LAW FIRMS
CONTACT LIST FOR GRADUATE EMPLOYMENT PROGRAM &
SUMMER CLERKSHIP SCHEME
As at 31st May 2007

ALLENS ARTHUR ROBINSON
Level 17, The Chifley Tower
2 Chifley Square
Sydney NSW 2000

CONTACT: Charlotte Nuttall (Graduate Resourcing Consultant)
Ms Jo Chin

ATTORNEY GENERAL’S DEPARTMENT - NSW
Goodsell Building
8-12 Chifley Square
Sydney NSW 2000

CONTACT: Ms. Louise Pounder, Legislation and Policy Division
Ms Monika Ciolek, Legislation and Policy Division

AUSTRALIAN GOVERNMENT SOLICITOR (CANBERRA)
50 Blackall Street
BARTON ACT 2600

CONTACT: Ms. Maree Persen (Senior HR Adviser)
Ms. Susan West (Senior HR Advisor)

BAKER & MCKENZIE
Level 27, AMP Centre
50 Bridge Street
Sydney NSW 2000

CONTACT: Mr. Craig Lawrie (Human Resources Consultant)
Ms. Sally Mapstone

APPLICATION FORM AVAILABLE
APPLY ONLINE:
www.cvmail.com.au
**BLAKE DAWSON WALDRON**
Locked Bag N6
Grosvenor Place
SYDNEY NSW 2000

Courier to: Level 37
Grosvenor Place
225 George Street
Sydney NSW 2000

CONTACT: Ms. Liz Henry (People Development Consultant)
Ms. Amy Foulcher

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**BROWN WRIGHT STEIN**
Level 6, 179 Elizabeth Street
Sydney NSW 2000

CONTACT: Mr. Geoff Stein (Partner)
Ms. Kate Holz (Professional Development Manager)

GRADUATE PROGRAM ONLY

**CLAYTON UTZ**
P.O. Box H3
Australia Square
Sydney NSW 2000

CONTACT: Ms. Rachel Knight (HR Adviser – Graduates, Summer Clerks and Paralegals)
Mr Daniel Newman

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**CORRS CHAMBERS WESTGARTH**
Level 32, Governor Phillip Tower
1 Farrer Place
Sydney NSW 2000

CONTACT: Ms. Angela Collett (Human Resources Co-ordinator)

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**DEACONS**
Level 2, 1 Alfred Street
Circular Quay
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CONTACT: Ms. Emily Chong (Graduate Recruitment Coordinator)

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To apply visit DEWR website: www.dewr.gov.au/workingindewr/jobsavailable

DIBBS ABBOTT STILLMAN
Level 8, Angel Place
123 Pitt Street
Sydney NSW 2000
DX: 101 Sydney
FAX: 02 8233 9725
PH: 02 8233 9500
Email: odile.shepherd@daslaw.com.au
kylie.young@daslaw.com.au
CONTACT: Ms. Odile Shepherd (Human Resources Manager)
Ms. Kylie Young
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DLA PHILLIPS FOX
(i) 201 Elizabeth Street
SYDNEY NSW 2000
DX: 107 Sydney
FAX: 02 9283 4144
Phone: 02 9286 8106
E-mail: nicola.brown@dlaphillipsfox.com
CONTACT: Ms. Nicola Brown (Human Resources Advisor)
SUMMER CLERKSHIP SCHEME and GRADUATE PROGRAM
Submit applications online via www.phillipsfox.com/careers

(ii) Level 1 Phillips Fox Building
54 Marcus Clarke Street
CANBERRA ACT 2601
DX: 5724 Canberra
FAX: 02 6230 7848
Phone: 02 6201 8772
Email: tarajane.kohlhagen@dlaphillipsfox.com
penny.chronopoulos@dlaphillipsfox.com
CONTACT: Ms. Tara Jane Kohlhagen (Human Resources Manager)
Ms. Penny Chronopoulos
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EBSWORTH & EBSWORTH
GPO Box 713
Sydney NSW 2001
DX: 103 Sydney
FAX: 02 9235 3606
Phone: 02 9234 2317
E-mail: hlee@ebsworth.com.au
abell@ebsworth.com.au
Courier to: Level 21, 126 Phillip Street
Sydney NSW 2000
CONTACT: Ms. Helen Lee
Ms. Annette Bell (Human Resources Administrator)
GRADUATE PROGRAM ONLY
Hard copy of Law Employment Application Form to be sent directly to the firm
or see www.ebsworth.com.au
FREEHILLS
Level 38 MLC Centre
19-29 Martin Place
Sydney NSW 2000

DX: 361 Sydney
FAX: 02 9322 4000
Phone: 02 9322 4018
Email: anna.fredericks@freehills.com

CONTACTS: Ms. Anna Fredericks (Graduate Recruitment Consultant)

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GILBERT + TOBIN LAWYERS
Level 37
2 Park Street
Sydney NSW 2000

DX: 10348 SSE
FAX: 02 9263 4111
Phone: 02 9263 4149
02 9263 4334
E-mail: mleslie@gtlaw.com.au
pstirling@gtlaw.com.au

CONTACT: Ms. Melissa Leslie (Human Resources Co-ordinator)
Ms. Petra Stirling (Human Resources Manager)

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Apply online: www.cvmail.com.au

HARMERS WORKPLACE LAWYERS
Level 28, 31 Market Street
Sydney NSW 2000

DX: 173 Sydney
FAX: 02 9264 4295
Phone: 02 9993 8536
E-mail: sarah.lilley@harmers.com.au
susan.murphy@harmers.com.au

