Complainant identifies possible case of general misconduct by a student.

Complainant refers allegation of general misconduct to an appropriate Primary Investigation Officer.

Is there evidence that general misconduct may have occurred?

Yes, PIO seeks to discuss case with student and obtain student response.

Has general misconduct occurred?

Yes, PIO requests ARD to check student's misconduct history on the Central Register.

PIO determines "What is the appropriate response?"

Low Level Response

PIO progresses case in accordance with Stage 2.

High Level Response

PIO refers matter to the Student Conduct Committee (Stage 3)

PIO advises ARD to create a record of the case on the Central Register

PIO advises the student, complainant and any other relevant staff of the referral

Is further action required (informal)?

Yes, PIO actions an Informal Response

Record of interaction retained by PIO

No

No further action taken

Is there evidence that general misconduct may have occurred?

Yes

No further action taken

No

No further action taken

Legend

Action

Decision

End point

Path to next action

Optional / if required
Stage 2 – Low Level Response
Progression of case at Low Level by PIO

PIO determines “What is the appropriate Low Level outcome/action to be taken?”

PIO imposes outcome

PIO advises ARD to record case and outcome on Central Register

PIO advises student, complainant and any other relevant staff of the outcome.

Does the student appeal the decision?

No

No further action taken

Yes

Student appeals in writing to AR (or other officer)

AR (or other officer) considers appeal

Is the appeal upheld?

Yes

Matter is referred back to PIO for re-consideration (Stage 1)

Matter is referred to Student Conduct Committee for consideration (Stage 3)

No

PIO decision and outcome stand

AR (or other officer) advises ARD to update the case and outcome on Central Register

AR (or other officer) advises ARD to update the case and referral on Central Register

AR (or other officer) advises Student and PIO of referral

AR (or other officer) advises ARD to update the case and referral on Central Register

AR (or other officer) advises Student and PIO of referral

No further action taken
Flowchart of Process for Managing Alleged General Misconduct by a Student

Stage 3 – Student Conduct Committee
Progression of case at High Level by SCC.
Referral to SCC by PIO, or VP(A) for re-consideration with new evidence.

- Student Conduct Committee considers evidence and interviews student and anyone else
  - Has student general misconduct occurred?
    - Yes
      - What is the appropriate level of response?
        - Low Level Response
          - What is the appropriate outcome / action to be taken?
            - Low Level Outcome imposed by SCC
              - SCC advises ARD to update record and outcome on Central Register
              - SCC advises student and PIO of the outcome
        - High Level Response
          - SCC quashes any outcome that has already been imposed (as applicable)
          - Is further action required (informal)?
            - No
              - SCC advises ARD to update record on Central Register
            - Yes
              - SCC advises ARD to update record and outcome on Central Register
        - Is the appeal upheld?
          - No
            - SCC decision and outcome stand
          - Yes
            - VP(A) considers appeal
              - Is the appeal upheld?
                - No
                  - No further action taken
                - Yes
                  - SCC advises ARD to update record and referral on Central Register

Does the student appeal the decision of the SCC?
- Yes
  - Student appeals in writing to VP(A)
    - Recommendations to VC if suspension, exclusion or rescission
      - SCC advises ARD to update record and referral on Central Register
      - SCC advises student and PIO of the outcome
      - SCC advises student and PIO of referral

- No
  - No further action taken

Does the student appeals in writing to VP(A)
- Yes
  - VP(A) considers appeal
    - Is the appeal upheld?
      - No
        - No further action taken
      - Yes
        - SCC advises ARD to update record and referral on Central Register

Further action required (informal)?
- Yes
  - SCC advises ARD to update record and referral on Central Register
  - SCC advises student and PIO of the outcome
  - SCC advises ARD to update record and referral on Central Register

Recall stage back to SCC for reconsideration
- Yes
  - SCC advises ARD to update record and referral on Central Register
  - SCC advises student and PIO of the outcome
  - SCC advises ARD to update record and referral on Central Register
  - SCC advises student and PIO of referral
Stage 4 – Council Committee of Appeal

Referral to CCA by VP(A) for consideration of student appeal on decision of SCC due to lack of due process

Flowchart of Process for Managing Alleged General Misconduct by a Student

CCA considers evidence and interviews student and anyone else

Is the appeal upheld

Yes, sufficient grounds for appeal

CCA advises student and PIO of the outcome

No further action taken

No, insufficient grounds for appeal

CCA advises ARD to update record on Central Register

CCA advises student and PIO of the outcome

Has general misconduct occurred?

No

CCA quashes any outcome that has already been imposed (as applicable)

Yes

What is the appropriate level of response?

What is the appropriate outcome / action to be taken?

Outcome imposed by FIC

Is further action required (informal)?

No

CCA actions an Informal Response

Yes

SCC decision and outcome stand