The program aims to ensure that all staff and research students have an understanding of their OHS responsibilities and the tools to complete risk assessments and safe work procedures for their research work.

### 9.00 Welcome
**Will Price**  
Chair, Science WAC  
Coffee/tea

### 9.10 (15min) Legislation relevant to you!
**Julie Gray**  
Biological Sciences

- OH&S Act
- OH&S Regulation
- Due Diligence
- Responsibility
- OH&S Unit - Who are they?
  - SSC, WAC and OHS committee structure
- Consultation process at UOW
- UOW OH&S Management System & website

### 9.25 (10min) Emergency Evacuation, Hazard and Incident Reporting and First Aid
**Ellen Manning**  
OHS Unit

- Emergency and Evacuation Procedures
- RACE signage and procedures
- Building Wardens
- Safety Equipment and First Aid
- Hazard & Incident reporting

### 9.35 (25min) Injury Management, Manual Handling and Ergonomics
**Cathie Andrew**  
OHS Unit

- Injury Management
- Setting up your workstation or laptop
- Back care in laboratories and field work

### 10.00 (30min) Risk Management
**Ellen Manning**  
OHS Unit

- Hazard Identification – risk rating
- Hierarchy of Controls
- OH&S training, competencies and local inductions
- Building Access
  - After Hours Work
  - Working alone
- Risk Assessments and Safe Work procedures
- Hazardous substances vs other hazards
- Monitoring, Health Surveillance
- Workplace Inspections of Laboratories/Offices

### 10.30 Morning tea

### 10.50 (20min) Working with Hazardous Substances
**Sandra Chapman**  
Chemistry

- Hazardous Substances
- Dangerous Goods
- MSDS- What are they and content
- Labelling
- Chemical stock listing
- Storage, Handling and Disposal of Chemicals
- Purchasing of Chemicals

### 11.10 (10min) Working with Biological materials
**Linda Deitch**  
Biological Sciences

- Procedures for working with Biological Hazards
- Training requirements
- Waste disposal procedures
- Working with animals
- Biosafety including GMO and AQIS as well as PC1 and PC2 requirements

### 11.20 (10min) Field Work
**Marina McGlinn**  
Earth & Environmental Sciences

- Guidelines and protocols required for field work
- Training
- Risk Assessment
- Participant form
- Boating and Diving/Snorkelling
- 4WD, Buses and trailers

### 11.30 Quiz
- Quiz on OHS practices for Science

### 12.00 Close
**Mark Wilson, Associate Dean(R)**

At the end of the session each School/Unit may provide specific information relevant to their area.