



UOW ADMINISTRATION

# STATUTORY DECLARATION FOR STUDENT ACADEMIC CONSIDERATION

## STATUTORY DECLARATION

*Oaths Act, 1900 (NSW)*

*Statutory Declaration for Academic Consideration: (Student Making the Declaration Must Complete)*

1. Insert your full name.

I, <sup>1</sup> \_\_\_\_\_

2. Insert your full address.

of <sup>2</sup> \_\_\_\_\_

in the State of New South Wales,

3. Insert your occupation.

<sup>3</sup> \_\_\_\_\_ in the State of New South Wales, do

solemnly and sincerely declare that:

<sup>4</sup>

4. Consult with your subject co-ordinator before setting out your circumstances in the numbered paragraphs.

1. I have consulted with my subject co-ordinator on this matter. In connection with my application for academic consideration, dated \_\_\_\_\_ and lodged with the University of Wollongong, the following circumstances apply to me:

5. Insert the dates that your circumstances affected your academic performance at the University

<sup>5</sup> Affected From: \_\_\_\_\_ To: \_\_\_\_\_  
(dd-mm-yyyy) (dd-mm-yyyy)


2. These circumstances have affected my academic performance at the University of Wollongong in the following manner:





and I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act, 1900.

Signed:<sup>6</sup> \_\_\_\_\_

Declared at <sup>7</sup> \_\_\_\_\_ on <sup>8</sup> \_\_\_\_\_ day of <sup>9</sup> \_\_\_\_\_ 20\_\_\_\_

Before me,  
<sup>10</sup> \_\_\_\_\_

<sup>11</sup> \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I <sup>12</sup> \_\_\_\_\_, a JP for NSW <sup>13</sup> \_\_\_\_\_, certify:

1. I saw the face of the declarant/deponent *OR*  
I did not see the face of the declarant/deponent because he/she was wearing a face covering, but I am satisfied that he/she had a special justification for not removing it, and
2. I have known the person for at least 12 months *OR*  
I confirmed the person's identity with

<sup>14</sup> \_\_\_\_\_

6. Signed by the person making the declaration in the presence of an approved witness (Refer to the list below: "Who may witness Statutory Declarations?").

7 Place  
8 Day  
9 Month and year

10 Signature of approved witness before whom the declaration is made.

11 Full name, qualification and address of witness before whom the declaration is made (in printed letters).

12 Full name of JP  
13 JP registration number

14 Description of the identification document

**Penalties for False Statutory Declarations**

The Oaths Act, 1900 provides that:

- if a person is convicted of an offence of making a statutory declaration knowing it to be untrue in some material particular in order to gain a material benefit, the person is liable for a penalty of up to 7 years imprisonment.
- if a person is convicted of wilfully and corruptly making a statutory declaration knowing it to be untrue in some material particular and the matter does not involve attempting to derive a material benefit, the person is liable for a penalty of up to 5 years imprisonment.

**Who may witness Statutory Declarations?**

A statutory declaration under the *Oaths Act, 1900* may only be made before–

- Justice of the Peace
- Notary Public
- Commissioner of Affidavits
- Legal Practitioner, or
- any other person by law authorised to administer an oath.