POSITION DESCRIPTION

Position Title: **Professor of Surgery**  
Level: **POM**  
School: **Graduate School of Medicine (GSM)**

Primary Purpose of the Position:

This is a newly established position involving the University of Wollongong’s Graduate School of Medicine and the South Eastern Sydney and Illawarra Area Health Service (SESIAHS). The successful applicant will be offered an appointment as Professor of Surgery which will be held concurrently with the position of Senior Staff Specialist at Wollongong Hospital and Shoalhaven Hospital, the primary teaching hospitals to be affiliated with the GSM.

The appointee will join a team delivering Surgical services at the Wollongong and Shoalhaven Hospitals. The existing Surgery teams have some involvement in research and teaching but this is expected to increase with the addition of this senior leadership position. The appointee will provide leadership for Surgery-related education initiatives associated with the GSM. The appointee will also be expected to provide academic leadership within the Wollongong and Shoalhaven Hospitals, but also more broadly in the clinical community. The appointee will be responsible to the University for academic matters and to the SESIAHS for clinical matters.

Position Environment:

The Graduate School of Medicine (GSM) is a School within the Faculty of Health & Behavioural Sciences, other schools being: Nursing; Psychology; Biomedical & Population Health Sciences. Many academic staff in the Faculty have active, successful research programs that have brought national and international recognition to the University of Wollongong.

The GSM will accept its initial cohort of students in January 2007. The aim of the GSM is to graduate excellent medical practitioners who have the capacity and desire to contribute to the enhancement of health care for persons in all geographic settings, but particularly in regional, rural and remote communities and who have a commitment to patient-centred, evidence-based, reflective and cost-effective medical practice.

Major Accountabilities/Responsibilities:

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<th>Responsibilities</th>
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<td>1. Assume the senior leadership position for the Surgery-related teaching and learning activities within the GSM curriculum.</td>
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<td>2. Lead the development and implementation of a Surgery-focussed research initiative.</td>
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<td>3. Participate, as requested, on senior clinical committees within the SESIAHS.</td>
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<td>4. Provide specialty Surgical services at Wollongong and/or Shoalhaven Hospitals.</td>
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<td>5. Participate on the GSM’s decision-making committees, as requested by the Dean.</td>
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<td>6. Contribute to the development, implementation and grading of written and clinical assessment activities, especially those related to Surgery issues.</td>
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<td>7. Perform other duties as the Dean may determine from time to time.</td>
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<td>8. Observe principles and practices of Equal Employment Opportunity</td>
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<td>9. Have OH&amp;S responsibilities, accountabilities and authorities as outlined in the OHS Roles and Responsibilities Document</td>
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Selection Criteria:

- Eligibility for registration as a medical practitioner within NSW.
- Specialist qualifications in Surgery.
- Experience in the provision of Surgical services.
- A record of involvement in undergraduate or postgraduate education.
- A record of scholarly activities such as presentations at professional meetings and publications in peer reviewed journals.
- A record of securing external funding for research initiatives; a history of securing NHMRC funding or equivalent funding is desirable.
- Excellent interpersonal skills.
- Strong administrative and organisational skills
- A record of leadership within a hospital and/or academic environment.
- Demonstrated commitment to the personal, professional and academic development of medical students

Personal Attributes:

- Strong record in teamwork, mentoring and leadership.
- Excellent interpersonal skills.
- A commitment to addressing issues important to regional, rural and remote Australia.

Employment Conditions:

The appointee will be appointed as a Professor in accord with the procedures and regulations of the University of Wollongong. The appointment will be full-time on an ongoing basis, subject to the University’s standard probationary period. The salary package and specific terms of employment will be negotiated with the successful applicant. Among the issues that will be negotiated are: office space, access to research facilities, research support, administrative support, clinical responsibilities within the SESIAHS, and the ability to engage in private practice. The appointee will be expected to have clinical privileges at Wollongong and Shoalhaven Hospitals.

Special Job Requirements:

Interact with faculty and students on the Shoalhaven campus on a regular basis.

Approval: Position # 54

Approved by Head of Unit: ________________________________

Date: ________________________________

Approved by Personnel: ________________________________

Date: ________________________________
POSITION CLASSIFICATION STANDARD - Teaching and Research
Level: E  (POM is a special case of level E appointment for Professor of Medicine)
Title: Professor

Description

A position classification standard describes the broad categories of responsibility attached to academic staff at different levels. The standards are not exhaustive of all tasks in academic employment, which is by its nature multi-skilled and involves an overlap of duties between levels. Therefore the standards should not be applied mechanistically. Quality of performance is the principal factor governing level of appointment of individuals, and a broadly worded skill base is set out for each level.

All levels of academic staff can expect to make a contribution to a diversity of functions within their institutions. Such functions include teaching research participation in professional activities and participation in the academic planning and governance of the institution. The balance of functions will vary according to level and position and over time.

- General Standard
- Specific Duties
- Skill Base

General Standard

A Level E academic is expected to exercise a special responsibility in providing leadership and in fostering excellence in research, teaching and policy development in the academic discipline within the department or other comparable organisational unit, within the institution and within the community, both scholarly and general.

Specific Duties

Specific duties required of a level E academic may include

- Provision of a continuing high level of personal commitment to, and achievement in, a particular scholarly area.
- The conduct of research.
- Fostering the research of other groups and individuals within the department or other comparable organisational unit and within the discipline and within related disciplines.
- Development of research policy.
- Making a distinguished personal contribution to teaching at all levels.
- The conduct of tutorials, practical classes, demonstrations, workshops, student field excursions, clinical sessions and studio sessions.
- The preparation and delivery of lectures and seminars.
- Consultation with students.
- Marking and assessment.
- Playing an active role in the maintenance of academic standards and in the development of educational policy and of curriculum areas within the discipline.
- Developing policy and being involved in administrative matters within the department or other comparable organisational unit and within the institution.
- Participating in and providing leadership in community affairs, particularly those related to the discipline, in professional, commercial and industrial sectors where appropriate.

Skill Base

A Level E academic shall have the same skill base as a level D academic but will be recognised as a leading authority in the relevant discipline area.