## Participating Law Firms

### Contact List for the Summer Clerkship and Graduate Employment Program

**As at 2nd March 2009**

### ALLENS ARTHUR ROBINSON

<table>
<thead>
<tr>
<th>DX:</th>
<th>105 Sydney</th>
</tr>
</thead>
<tbody>
<tr>
<td>FAX:</td>
<td>02 9230 5333</td>
</tr>
<tr>
<td>Phone</td>
<td>02 9230 4735</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:claire.bourke@aar.com.au">claire.bourke@aar.com.au</a></td>
</tr>
</tbody>
</table>

**CONTACT:** Claire Bourke (Graduate Resourcing Consultant)

**SUMMER CLERKSHIP SCHEME ONLY**


### ATTORNEY GENERAL’S DEPARTMENT – NSW

<table>
<thead>
<tr>
<th>DX:</th>
<th>1227 Sydney</th>
</tr>
</thead>
<tbody>
<tr>
<td>FAX:</td>
<td>02 8061 9370</td>
</tr>
<tr>
<td>Phone</td>
<td>02 8061 9240</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:Lauren_Thomas@agd.nsw.gov.au">Lauren_Thomas@agd.nsw.gov.au</a>, <a href="mailto:louise_pounder@agd.nsw.gov.au">louise_pounder@agd.nsw.gov.au</a></td>
</tr>
</tbody>
</table>

**CONTACT:** Lauren Judge, (Legislation and Policy Division)
Louise Pounder, (Legislation and Policy Division)

**SUMMER CLERKSHIP SCHEME ONLY**

Hard copy of Law Employment Application Form to be sent directly to the firm


### AUSTRALIAN GOVERNMENT SOLICITOR (CANBERRA)

<table>
<thead>
<tr>
<th>DX:</th>
<th>2016 Blackall Street</th>
</tr>
</thead>
<tbody>
<tr>
<td>FAX:</td>
<td>02 6253 7333</td>
</tr>
<tr>
<td>Phone</td>
<td>02 6253 7081</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:toni.magi@ags.gov.au">toni.magi@ags.gov.au</a></td>
</tr>
</tbody>
</table>

**CONTACT:** Ms. Toni Magi(Senior Human Resources Advisor)

**SUMMER CLERKSHIP SCHEME and GRADUATE EMPLOYMENT PROGRAM**

PLEASE NOTE: DO NOT USE NORMAL APPLICATION FORM

Application Form available from the website: [www.ags.gov.au](http://www.ags.gov.au)

Special AGS application form to be sent directly to AGS

### BAKER & McKENZIE

<table>
<thead>
<tr>
<th>DX:</th>
<th>218 Sydney</th>
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</thead>
<tbody>
<tr>
<td>FAX:</td>
<td>02 9225 1595</td>
</tr>
<tr>
<td>Phone</td>
<td>02 8922 5429 (Hayley Pickering)</td>
</tr>
<tr>
<td></td>
<td>02 8922 5708 (Vanessa Harris)</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:hayley.pickering@bakernet.com">hayley.pickering@bakernet.com</a>, <a href="mailto:Vanessa.Harris@bakernet.com">Vanessa.Harris@bakernet.com</a></td>
</tr>
</tbody>
</table>

**CONTACT:** Ms. Hayley Pickering (HR Consultant)
Ms. Vanessa Harris (Organisational Development Manager)

**SUMMER CLERKSHIP SCHEME ONLY**


### BLAKE DAWSON WALDRON

<table>
<thead>
<tr>
<th>DX:</th>
<th>355 Sydney</th>
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<tbody>
<tr>
<td>FAX:</td>
<td>02 9258 6999</td>
</tr>
<tr>
<td>Phone</td>
<td>02 9258 5728</td>
</tr>
<tr>
<td></td>
<td>02 9258 6924</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:liz.henry@blakedawson.com">liz.henry@blakedawson.com</a>, <a href="mailto:amy.foulcher@blakedawson.com">amy.foulcher@blakedawson.com</a></td>
</tr>
</tbody>
</table>

**CONTACT:** Liz Henry, Amy Foulcher

**SUMMER CLERKSHIP SCHEME ONLY**

Apply to: Level 37
Grosvenor Place
225 George Street
Sydney NSW 2000
CONTACT: Ms. Liz Henry (People Development Consultant)
          Ms. Amy Foulcher

