

3.2 FACULTY OFFICE ADMINISTRATIVE STAFF

The Faculty Office is situated in the Sciences Building, Building 41, and contains the Dean's Office, the Associate Dean's Office and the following Administrative Staff:

Faculty Administrative Assistant/Dean's Assistant: Christine Peacock



Room 41.258 Telephone: (02) 4221 3530

The Faculty Administrative Assistant may be contacted for administrative information and appointments.

Faculty Officer: Trina Reddall

Room: 41.258C Telephone: (02) 4221 3481

The Faculty Officer may be contacted by students for information on courses, regulations, administration and appointments.

Faculty Schools Liaison Officers: Lisa Hutton and Dr Melissa Thompson

Room: 41.260A Telephone: (02) 4221 3512

The Faculty Schools Liaison Officers may be contacted by prospective students, teachers, and career advisers regarding entry into Science degrees at UOW and the Early Entry Program. The Schools Liaison Officers also contact current students regarding enrichment opportunities such as volunteering to help out with The Science Experience and being a science mentor for the Regional Science Fair.

Student Support Adviser: Michelle Collis

e-mail: mcollis@uow.edu.au Telephone: (02) 4221 5297

Offices: 40.G06 (Mon, Tues, Weds am) and 41.168A (Weds pm, Thurs, Friday)

The Student Support Adviser (SSA) offers a support, referral, information and assistance service to students. The SSA can assist students with many different issues; including general welfare and lifestyle issues, being a student at UOW and liaison between students and their faculties or different Student Services (disability service, counselling service, learning development etc). SSAs offer assistance to all UOW students but particularly students from equity groups, students with a disability and International students. The service is free and confidential.