Academic Senate Agenda

Agenda of the 278th meeting of the Academic Senate to be held at 9:30am on Wednesday, 9 July 2008

Building 20, Room 5

FURTHER INFORMATION REGARDING ACADEMIC SENATE AGENDA
If you wish to raise issues concerning any Academic Senate Agenda items, or wish to submit apologies for the meeting, please contact Nerida Margrie (Ph: 4221 5954, xt 5954 or email: nerida@uow.edu.au) before the meeting.
PART A  PRELIMINARY BUSINESS

*A1  Apologies, Leave of Absence and Welcomes

*A2  Arrangement of the Agenda
   (i) That the meeting indicate those items to be starred (*) for discussion.
   (ii) That a motion be put for the adoption of the draft resolutions and
        recommendations to Senate for the unstarred items.

*A3  Business from the Last Meeting

A3.1 Minutes of the Previous Meeting (21 May 2008) [ATTACHMENT p11]

Draft Resolution

that the minutes of the previous meeting of 21 May 2008 be accepted as a true
record of that meeting.

*A3.2 Business Arising from the Minutes

*A4  Confidential Items of Business
   The Committee will indicate those items to be treated as Closed Confidential and those
to be treated as Open Confidential.

Closed Confidential
   All non-members must leave the room. Senate members are bound to confidentiality
   and asked not to report at all on the item.

Open Confidential
   Members may report on the topic discussed but are asked neither to quote directly nor
to name sources mentioned by the person reporting. A report may give the substance
   of the item but may not report on opinion or information obtained from third persons.

*A5  Vice-Chancellor's Business

*A6  Chair's Business

*A7  Reports from Senior Executive and Members of other University Committees

*A8  Business from Senate Subcommittees

*A9  Business from Faculties and Wollongong College Australia

*A10 Members’ Business
   Members are encouraged to raise any concerns, issues, news or information for
discussion. This includes issues which may have arisen at Senate sub-committees,
Faculties or Wollongong College Australia or, after appropriate initial discussion, may
be referred to those committees/units.

   Each speaker will be limited to 3 minutes and the item is limited to 15 minutes.

*A11 Student Members’ Business
   Student members are encouraged to raise matters with a particular student focus.
## B1 Election of Academic Senate representatives to other Committees

### B1.1 Election of three Senate representatives to the Senate Standing Committee

**Draft Resolution**

that Academic Senate note the outcome of the election and congratulate <insert name>, <insert name> and <insert name> as Academic Senate representatives on the Senate Standing Committee for the term 1 July 2008 to 30 June 2010.

### B1.2 Election of one Senate representative to the University Internationalisation Committee

**Draft Resolution**

that Academic Senate note the outcome of the election and congratulate <insert name> as Academic Senate representative on the University Internationalisation Committee for the term 9 July 2008 to 30 June 2009.

## B2 Academic Senate: revised Electoral Procedures

**Draft Resolution**

that Academic Senate:

i) endorse the proposed Academic Senate Electoral Rules as outlined in the agenda papers;

ii) forward the Rules to University Council for approval and immediate introduction.

## B3 Student Awards Committee

### B3.1 Minor addition to membership

**Draft Resolution**

that Academic Senate approve the minor addition to the Membership component of the Terms of Reference for the Student Awards Committee, as outlined in the agenda papers, effective immediately.

### B3.2 New prize proposals

**Draft Resolution**

that Academic Senate approve the following prizes, to be effective immediately:

- Hatch Sustainable Energy Technologies Prize Faculty of Engineering
- PIMS Endeavour Award Faculty of Engineering
- Kittel-Lewis Prize for Solid State Physics Faculty of Engineering
- Internetrix Prize for Strategic e-Business Solutions Faculty of Informatics
- Internetrix Prize for Server Technology Faculty of Informatics
- Pen Computer Company Prize ITCS430 or ISIT930 Faculty of Informatics
- Pen Computer Company Prize ITCS429 or
B3.3 Revised prize proposals

