



## ARC Discovery Projects 2013 – UOW Timetable

### Key External Dates

Wednesday 7 March 2012 <b>Please note TBC by ARC</b>	Final applications due to ARC
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### Key Internal Dates

Monday 23 Jan. 2012	<b>Notice of Intent to Apply Form due to RSO</b> (Email to <a href="mailto:sdellit@uow.edu.au">sdellit@uow.edu.au</a> )
Wednesday 1 Feb. 2012 11.30am – 2.00pm Venue 20.3	<b>Information/Budget Session</b> (RSVP to <a href="mailto:sdellit@uow.edu.au">sdellit@uow.edu.au</a> by 30 Jan. 2012)
TBA	<b>Faculty Review</b> Contact your FRC Chair / Associate Dean (Research)* for dates

**UOW TIMETABLES**  
Choose one option

<b>STANDARD TIMETABLE</b>		
For first time applicants, early career researchers and researchers requiring editorial/budget support.		
Essential Actions	Researcher Tasks	RSO Tasks
<b>First Draft</b> <b>(MUST BE “VALID” ON RMS)</b>	<b>6 Feb 12</b> Submit hard copy of complete application + Word version of Research Proposal (Part C) to <a href="mailto:sdellit@uow.edu.au">sdellit@uow.edu.au</a>	Review and provide feedback. Editorial services available
<b>Final Version</b>	<b>17 Feb 12</b> Submit final hard copy, including signed certification forms	Final eligibility check
<b>Final sign-off</b>	<b>Until 2 Mar</b> No further changes permitted	Finalise and submit

<b>FAST TRACK TIMETABLE</b>		
For researchers requiring a <b>compliance check only</b> . Restrictions apply** <i>Selection of this timetable must be approved by the RSO.</i>		
Essential Actions	Researcher Tasks	RSO Tasks
<b>First Draft</b> <b>(MUST BE “VALID” ON RMS)</b>	<b>13 Feb 12</b> Submit hard copy of complete application to <a href="mailto:sdellit@uow.edu.au">sdellit@uow.edu.au</a>	Review and provide feedback on compliance only
<b>Final Version</b>	<b>24 Feb 12</b> Submit final hard copy, including signed certification forms	Final eligibility check
<b>Final sign-off</b>	<b>Until 2 Mar</b> No further changes permitted	Finalise and submit

**Collaborative Applications** (where UOW is not the lead institution) are due to the RSO by **22 Feb. 2012**, to allow sufficient time to cross-reference applications and organise necessary signatures. Please ensure you also provide the accompanying signed UOW External Grants Submission form.

\*A list of Faculty Research Committee Chairs / Associate Deans (Research) can be found at: <http://www.uow.edu.au/research/committees/UOW052633.html>.

\*\*Selection of the FAST TRACK Timetable is restricted to previously successful applicants and resubmissions ranked in the top 25% of unsuccessful proposals.

**NOTE:** If, in **exceptional circumstances**, you are unable to meet a deadline, you **MUST** contact the Research Services Office for advice. In some instances, approval from the RSO Director may be required.

Applications submitted to the RSO within the final two weeks of the ARC deadline (ie **AFTER 29 Feb. 2012**) will only be accepted if endorsed by the relevant faculty. The RSO cannot guarantee that such applications will be fully reviewed.