' to check your fee details online.

Important due dates:

21 July 2004 - Compulsory Service Charge (CSC)

31 August 2004 - Tuition fees and HECS charges

Late fees are charged on overdue payments and could lead to cancellation of your enrolment. See <http://www.uow.edu.au/student/finances/index.html> for more information.

UniClassifieds

UniClassifieds is a FREE service for staff and students to sell unwanted items, grab a bargain and offer their services. Notices can be placed by visiting <http://unicentre.uow.edu.au/classifieds>. The advertisements are moderated each Wednesday and are displayed for a two week period. Notices can be removed at any time if items have been sold or services are no longer available.

BarSalsa

BarSalsa - a new and exciting UniBar event. One Saturday Night each month starting Sat 22 May. Free intro to salsa class from 8-9pm, doors open at 7:30pm. Dress to impress and dance all night long to intoxicating latin rhythms, partners not necessary, \$5 students /\$10 guests at door.

Food will be available to purchase on the night. There are also free shuttle buses from the UniBar into town from 11pm, so that people can leave their cars at home. For more info go to:

<http://unibar.uow.edu.au/barsalsa.pdf>

UniCentre Annual Dinner 2004

Wollongong UniCentre invites you all to the UniCentre Annual Dinner 2004

Friday 3 September 6:30pm, University Hall

tix: Members \$50, Guests \$60

Dress: Semi-Formal

Theme: Glamour in Hollywood

Entertainment: "KJ Allstars"

12 Piece BIG BAND

Guest Speaker: Jean Kittson

For information & ticket purchases contact Meri / Renée on 4221 8000 or Email:unicentre@uow.edu.au

International Week

Celebrating International students and cultures on campus. A week of activities incorporating International Night in week 3 Spring Session [2-6 August]. For more information check Time Out, What's On email and <http://unicentre.uow.edu.au>

UniCentre Acquisitive Art Prize and Poetry Comp.

Let your creative genius run wild, either in print, or in an original artwork! Information about categories, prizes and how to enter either the Art or Poetry comps can be found at:

<http://unicentre.uow.edu.au/csd/competitions/>

Ovals Carpark and Northern Carpark

Two hour parking ie. 2P Ticket parking has been extended for marked bays only between 4.30pm – 6.30pm Monday to Friday in sections of the Ovals and Northern Carparks.

It is important to note that these additional 2P bays are available only after 4.30pm.

Refer to:

<http://www.uow.edu.au/about/parking/04%20campus%20parking.pdf> for further information.

Freeway Fence

The RTA and the University are working together to ensure the safety of students with the construction of a new boundary fence between the northern side of the campus and the F6 Southern Freeway.

Students are reminded that pedestrians are not permitted on the Freeway and Police have been asked by the RTA to monitor for any illegal crossings. Police may issue penalty notices to pedestrians found upon and/or crossing the freeway. The Roads Act currently provides for a penalty of \$1,100.

Crossing the freeway is not only an offence for pedestrians; it is extremely dangerous. Trucks and other vehicles using the freeway are travelling at speeds up to 80kph. The pedestrian overhead bridge linking with Illawarra Institute of Technology is provided to allow pedestrians to cross the freeway safely. Please use the pedestrian overhead bridge provided.

No Parking and No Stopping Zones in Northfields Avenue

Wollongong City Council and the RTA have located a No Parking Zone adjacent to the main pedestrian entry to UniCentre to facilitate drop-off and pick-ups in Northfields Avenue.

The Australian Road Rules set out that drivers have only two minutes to drop-off and pick-up passengers or goods and must stay within 3 metres of their vehicle. This rule also applies to No Parking Zones located on the Main Campus Ring Road.

Drivers are reminded that they cannot stop a vehicle on any length of road where "No Stopping" signs apply. There are several such No Stopping Zones in Northfields Avenue.

Drivers should take care to comply with these rules to maintain road safety and to avoid incurring a penalty notice.

Music, Video and Software Piracy.

As students of the University of Wollongong you are bound by the University's Information Technology (IT) Policies each time you use the University's computer systems and networks. One of the main objectives of these policies is to ensure staff and students who abide by these policies will be conforming to Australian IT Law.

High-risk activities, which could see you end up in a court of law, are:

- Using the Universities computer systems and/or network to copy, download or store music or video files
- Installing unauthorised software on University owned computer systems without the approval of an appropriately authorised staff member

To ensure all students are aware of their responsibilities when using the University's computing facilities, students are expected to read and be familiar with the University's IT Policies, which can be found at:

<http://www.uow.edu.au/its/policies/index.html>

Centrelink - Avoiding Overpayment

If you are receiving financial assistance from Centrelink such as Youth Allowance, Austudy or Abstudy you are usually required to be studying full time. If you are getting one of these payments, you need to tell Centrelink immediately if your circumstances change - for example, if you move, stop studying or withdraw from a subject and become a part time student. Changes like these can affect your payment.