Draft Resolution
that Academic Senate note the revisions to the following Faculty of Arts prizes, as outlined in the agenda papers:
- Australian Industry Group 'Ern Ferris' Award
- BHP Industrial Relations Prize
- Industrial Relations Society of NSW Prize
- The Hilda Kirby Prize

Draft Resolution
that Academic Senate note the revisions to the following Faculty of Commerce prizes, as outlined in the agenda papers:
- Allan Coote Memorial Prize
- Association of Taxation and Management Accountants Prize
- CPA Australia #1 Annual Prize
- CPA Australia #2 Annual Prize
- CPA Australia #3 Annual Prize
- Financial Services Institute of Australasia (FINSIA) Prize
- John Wiley Book Prize in Accounting 1A
- KPMG Chartered Accountants Prize for Introductory Business Finance
- Orestis Trikas Memorial Prize
- PricewaterhouseCoopers Prize

PART C COURSE PROPOSALS FOR APPROVAL

C1 Master of Science: major course revision

Draft Resolution
that Academic Senate:
   i) endorse the proposal for the revised Master of Science as outlined in the agenda papers, to become effective Spring Session 2008;
   ii) advise the Faculty of Science to forward the proposal to the Deputy Vice-Chancellor (Academic & International) for approval.

C2 Master of Commerce: new major studies

Draft Resolution
that Academic Senate:
   i) endorse the proposal for the revised Master of Commerce as outlined in the agenda papers, to become effective Spring Session 2008;
   ii) advise the Faculty of Commerce to forward the proposal to the Deputy Vice-Chancellor (Academic & International) for approval.
Draft Resolution

that Academic Senate:

i) **endorse the proposal for the Graduate Diploma in Computer Science in Singapore, as outlined in the agenda papers, to become effective September 2008;**

ii) **advise the Faculty of Informatics to forward the proposal to the Deputy Vice-Chancellor (Academic & International) for approval.**

**PART D  ITEMS FOR NOTING**

**D1 Courses approved under the new course approval management process**

At its meeting of 6 July 2007, University Council approved amendments to the course approval process and resolved (Res 2007/40) to amend the Delegation of Authority to approve minor course proposals to the Deputy Vice-Chancellor (Academic & International) without requiring them to also be approved by Senate Standing Committee.

University Council also approved “fast-tracking” procedures for course approval that allow for quality checks by the Faculty and direct submission to the Deputy Vice-Chancellor (Academic & International), who will recommend the proposal to the Vice-Chancellor for approval provided it meets approved academic standards and the specific fast-tracking criteria (eg, the need to meet an immediate market demand).

The following table summarises the minor and fast-track course proposals approved under the new course approval management process.

**Draft Resolution**

that Academic Senate note that the following amended and fast-track courses have been approved by the Vice-Chancellor or Deputy Vice-Chancellor (Academic & International):

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Proposal type</th>
<th>Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Multimedia Design</td>
<td>FAST-TRACK Major Proposal; New course using existing subjects and in conjunction with Illawarra TAFE 2010 Autumn</td>
<td>21/4/2008</td>
</tr>
<tr>
<td>Dementia Care Across Settings Program</td>
<td>Minor Proposal; New non-award course 2008 Mid-year</td>
<td>20/5/2008</td>
</tr>
<tr>
<td>Coaching skills for Health Care Leaders Program</td>
<td>Minor Proposal; New non-award course 2008 Mid-year</td>
<td>20/5/2008</td>
</tr>
<tr>
<td>Master of English Literatures</td>
<td>Minor Proposal; Change to core subjects 2009 Autumn</td>
<td>12/5/2008</td>
</tr>
<tr>
<td>Master of Engineering Practice; Master of Engineering Practice (double major)</td>
<td>Minor Proposal; Change to core subjects 2008 Spring</td>
<td>5/5/2008</td>
</tr>
<tr>
<td>Master of Engineering Management</td>
<td>Minor Proposal; Change to core subjects 2008 Spring</td>
<td>5/5/2008</td>
</tr>
</tbody>
</table>
Bachelor of Science Honours (Physics)  Minor Proposal; New major study within an existing course 2008 Spring  5/5/2008

