2. GETTING ADVICE

Students should be fully aware of degree regulations and course structures. Faculty of Science staff are always prepared to discuss and advise on such matters. The Associate Dean is available to discuss general course issues and other matters such as advanced standing (exemptions from subjects or credit for tertiary studies already completed), leave of absence, degree regulations and variation of enrolment.

You can change your major at any time at Student Central, Building 17, but if you would like to apply to change to one of the BSc Prescribed Majors or one of the specialist four-year degrees you will need to obtain approval from the relevant degree coordinator and the Associate Dean. Experience shows that students who come into the University with fixed ideas about areas of study quite often change their minds as new horizons open up, further enhancing the value of the BSc program. For most students, however, the most important decisions about study directions need to be made at the end of the first year.

The Associate Dean can also advise students who are having problems with their studies. These problems may be procedural, academic or personal. All matters are treated as confidential.

If the Associate Dean is not available in his office, make an appointment by contacting the Faculty Administrative Assistant or the Faculty Officer (see Section 3.2 below).

Associate Professor Ted Bryant, Associate Dean
Tel. 4221 3172, Room 41.259 in the Faculty of Science Office

Each Academic Unit in the Faculty has nominated academic staff members to provide advice concerning their discipline. When you have questions about planning major studies you are strongly advised to consult with the academic adviser from the appropriate Science Department/School, as follows:

**Biological Sciences:**
Dr Mark Dowton, Tel. 4221 5653, Room 35.108A

**Chemistry:**
Dr Garry Mockler, Tel. 4221 3514, Room 18.218
Dr Glennys O’Brien (Director of First Year Studies), Tel. 4221 3072, Room 18.112

**Earth and Environmental Sciences:**
Professor Lesley Head, Tel. 4221 3124, Room 41.G14

Additionally, Academic Units have a mentoring system in which students who have indicated an intention to major in a discipline will be allocated to a particular academic adviser. Until a major has been identified, “uncommitted” students are the particular responsibility of the Dean and Associate Dean, and are invited to make contact with one or the other as required. For general course information and appointments to see the members of the Academic Staff shown above, the Dean or Associate Dean, contact the Faculty Officer.