



# Application to Declare or Change Intended Major / Minor

## INSTRUCTIONS

This form is for Undergraduate students and selected Masters students (as detailed below) who need to declare their intended major or minor or would like to change an existing recorded major or minor.

1. If you are **declaring** your major/minor for the first time you must state the name of the major/minor and circle Declare.
2. If you are **changing** a major/minor you must state the name of your old major/minor, the new major/minor, and circle Change.
3. If you are **adding** a major in addition to an existing one you must state both majors and circle Declare.
4. Students intending to graduate must declare their intended major **before** the closing date for graduation applications for that graduation ceremony (this form does not indicate intention to graduate).
5. Where specified seek approval from the Sub Dean/Dean of the Faculty.
6. Return the **completed** application with the **approval** signature to Student Central – Building 17.

## PERSONAL DETAILS

Student Number	Last Name	First Name
Course Code	Course Name	Major

## IMPORTANT INFORMATION

In certain cases a change of major requires approval from the relevant Faculty. For the following courses, you must seek approval of the proposed change of major from the Sub Dean/Dean before returning the form to Student Central.

Faculty	Course
Faculty of Creative Arts	Bachelor of Creative Arts (a recommendation from the appropriate Department or School is also required prior to Sub Dean or Dean's consideration).
Faculty of Engineering	Bachelor of Engineering Master of Engineering Studies
Faculty of Health & Behavioural Sciences	Bachelor of Arts (Health & Behavioural Sciences Schedule) Bachelor of Science (Health & Behavioural Sciences Schedule)
Faculty of Informatics	Bachelor of Internet Science and Technology Bachelor of Information and Communication Technology Bachelor of Engineering Bachelor of Mathematics Bachelor of Information Technology Master of Information & Communication Technology Master of Information & Communication Technology (Advanced) Master of Computer Science Master of Computer Science (Advanced)
Faculty of Science	Bachelor of Environmental Science

## DECLARE OR CHANGE MAJOR / MINOR

Old Major		
New Major/s	Declare / Change	
New Minor/s	Declare / Change	

## STUDENT SIGNATURE

I acknowledge that I have read and have accepted the conditions outlined in this form.

Student Signature	Date

## APPROVAL

Approved	Yes/No	Sub Dean / Dean Name	
Date		Signature	