Bachelor of Science (Photonics)  Minor Proposal; Change to core subjects 2008 Spring  5/5/2008

Bachelor of Commerce; Bachelor of Commerce (Dean's Scholar)  Minor Proposal; New delivery location (Loftus) for an existing course 2009 Autumn  22/4/2008

Higher Degree Research courses in Commerce  Minor Proposal; Revision of entry requirements 2009 Autumn  22/4/2008

Foundation Studies Program - 3 Session  Minor Proposal; Revision to a non-award course 2008 WCA Autumn  9/4/2008

Bachelor of Commerce (Supply Chain Management)  Minor Proposal; New delivery location (Singapore) for an existing course 2008 April  9/4/2008

Bachelor of Medicine and Bachelor of Surgery  Minor Proposal; Restructure of subjects 2008 GSM Session 2  9/4/2008

D2 Courses approved under the previous course approval management process
As there are no more course proposals still to be approved under the previous course approval management process, this item will be removed from subsequent agenda papers.

PART E COMMITTEE / FACULTY MINUTES

E1 Committee Minutes  [ATTACHMENT p323]

E1.1 Senate Standing Committee Minutes

Draft Resolution
that Academic Senate note the minutes from the Senate Standing Committee meeting held on 23 April 2008.

E1.2 University Education Committee Minutes

Draft Resolution
that Academic Senate note the minutes from the University Education Committee meeting held on 19 March 2008.

E1.3 University Internationalisation Committee Minutes

Members should note that the minutes of the University Internationalisation Committee meeting held on 13 March 2008 are in draft form and have yet to be ratified.

Draft Resolution
that Academic Senate note the minutes from the University Internationalisation Committee meeting held on 13 March 2008.
E1.4 Student Awards Committee Minutes

Draft Resolution
that Academic Senate note the minutes from the Student Awards Committee meeting held on 2 April 2008.

E2 Faculty Minutes

E2.1 Faculty of Arts Committee Minutes

Draft Resolution
that Academic Senate note the minutes from the Faculty of Arts Committee meeting held on 22 April 2008.

E2.2 Faculty of Engineering Committee Minutes

Draft Resolution
that Academic Senate note the minutes from the Faculty of Engineering Committee meeting held on 7 April 2008.

E2.3 Faculty of Informatics Committee Minutes

Draft Resolution
that Academic Senate note the minutes from the Faculty of Informatics Committee meeting held on 15 May 2008.

E2.4 Faculty of Science Committee Minutes

Draft Resolution
that Academic Senate note the minutes from the Faculty of Informatics Committee meeting held on 9 May 2008.

PART F FUTURE MEETINGS AND OTHER BUSINESS

F1 Future Meeting Dates

<table>
<thead>
<tr>
<th>Senate Standing Committee</th>
<th>Academic Senate</th>
</tr>
</thead>
<tbody>
<tr>
<td>27 August 2008</td>
<td>24 September 2008</td>
</tr>
<tr>
<td>8 October 2008</td>
<td>5 November 2008</td>
</tr>
<tr>
<td></td>
<td>19 November 2008</td>
</tr>
</tbody>
</table>

F2 Other Business

Nerida Margrie
Executive Officer
Academic Senate
Election of Academic Senate representatives to other Committees

B1.1 Election of three Senate representatives to the Senate Standing Committee
At its meeting on 14 June 2006, Academic Senate elected (Res 48/06) A/Prof Ian Porter, Dr Elizabeth Thomson and Prof Andrew Wells as Academic Senate representatives on the Senate Standing Committee for the term 1 July 2006 to 30 June 2008.

Following the conclusion of their term of office, there are now three vacancies on the Senate Standing Committee for members to be elected by and from Academic Senate for the term 1 July 2008 to 30 June 2010.

