



NHMRC Project Grants

UOW Timetable - Closing Dates (for 2011 funding)

Key Dates	Researcher Tasks	RSO Tasks
Tuesday, 22 Dec 2009	Notice of Intent to Apply Form to be lodged with the RSO. Email to clarke@uow.edu.au	<ul style="list-style-type: none"> • Compile email list and register applicants on RSO database • Notify Faculty Research Chairs (FRC) /Associate Deans Research of potential applicants
Applications will not be accepted without a Notice of Intent form being lodged		
Tues, 12 Jan 2010 10.30am-11.30am Bld 20, LT4	Information Session on completing CV/Profile in RGMS. If attending RSVP to clarke@uow.edu.au by 8 January	Conduct Information Session
Fri, 29 Jan 2010 9.30am-11.30am Bld 67, Rm 104	General Information Session including creating an application in RGMS and budget workshop. Consult Funding Policy and Instructions before attending session. If attending, RSVP to clarke@uow.edu.au	Conduct Information Session
Wed, 3 Feb 2010	First draft of research plan to be provided to colleagues and FRC/Associate Dean Research for comment. Unsuccessful applicants for 2010 funding should forward 2010 research plan and assessors' comments to FRC/Associate Dean Research.	
Thurs, 4 March 2010	First draft of RGMS application form and pdf of research plan due to RSO Note: these are generated by using the snapshot option in RGMS. Hard copy only.	Review application and research plan and provide feedback.
Thurs, 11 March 2010	Final application due to RSO including UOW External Grant Submission Form *NOTE: This date is set to accommodate the overlap with the ARC Discovery process. To ensure sufficient time to finalise applications it is critical that finals are received by this date	Review final applications and provide feedback
Thurs, 11 March 2010	Researchers on applications where UOW is not the lead institution must provide a copy of the application and a signed UOW External Grants Submission Form to the RSO for approval	Cross reference applications to ensure all grant support is recorded for applicants on multiple projects
Mon, 15 March 2010		RSO to finalise applications for submission to the NHMRC <u>Further changes will only be made where required by the RSO</u>
Wed, 17 March 2010	Applications due to NHMRC	

NOTE: If, in **exceptional circumstances**, you are unable to meet a deadline, you **MUST** contact the Research Services Office for advice. In some instances, approval from the RSO Director may be required.