SUMMER CLERKSHIP SCHEME ONLY
Apply online: www.cvmail.com.au

BROWN WRIGHT STEIN
Level 6, 179 Elizabeth Street
Sydney  NSW  2000
FAX: 02 9394 1011
Phone: 02 9394 1010
E-mail: kkd@bwslawyers.com.au

CONTACT: Ms. Kuldip Dhillon (People and Practices Manager)

GRADUATE PROGRAM ONLY

CLAYTON UTZ
P.O. Box H3
Australia Square
Sydney  NSW  2000
Courier to:
Level 31, 1 O’Connell Street
Sydney  NSW  2000

CONTACT: Ms. Olivia O’Brien (HR Adviser – Graduates, Summer Clerks and Paralegals)
          Mr David Mollison (HR Coordinator (Graduates, Summer Clerks and Paralegals)

SUMMER CLERKSHIP SCHEME ONLY
Apply online: www.cvmail.com.au

CORRS CHAMBERS WESTGARTH
Level 36, Governor Phillip Tower
1 Farrer Place
Sydney  NSW  2000

CONTACT: Ms. Belinda Grubisich (Human Resources Co-ordinator)

SUMMER CLERKSHIP SCHEME ONLY
Apply online: www.corrs.com.au

DEACONS
Level 23, 225 George Street
Grosvenor Place
Sydney  NSW  2000

CONTACT: Ms. Belinda Currie (Graduate Recruitment Coordinator)

SUMMER CLERKSHIP SCHEME ONLY
Apply online: www.deacons.com.au

DEPARTMENT OF EDUCATION, EMPLOYMENT AND WORKPLACE RELATIONS
GPO Box 9879
Canberra City
ACT 2601

CONTACT: Ms. Emily Virtue (Senior Government Lawyer)

SUMMER CLERKSHIP SCHEME ONLY
To apply visit DEEWR website: www.deewr.gov.au/deewr/Jobs/

DIBBSBARKER
Level 8, Angel Place
123 Pitt Street
Sydney NSW 2000

CONTACT: Ms. Odile Shepherd (People and Development Manager)

SUMMER CLERKSHIP SCHEME ONLY
Apply online: www.cvmail.com.au
SUMMER CLERKSHIP SCHEME and GRADUATE PROGRAM
Submit applications online via http://www.dlaphillipsfox.com/category/17/Careers

SUMMER CLERKSHIP SCHEME ONLY
Apply online: www.cvmail.com.au

Contact: Ms. Kristie Barton (Recruitment Advisor)
Contact: Ms. Amanda Cutajar (Human Resources Manager)

Contact: Ms. Samantha Fallon (Graduate Recruitment Consultant)
Contact: Ms. Melissa Leslie (Human Resources Consultant)
Contact: Ms. Bryony Smithers

Contact: Ms. Sarah Lilley
Contact: Ms. Susan Murphy (Human Resources Manager)

Contact: Ms. Jane Pickles

Contact: Ms. Anna Peters (Human Resources Manager)

Applications should be emailed to: clerkships@holdingredlich.com.au
HUNT & HUNT
Level 13, Gateway
1 Macquarie Place
Sydney NSW 2000
DX: 214 Sydney
FAX: 02 9391 3099
Phone: 02 9391 3029
Email: human_resources@hunthunt.com.au
kelkan@hunthunt.com.au
CONTACT: Ms. Katherine Elkan
GRADUATE PROGRAM ONLY
Hard copy of application sent directly to firm or via email – human-resources@hunthunt.com.au

JOHNSON WINTER & SLATTERY
Level 30
264 George Street
Sydney NSW 2000
DX: 08 8239 7100
FAX: 08 8239 7121
Phone: 08 8239 7127
Email: sallie.emmett@jws.com.au
romaine.ponniah@jws.com.au
CONTACT: Ms. Sallie Emmett (Professional Development Manager)
Ms. Romaine Ponniah
SUMMER CLERKSHIP SCHEME ONLY
Hard copy of application sent electronically to firm via the firm’s website www.jws.com.au

JONES DAY
Aurora Place
Level 41, 88 Phillip St
Sydney NSW 2000
FAX: 02 8272 0599
Phone: 02 8272 0509
Email: pbrabant@jonesday.com
hmills@jonesday.com
CONTACT: Mr. Peter Brabant (Associate)
Ms. Hannah Mills
Summer Clerkship Scheme Only
Applications are to be submitted at www.jonesday.com/sydney/careers