The principal role of the Senate Standing Committee is to review all matters referred to the Academic Senate to determine such matters are consistent with the terms of reference of Academic Senate. Further information regarding the Senate Standing Committee can be found at:

The Senate Standing Committee’s Terms of Reference are attached for members’ information.

Draft Resolution
that Academic Senate note the outcome of the election and congratulate <insert name>, <insert name> and <insert name> as Academic Senate representatives on the Senate Standing Committee for the term 1 July 2008 to 30 June 2010.

B1.2 Election of one Senate representative to the University Internationalisation Committee
At its meeting on 1 August 2007, Academic Senate elected (Res 2007/65) A/Prof Di Kelly as Academic Senate representative on the University Internationalisation Committee (UIC) to fill a casual vacancy on UIC the remainder of the term until 30 June 2009.

A/Prof Kelly has now resigned her membership of UIC following her election as Chair of Academic Senate and an election is required to elect one Academic Senate member to UIC for a term commencing immediately and concluding on 30 June 2009.

The principal roles of the University Internationalisation Committee are to oversee the activities of its sub-committees, ensure appropriate interaction of international issues, and disseminate information and advice to Academic Senate. Further information regarding the University Education Committee can be found at:

The University Internationalisation Committee’s Terms of Reference are attached for members’ information.
Draft Resolution

that Academic Senate note the outcome of the election and congratulate <insert name> as Academic Senate representative on the University Internationalisation Committee for the term 9 July 2008 to 30 June 2009.

Process for elections by and at Senate

1. Prior to the meeting, members who wish to nominate for these positions may circulate their profile/case for nomination directly via the Academic Senate email list (academic-senate@uow.edu.au). It is suggested that such statements be circulated at least one week prior to the Academic Senate meeting, to give Senate members ample time to read the statements and consider their choices. The Executive Officer of Academic Senate moderates the Academic Senate email list.

2. Nominations for these positions will be called for at the Academic Senate meeting of 9 July 2008.

3. A ballot will be held if more nominations are received than there are positions available.

4. In the event of a ballot:
   i) Candidates will have the opportunity to address the meeting. Each candidate choosing to address the meeting will have a time limit of two minutes or, in the event of there being large numbers of candidates, a lesser time as determined by the Chair.

   ii) The candidates who receive the highest number of votes will be declared as elected in accordance with Clause 8(1) of the University of Wollongong By-Law 2005–Schedule 1. Where there is an equality of votes, the persons to be elected will be determined by lot in accordance with Clauses 9(1) and 9(2) of the University of Wollongong By-Law 2005– Schedule 1.
Background
At its meeting on 2 May 2007, Academic Senate requested (Res 2007/21) that the Chair of Academic Senate conduct a review of the Electoral Procedures for Senate and Faculties and, following the review, develop revised electoral procedures for approval by Academic Senate.

The review process highlighted the differences in the electoral procedures used throughout Senate, Faculties and Business Units and emphasised the need for universal, formalised procedures. Further, the review process drew attention to the desirability of the Senate electoral procedures being consistent with the procedures used by University Council.

Following the review process, a draft set of Academic Senate Electoral Rules has been written which address some of the gaps in the existing Electoral Procedures, including:

- Formalising the role of a Returning Officer in the electoral process
- Introducing the use of electoral rolls and defining who goes on them
- Introducing a limited term of three years for elected committee members
- Clearly stating the retention requirement for voting forms and records
- Combining the procedures regarding casual vacancies and leave of absence into a more coherent set of “Vacation of Office” rules.

