4. FACULTY OF SCIENCE ORGANISATION

4.1 FACULTY STRUCTURE

4.2 FACULTY OFFICE ADMINISTRATIVE STAFF

The Faculty Office is situated in the Sciences Building, Building 41, and contains the Dean’s Office, the Associate Dean’s Office and the following Administrative Staff:

**Faculty Administrative Assistant/Dean’s Assistant:** Christine Peacock

Room 41.258  Telephone: 4221 3530

The Faculty Administrative Assistant may be contacted for administrative information and appointments.

**Faculty Officer:** Dawn Whitby
Room: 41.258C  Telephone: 4221 3481

The Faculty Officer may be contacted by students for information on courses, regulations, administration and appointments.

**Faculty Schools Liaison Officer:** Dr Melissa Thompson
Room: 41.260A  Telephone: 4221 3512

The Faculty Schools Liaison Officer may be contacted by prospective students, teachers, and career advisers regarding entry into Science degrees at UOW and the Early Entry Program. The Schools Liaison Officer also contacts current students regarding enrichment opportunities such as volunteering to help out with the Siemens Science Experience and being a science mentor for the Regional Science Fair.

**Student Equity and Diversity Liaison Officer:** Jenny Walsh
Room: 41.152  Telephone: 4221 5332

The Student Equity and Diversity Liaison Officer (SEDLO) offers a support, referral, information and assistance service to students. The SEDLO can assist students with many different issues; including general welfare and lifestyle issues, being a student at UOW and liaison between students and their faculties or different Student Services (disability service, counselling service, learning development etc). SEDLOs offer assistance to all UOW students but particularly students from equity groups, students with a disability and International students. The service is free and confidential.