MADDocks
Angel Place
123 Pitt St
Sydney NSW 2000
FAX: 02 9221 0872
Phone: 02 9225 6200
Email: jason.travis@maddocks.com.au
CONTACT: Mr. Jason Travis (Manager - People & Culture)
Summer Clerkship Scheme and Graduate Employment Program
Apply online: www.cvmail.com.au

MALLESONS STEPHEN JAQUES – SYDNEY & CANBERRA
SYDNEY
Level 1
Governor Phillip Tower
1 Farrer Place
Sydney NSW 2000
DX: 113 Sydney
FAX: 02 9296 3999
Phone: 02 9296 3579
Email: emma.lloyd@mallesons.com
sam.garner@mallesons.com
CONTACT: Ms. Emma Lloyd (Graduate Resourcing Coordinator)
Ms. Samantha Garner (Graduate Resourcing Manager)
SUMMER CLERKSHIP SCHEME
Submit applications online via www.mallesons.com/careers

CANBERRA
(ii) Level 5
7 London Circuit
Canberra ACT 2001
Canberra City ACT 2601
DX: 5610 Canberra
FAX: 02 6217 6999
Phone: 02 6217 6638
Email: kate.morse@mallesons.com
melissa.crampton@mallesons.com
CONTACT: Ms. Kate Morse (People and Development Coordinator)
Ms. Melissa Crampton (People and Development Centre Manager)
GRADUATE EMPLOYMENT & SUMMER CLERKSHIP SCHEME
Submit applications online via www.mallesons.com/careers
MIDDLETONS
Level 26
52 Martin Place
Sydney  NSW  2000

CONTACT:  Ms. Sarah Kiernan (Human Resources Manager)
Ms. Sofie Kokalevski (Human Resources Co-ordinator)

GRADUATE EMPLOYMENT & SUMMER CLERKSHIP SCHEME
Apply online:  www.cvmail.com.au

MINTER ELLISON
GPO Box 521
Sydney, NSW 2001
Phone: 9921 8123
Email: felicity.marando@minterellison.com

CONTACT:  Ms. Felicity Marando (Human Resources Consultant)

GRADUATE EMPLOYMENT & SUMMER CLERKSHIP SCHEME
Submit applications online via  www.minterellison.com/careers

A.C.T.
25 National Circuit
Forrest, ACT 2603
GPO Box 369
Canberra City ACT 2601
Phone: 02 6225 1706
Email: felicity.mccook@minterellison.com

CONTACT:  Ms Felicity McCook (Human Resources Consultant)

PRICewaterHouseCOOPeRs LEGAL
201 Sussex Street
Sydney NSW 1041
GPO Box 427
Sydney 2001

CONTACT:  Ms. Jennifer Barrett

SUMMER CLERKSHIP SCHEME ONLY
Submit applications online via  www.pwc.com/au/careers

sLATER & gORDON
Level 11, 51 DruIt Street
Sydney NSW 2000
GPO Box 158
Sydney 2001

CONTACT:  Kylie Barth

SUMMER CLERKSHIP SCHEME ONLY
Submit applications via email humanresourcesnsw@slatergordon.com.au

SPARKE HELmore
(i)  SYDNEY & CANBeRRA
Level 16
321 Kent Street
SYDNEY  NSW  2000

CONTACT:  Ms. Tracey Weissel ( HR Co-ordinator)
NEWCASTLE
Level 7
Building 28
Honeysuckle Drive
NEWCASTLE NSW 2300
FAX: 02 4924 7200
Phone: 02 4924 7287
E-mail: bridgette.byrne@sparke.com.au
anita.mckinley@sparke.com.au

CONTACT: Ms. Bridgette Byrne (Human Resources Consultant)
Ms. Anita McKinley

SUMMER CLERKSHIP SCHEME
Apply online: www.cvmail.com.au

TRESSCOX
Level 20, 135 King Street
SYDNEY NSW 2000
DX: 123 Sydney
FAX: 02 9228 9299
Phone: 02 9228 9200
E-mail: vivienne_calvert@tresscox.com.au
lisa_filetti@tresscox.com.au

CONTACT: Ms. Vivienne Calvert (Development Manager for QA and HR)
Ms. Lisa Filetti (Human Resources Manager)

SUMMER CLERKSHIP SCHEME ONLY
Apply online: www.cvmail.com.au