If you don't tell Centrelink about any changes, you may have to pay back some or all of your payment. As all Universities routinely respond to requests from Centrelink and provide information for cross matching of enrolment data to recipient information, the chance of you being caught for

not informing Centrelink of any change to your circumstances is quite high.

You should make yourself familiar with the relevant Centrelink rules relating to financial assistance and read any documentation that they send you. If you do not follow the rules, then you may have a 'breach' penalty imposed on you. A breach penalty means your payment may be reduced by up to 24 per cent for 26 weeks or stopped for up to eight weeks. Different breach penalties apply to different types of breaches.

For more information regarding this matter ask at a Centrelink Customer Service Centre, phone them on 131 021 or go to www.centrelink.gov.au

Medical Certificates and Special Consideration

Students need to be aware that the University may check the authenticity of medical certificates submitted by students, with the doctor who issued the certificate. If that check determines that a certificate has been altered or is false, the University will initiate disciplinary action against the student that submitted that altered or false document. It must be stressed that **original documentation**, only, will be accepted.

To speed the processing of your special consideration application you may wish to check before you leave the doctor's surgery that the doctor has included on the certificate the following details:

The date on which the medical examination took place;

The "from" and "to" dates when the doctor considers you unfit to undertake study/examinations;

An identifiable medical letterhead or stamp that states doctor's name, provider number and phone number;

That any changes made by the doctor on the certificate are initialled by the doctor.

The NSW Medical Board issues advice to doctors

concerning the issuing of sickness certificates which includes the instruction that doctors are under no circumstances to backdate or forward date certificates to correspond with an existing or proposed absence. So don't place your doctor in a difficult position by requesting such action.

Special consideration is there to cover genuine situations where a student is significantly adversely affected by ill health or serious personal difficulties that prevents them from attending or adequately preparing for assessment. Students should submit applications only in these circumstances. For more information relating to Special Consideration Policy visit:

www.uow.edu.au/handbook/courseules/specialconsideration.html

OFFICE OF RESEARCH NEWS

Higher Degree Research Student Welcome Day – Spring Session 2004

Spring Session Welcome Day will be held on Tuesday, 20 July 2004 for all new higher degree research students and students who could not attend the Autumn session Welcome Day.

Activities will include:

An overview of support services provided to research students

In addition, a comprehensive program of workshops on information literacy skills and research training will be held during the week from Wednesday, 21 July to Friday, 23 July 2004.

To register for the program please contact Jessica Orellana, HDR Events Officer in the Research Student Centre on (02) 4221 5454, Jessica_Orellana@uow.edu.au.

LIBRARY NEWS

Wireless Networking – Now at your Library!

The Library is now part of the UoW wireless network, with two exciting services available:

- **Wireless network cards for loan**

See

<http://www.library.uow.edu.au/helptraining/faqs/wstation.html> for details

- **Laptops for loan**

The new laptop service will provide additional computers during the Library's busiest periods, 9.30am-4.00pm **during session**. It will also give greater flexibility to students working in group study rooms or individually.

Laptops are available after 9.30am on weekdays from the Information Desk. They cannot be booked in advance. Borrowing is for a maximum of 3 hours. At this stage, the service is not available on evenings or weekends, although this may be reviewed after a trial period.

Please visit the Information Desk or stay tuned to **News** on the Library website for full details of laptop lending, including eligibility and student responsibilities.

New hours for Research Help Chat

In response to your feedback, Research Help Chat will now be available for extended periods during Spring Semester. From Monday 19 July, Research Help Chat will operate from **9.00am-2.00pm, Monday to Friday**.

Research Help Chat allows you to chat to an expert in real time from the comfort of your own workstation! Talk to our staff and access the information you need online. An email transcript of your session will include live links to all web pages visited.

Access Research Help Chat by choosing the **Ask a Research Question** link from the **Help** section of the Library homepage.

Stay connected to the Library via email

Library notices – including fines, overdues, holds and recalls – are now sent to students **by email only**. Please remember to check your University email accounts regularly for notices. If you wish to redirect email to a different email account, you can do so via University Webmail at <http://mirapoint.uow.edu.au/>

Suggest an item for purchase

Don't forget that your suggestions can shape the Library's collection! More than 650 new resources were added to the Library in 2003 after suggestions from students.

