



INDUSTRY PLACEMENT REGISTRATION SISAT

DEGREE: _____ COURSE CODE: _____

(Please note that Industry Placement does not have a credit point value)

N.B. Students are reminded that all registration forms for Industry Placement must be submitted to either of the Industry Placement Coordinators, Dr Sim Kim Lau or Dr Bob Brown, for approval **PRIOR** to the commencement of your Industry Placement. You should allow up to 2 weeks for the processing of the registration form, including access to eLearning. If the registration form was not submitted and approval was not obtained prior to the commencement of your Industry Placement, your report will not be accepted for marking.

STUDENT DETAILS

NAME: _____

STUDENT NUMBER: _____

TELEPHONE: _____ UOW username: _____

EMAIL ADDRESS: _____

EMPLOYER DETAILS

(The following information may be used in our web database)

NAME OF EMPLOYER: _____

ADDRESS: _____

POSTAL ADDRESS: _____

TELEPHONE: _____

PERSONNEL CONTACT: _____

SUPERVISOR CONTACT: _____

(Include person(s) initially contacted, personnel staff involved and supervisor(s))

DATES OF PLACEMENT: _____

APPROX HOURS PER DAY: _____ NUMBER OF DAYS: _____

PAYMENT: YES/NO

If NO, please complete the **UOW Insurance form** and submit with your registration form to either Sim Kim Lau or Bob Brown.

If YES, then the student is responsible for ensuring the employer is covering the insurance requirements.

YOUR DUTIES AND RESPONSIBILITIES:

Student signature: _____

SISAT ADMINISTRATION OFFICE USE ONLY:

Date registration form submitted _____

Report Submission Date	Report Marked by
6/05/11	27/05/11
7/10/11	28/10/11