Timing
The next round of elections for student members of Academic Senate commences in September/October this year. In order to have the revised Electoral Procedures approved in time to be used in these elections, they require approval by University Council at its meeting on 8 August 2008:

Consideration by Senate Standing Committee 18 June 2008
Endorsement by Academic Senate 9 July 2008
Approval by University Council 8 August 2008

Proposed Consultation and Approval Process
At its meeting on 18 June 2008, Senate Standing Committee endorsed the following consultation and approval process for the draft Electoral Rules:

1. Upload the draft Senate Electoral Rules to the Policy Directory for comment. 10 June 2008
2. Advise the University community of the draft Rules and seek comment and feedback. 11 June 2008
3. Consult with Faculty Officers and others regarding the electoral practices used in each Faculty and Business Unit. Ongoing
Following the consultation process, feedback and comments will be considered and incorporated into a final draft of the proposed Academic Senate Electoral Rules, for consideration at the 9 July 2008 Academic Senate meeting.

Attached for members' consideration is a copy of the draft proposed Academic Senate Rules, together with the relevant Implementation and Communication Plan.

Draft Resolution

that Academic Senate:

i) endorse the proposed Academic Senate Electoral Rules as outlined in the agenda papers;

ii) forward the Rules to University Council for approval and immediate introduction.

Drafted by:  
Reviewed by:  
Approved by:

<table>
<thead>
<tr>
<th>Drafted by:</th>
<th>Reviewed by:</th>
<th>Approved by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Executive Officer, Academic Committee</td>
<td>Chair, Academic Senate</td>
<td>Chair, Academic Senate</td>
</tr>
</tbody>
</table>
During April and May 2008, members of the Student Awards Committee and the Chair held various discussions about attendance at Committee meetings. It was determined that, for practical reasons, Faculties were often represented at meetings by a Dean’s nominee rather than the Chair of each Faculty Assessment Committee.

Accordingly, a minor amendment to the Membership component of the Terms of Reference was deemed necessary to accommodate the attendance at Committee meetings of Deans’ nominees. The amendment is highlighted in bold below:

“Membership
The University Student Awards Committee shall consist of:
• the Chair of the Academic Senate (as Chair)
• the Chair of each Faculty Assessment Committee or another member of academic staff nominated by the Dean;
• the Dean of Students.”

This minor amendment is supported by the Chair of the Student Awards Committee.

Draft Resolution
that Academic Senate approve the minor addition to the Membership component of the Terms of Reference for the Student Awards Committee, as outlined in the agenda papers, effective immediately.
The following new prizes were approved at the Student Awards Committee meetings held on 2 April 2008 and 28 May 2008:

- Hatch Sustainable Energy Technologies Prize Faculty of Engineering
- PIMS Endeavour Award Faculty of Engineering
- Kittel-Lewis Prize for Solid State Physics Faculty of Engineering
- Internetrix Prize for Strategic e-Business Solutions Faculty of Informatics
- Internetrix Prize for Server Technology Faculty of Informatics
- Pen Computer Company Prize ITCS430 or ISIT930 Faculty of Informatics
- Pen Computer Company Prize ITCS429 or ISIT929 Faculty of Informatics
- Telstra Prize Faculty of Informatics
- The Larry Hick Award Faculty of Science

The prize templates are attached for members' consideration.

Draft Resolution

that Academic Senate approve the following prizes, to be effective immediately:

- Hatch Sustainable Energy Technologies Prize Faculty of Engineering
- PIMS Endeavour Award Faculty of Engineering
- Kittel-Lewis Prize for Solid State Physics Faculty of Engineering
- Internetrix Prize for Strategic e-Business Solutions Faculty of Informatics
- Internetrix Prize for Server Technology Faculty of Informatics
- Pen Computer Company Prize ITCS430 or ISIT930 Faculty of Informatics
- Pen Computer Company Prize ITCS429 or ISIT929 Faculty of Informatics
- Telstra Prize Faculty of Informatics
- The Larry Hick Award Faculty of Science
B1.1 Faculty of Arts
Revisions to the following existing prizes from the Faculty of Arts were noted at the Student Awards Committee meeting on 2 April 2008:

- Australian Industry Group ‘Ern Ferris’ Award
- BHP Industrial Relations Prize
- Industrial Relations Society of NSW Prize
- The Hilda Kirby Prize

In 2006, these prizes were transferred from the Faculty of Commerce to the Faculty of Arts in with the relocation of the Employment Relations major. All criteria and eligibility requirements are based on those previously in existence under the Industrial Relations program of study, with the replacement, where applicable, of new subjects for old. The transfer of these prizes was included in the negotiations between the Deans of Commerce and Arts when the Industrial Relations/Employment Relations program was transferred in 2006.