CONTACT: Ms. Sarah Lilley
Ms. Susan Murphy (Human Resources Manager)

SUMMER CLERKSHIP SCHEME ONLY
Apply online: www.cvmail.com.au
Application sent directly to firm via email recruitment@harmers.com.au

HENRY DAVIS YORK
Henry Davis York Building
44 Martin Place
Sydney NSW 2000

DX: 173 Sydney
FAX: 02 9947 6999
Phone: 02 9947 6432
E-mail: debbie_avery@hdy.com.au
simone_stewart@hdy.com.au

CONTACT: Ms. Debbie Avery
Ms. Simone Stewart

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Apply online: www.cvmail.com.au

HICKSONS LAWYERS
Level 32, 2 Park Street
Sydney NSW 2000

DX: 309 Sydney
FAX: 02 9293 5333
Phone: 02 9293 5411 (Margot)
02 9293 5488 (Linda)
Email: resumes@hicksons.com.au

CONTACT: Ms. Margot Kindley (Human Resources Manager)
Ms. Linda Butler (HR Officer)

SUMMER CLERKSHIP SCHEME ONLY
Apply at firm's website: www.hicksons.com.au

HOLDING REDLICH
Level 14, 60 Castlereagh Street
Sydney NSW 2000

DX: 529 Sydney
FAX: 02 8083 0339
Phone: 02 8083 0491
Email: kim.knox-thum@holdingredlich.com.au

CONTACT: Ms. Kim Knox-Thum (Practice Manager)

SUMMER CLERKSHIP SCHEME ONLY
Applications should be emailed to: clerkships@holdingredlich.com.au
**Hunt & Hunt**
Level 13, Gateway
1 Macquarie Place
Sydney NSW 2000

Contact: Ms. Lyn Coyle (Human Resources)

Graduate Program Only
Hard copy of application sent directly to firm or via email – human_resources@hunthunt.com.au

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**Johnson Winter & Slattery**
Level 30
264 George Street
Sydney NSW 2000

Contact: Ms. Sallie Emmett (Professional Development Manager)
Ms. Romaine Ponniah

Summer Clerkship Scheme Only
Hard copy of application sent electronically to firm via the firm’s website www.jws.com.au

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**Jones Day**
Level 18, Chifley Tower
2 Chifley Square
Sydney NSW 2000

Contact: Ms. Adeline Cheok (Associate)

Summer Clerkship Scheme Only
Applications are to be submitted at www.jonesday.com/sydney/careers

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**Malarsons Stephen Jaques – Sydney & Canberra**
Sydney
Governor Phillip Tower
1 Farrer Place
Sydney NSW 2000

Contact: Ms. Samantha Garner (Graduate Resourcing Manager)
Ms. Sara Eddy (Graduate Resourcing Consultant)
Ms. Kelly Pierce

Graduate Employment & Summer Clerkship Scheme
Submit applications online via www.mallesons.com/careers

Canberra
(ii) Level 9
St George Centre
60 Marcus Clarke Street
Canberra City ACT 2602

Contact: Ms. Melissa Crampton (People and Development Centre Manager)
Ms. Kate Morse (People and Development Coordinator)

Graduate Employment & Summer Clerkship Scheme
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<th>Phone:</th>
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<tr>
<td>MIDDLETONS</td>
<td>170 Sydney</td>
<td>9513 2399</td>
<td>9513 2375</td>
<td><a href="mailto:katherine.oneill@middletons.com">katherine.oneill@middletons.com</a>, <a href="mailto:sarah.kiernan@middletons.com">sarah.kiernan@middletons.com</a></td>
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<tr>
<td>MINTER ELLISON</td>
<td>117 Sydney</td>
<td>9921 8123</td>
<td>9921 4275</td>
<td><a href="mailto:alexi.kaplun@minterellison.com">alexi.kaplun@minterellison.com</a></td>
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<td></td>
<td><a href="mailto:shauna.cavanagh@minterellison.com">shauna.cavanagh@minterellison.com</a></td>
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<tr>
<td>A.C.T.</td>
<td>02 6225 1706</td>
<td>02 6225 3706</td>
<td></td>
<td><a href="mailto:shauna.cavanagh@minterellison.com">shauna.cavanagh@minterellison.com</a></td>
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<tr>
<td>PRICEWATERHOUSECOOPERS LEGAL</td>
<td>254 Sydney</td>
<td>8286 1812</td>
<td>1800 17 5599</td>
<td><a href="mailto:ssc@au.pwc.com">ssc@au.pwc.com</a></td>
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**GRADUATE EMPLOYMENT & SUMMER CLERKSHIP SCHEME**


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<td>Sydney &amp; Canberra</td>
<td>282 Sydney</td>
<td>9373 1486</td>
<td>02 9260 2550</td>
<td><a href="mailto:rebecca.adams@sparke.com.au">rebecca.adams@sparke.com.au</a></td>
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<td><a href="mailto:christine.britten-jones@sparke.com.au">christine.britten-jones@sparke.com.au</a></td>
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<td>Ms. Bridgette Byrne</td>
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<td>Ms. Anita McKinley</td>
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<tr>
<td>Sydney</td>
<td>123 Sydney</td>
<td>02 9228 9299</td>
<td>02 9228 9222</td>
<td><a href="mailto:vivienne_calvert@tresscox.com.au">vivienne_calvert@tresscox.com.au</a></td>
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<td>Ms. Colleen Weiler</td>
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<td>Ms. Vivienne Calvert</td>
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**UPDATE:**
- Revised contact information for Sydney office.
- Updated email addresses for Newcastle office.

**SUMMER CLERKSHIP SCHEME**