

School of Health Sciences

Student name:

Criteria for self- assessment of the structure, format and presentation of essays.

This guide will help you check your essay assignment prior to submission. Please attach it to the back of your assignment, following the reference list. If you have difficulty with any of the points mentioned you should visit the UniLearning website (<http://unilearning.uow.edu.au>)

Criteria for Essays	Student Yes/No	Marker S/NS*
1. Introduction		
• Does it contain a general statement about or orientation to the topic?		
• Does it contain a brief summary of the main arguments/points made in the essay?		
2. Body		
• Does the discussion follow from the introduction?		
• Is the argument logically developed?		
• Have you provided evidence for your statements?		
3. Conclusion		
• Does it sum up the main points of the essay?		
• Does it contain no new material?		
4. Grammatical accuracy		
• Is your paragraphing clear (indented first line or line space left)?		
• Does the body of each paragraph explain and develop the first (key) sentence?		
• Did you spell check?		
5. Plagiarism		
• Have you used your own words to make your points or, when using the words of others, used quotation marks and acknowledged your source?		
• Have you looked at the university's plagiarism policy on the web? (www.uow.edu.au/handbook/courserules/plagiarism.html)		
• Does the referencing conform to the Harvard Standard? (see Student Handbook under information for current students)		
• Is the material in the reference list cited in the essay and vice versa?		
6. Abstract (if appropriate)		
• Does the abstract briefly paraphrase the entire essay?		
7. Format		
• Are the font size, line spacing, margins appropriate (or as required by the subject)?		

* S/NS = Satisfactory or Not Satisfactory

Marker comments