Additionally, the balance of the Hilda Kirby Prize account was included within the Annual Value field on the template, to read: “The Prize account balance at 6 May 2008 was $1,414.64”.

The prize templates are attached for members’ consideration.

Draft Resolution
that Academic Senate note the revisions to the following Faculty of Arts prizes, as outlined in the agenda papers:

- Australian Industry Group ‘Ern Ferris’ Award
- BHP Industrial Relations Prize
- Industrial Relations Society of NSW Prize
- The Hilda Kirby Prize

B1.2 Faculty of Commerce
The following Faculty of Commerce prizes were revised by the Student Awards Committee on 2 April 2008 and 28 May 2008:

- Allan Coote Memorial Prize
- Association of Taxation and Management Accountants Prize
- CPA Australia #1 Annual Prize
- CPA Australia #2 Annual Prize
- CPA Australia #3 Annual Prize
- Financial Services Institute of Australasia (FINSIA) Prize
- John Wiley Book Prize in Accounting 1A
- KPMG Chartered Accountants Prize for Introductory Business Finance
- Orestis Trikas Memorial Prize
- PricewaterhouseCoopers Prize
For each of these prizes, the Type of Prize was changed from “Faculty” to “University” and the “Duration of Prize” and “Review Date” were amended. The prize templates are attached for members’ consideration.

Draft Resolution

that Academic Senate note the revisions to the following Faculty of Commerce prizes, as outlined in the agenda papers:

- Allan Coote Memorial Prize
- Association of Taxation and Management Accountants Prize
- CPA Australia #1 Annual Prize
- CPA Australia #2 Annual Prize
- CPA Australia #3 Annual Prize
- Financial Services Institute of Australasia (FINSIA) Prize
- John Wiley Book Prize in Accounting 1A
- KPMG Chartered Accountants Prize for Introductory Business Finance
- Orestis Trikas Memorial Prize
- PricewaterhouseCoopers Prize

Drafted by: 
Reviewed by: 
Approved by:

Executive Officer, Student Awards Committee  Executive Officer, Academic Senate  Chair, Academic Senate
Master of Science: major course revision

The Faculty of Science has undertaken a major review of the Master of Science coursework program, which is almost exclusively taken by international students. The level of English language and the research, laboratory and technical skills of these students are major issues.

The Faculty has worked with UniAdvice and the Academic Services Division to revise the degree program so that it includes 24 credit points of preparatory subjects in laboratory and field skills, scientific writing, critical reading and analysis. The program has thus been changed from a one-year, 48 credit point program to a program of 72 credit points undertaken over two years.

Structural changes to the Chemistry major study have also been made so that it aligns better with the new program and is consistent with other major studies in the degree.

The Course Approval Management Group has assessed this proposal and endorses the proposal to Academic Senate.

The course proposal documentation is attached for members’ consideration.

Draft Resolution

that Academic Senate:

i) endorse the proposal for the revised Master of Science as outlined in the agenda papers, to become effective Spring Session 2008;

ii) advise the Faculty of Science to forward the proposal to the Deputy Vice-Chancellor (Academic & International) for approval.
Master of Commerce: new major studies

In 2007, the Faculty of Commerce introduced the Master of Commerce as a preliminary Masters program for those students who lacked an undergraduate background in commerce.

In the 2007 course proposal, the Faculty signalled its intention to offer major studies as part of the degree structure. The introduction of majors in the Master of Commerce is designed to complement the Faculty’s existing specialised Masters, and to provide additional opportunities for students to gain in-depth knowledge in areas which align with the Faculty’s teaching and research strengths and/or reflect areas of growing industry demand and interest.