Visit our website to suggest an item that is relevant to your course of study:

<http://www.library.uow.edu.au/feedback/buy/>

Alumni Bookshop

The Campus Chapter of the UOW Alumni Network runs the Alumni Bookshop located in Cottage Building 119 Northfields Avenue, North Wollongong (opposite the UniCentre entrance). The bookshop is open Tuesdays 10am to 2pm and Saturdays and Sundays 1pm to 5pm.

Visit the Alumni Bookshop today and explore their great range of second hand books. The bookshop also has some fantastic artwork on display that has been kindly donated by some well known local artists. Through proceeds from the bookshop, the Campus Chapter provides a number of scholarships and prizes to continuing students at UOW.

The Bookshop needs donations of second hand books to keep stocking its shelves. If you have any second hand books that you would like to donate please contact Marta Larzabal, Alumni Relations Manager on 4221 3918 or

marta@uow.edu.au

International Student Exchange Program

Open your mind to the rest of the world!

The International Student Exchange Program allows you to study for one or two semesters overseas and then transfer your credit points back to your UOW degree.

Deadline for Autumn Session Applications will be early August for most programs

Scholarships are available for specific universities and each student going on exchange, who does not receive a targeted scholarship, will receive a travel grant

Questions?

E-mail: studyabroad@uow.edu.au

Location: UniAdvice, B. 36

Web: www.uow.edu.au/student/exchange/

The Back Page

Spring Session Parking 2004

Students are advised that Autumn Session 2004 Parking permits will expire on Monday 19th July, 2004 the beginning of week 1 of Spring session. Students are encouraged to make early arrangements to purchase parking permits to avoid disappointment as parking permits, for sale, are limited. Spring Session 2004 parking permits will be on sale at the Post Office from Monday 5th July 2004. For more information refer to the

<http://www.uow.edu.au/about/parking/index.html>

Managing your Email

Did you know that your student e-mail account can be forwarded to a different personal account if you prefer via the Manage Mail facility. Follow the "email and internet" menu item on the SOLS page (www.uow.edu.au/student) and follow the instructions.

Key Dates

Autumn Session results on Web	1 July
Orientation Week	12-16 Jul
Graduation Dates	14 Jul to 16 Jul
First Day of Spring Session	19 Jul
Last day to add subject via the Web	1 Aug
Last day to withdraw from single session subjects without financial penalty.	31 Aug
Last day to withdraw from single session subjects without academic penalty – subject deleted from record.	19 Sep
Application to Graduate Deadline for December 2004	24 Sep
Mid-Session Recess	27 Sep to 1 Oct
End of Session	22 Oct
Study recess	25-29 Oct
Exam Period	30 Oct to 12 Nov
Release of Results	25 Nov

Need to contact us ?

Student Administration issues:

E-mail: studeng@uow.edu.au

Ph: (02) 4221 3927

Student academic issues:

Ph: (02) 4221 3555 (switch) ask to speak to the relevant academic unit or Sub Dean of the Faculty

Basketball Star Named Winner of UoW National Australia Bank Sportsperson of the Year Award

Australian National Wheel-Chair Basketball Representative Tristan Knowles has been named winner of the 2003 University of Wollongong National Australia Bank Sportsperson of the Year award. Tristan was presented with his award at the 2004 UOW Sports Awards Dinner that was held in the University Hall on Friday May 21st 2004.

Tristan was among a group of elite athletes awarded the prestigious University Sporting Blue at the dinner. Recipients included Kate Allum (Water polo), John Philip (Basketball), Tneal Kwalla (Sailing), Matthew Tope (Touch), Anneke Ray (Swimming), Tim Booth (Ultimate Frisbee) and Michael Chapple (Surfing).

Sporting Colours were awarded to Shaun Street (Touch), Brett Murphy (Basketball), Andrew Craig (Ultimate Frisbee) and Paul O'Conner (Surfing)

The UOW Dance Club was named Club of the Year for the first time, capping off a fantastic year for the club, after numerous performances and a student membership base that increased to more than 200.

The Under Water Hockey Club was named Most Improved Club of the Year.

The Club Person of the Year was awarded to the President of the Dance Club Samantha Reis. Club Recognition Awards were also awarded to Lena Plambeck (Under Water Hockey), Mac Fryz (Basketball) and David Forsyth (Outdoors), for their outstanding contribution to UOW club sport in 2003.

This publication is produced by the Academic Registrar's Division, University of Wollongong. The information contained was correct at the time of printing but may be subject to change.