The following major studies are proposed:
- Electronic Commerce
- Finance
- Organisational Innovation
- Regional Development

The Master of Commerce (Electronic Commerce) replaces the Master of Electronic Commerce previously offered by the Faculty of Informatics and which was deleted in 2007.

The Master of Commerce (Finance) will replace the current Master of Finance.

A major study in Public Relations is also proposed for introduction in 2009 and will be following as a separate proposal at a later date.

The Course Approval Management Group has assessed this proposal and endorses the proposal to Academic Senate.

The course proposal documentation is attached for members’ consideration.

Draft Resolution

that Academic Senate:

i) endorse the proposal for the revised Master of Commerce as outlined in the agenda papers, to become effective Spring Session 2008;

ii) advise the Faculty of Commerce to forward the proposal to the Deputy Vice-Chancellor (Academic & International) for approval.
This proposal is from the Faculty of Informatics for a new Graduate Diploma in Computer Science in Singapore.

Recent market research in Singapore has indicated a positive trend towards a Graduate Diploma which is mainly funded by companies for their employees. The proposed new course Graduate Diploma in Computer Science will utilise final year subjects in the Bachelor of Computer Science, which is already running successfully at the Singapore Institute of Management.

Normally, a proposal for a new course would be considered by the Course Approval Management Group then forwarded to Senate Standing Committee for consideration prior to being submitted to Academic Senate for endorsement. Once endorsed by Academic Senate, the proposal would be forwarded to the Deputy Vice-Chancellor (Academic & International) for approval.

Owing to the different academic year in Singapore, this proposal is required to be approved in time for a September 2008 start date.

To achieve this timeline, the Chairs of the Course Approval Management Group and Academic Senate agreed that the proposal be submitted directly to Academic Senate after endorsement from the Course Approval Management Group, rather than fast-tracking the proposal directly to the Vice-Chancellor.

The Course Approval Management Group has assessed and endorsed this proposal for a new Graduate Diploma in Computer Science in Singapore.

The course proposal documentation is attached for members’ consideration.

Draft Resolution

that Academic Senate:

i) endorse the proposal for the Graduate Diploma in Computer Science in Singapore, as outlined in the agenda papers, to become effective September 2008;

ii) advise the Faculty of Informatics to forward the proposal to the Deputy Vice-Chancellor (Academic & International) for approval.
E1.1 Senate Standing Committee Minutes

Draft Resolution
that Academic Senate note the minutes from the Senate Standing Committee meeting held on 23 April 2008.

E1.2 University Education Committee Minutes

Draft Resolution
that Academic Senate note the minutes from the University Education Committee meeting held on 19 March 2008.

E1.3 University Internationalisation Committee Minutes

Members should note that the minutes of the University Internationalisation Committee meeting held on 13 March 2008 are in draft form and have yet to be ratified.

Draft Resolution
that Academic Senate note the minutes from the University Internationalisation Committee meeting held on 13 March 2008.

E1.4 Student Awards Committee Minutes

Draft Resolution
that Academic Senate note the minutes from the Student Awards Committee meeting held on 2 April 2008.

Drafted by: Executive Officer, Academic Senate
Reviewed by: Chair, Academic Senate
Approved by: Chair, Academic Senate
E2.1 Faculty of Arts Committee Minutes

**Draft Resolution**
that Academic Senate note the minutes from the Faculty of Arts Committee meeting held on 22 April 2008.

E2.2 Faculty of Engineering Committee Minutes

**Draft Resolution**
that Academic Senate note the minutes from the Faculty of Engineering Committee meeting held on 7 April 2008.

E2.3 Faculty of Informatics Committee Minutes

**Draft Resolution**
that Academic Senate note the minutes from the Faculty of Informatics Committee meeting held on 15 May 2008.

E2.4 Faculty of Science Committee Minutes

**Draft Resolution**
that Academic Senate note the minutes from the Faculty of Informatics Committee meeting held on 9 May 2008.