Minutes of the 286th meeting of the Academic Senate Standing Committee held at 9:30am on Wednesday, 23 April 2008 in Meeting Room 304 of the Administration Building.

Present: Prof David Griffiths (Chair), Prof Lee Astheimer, Prof Rob Castle, Ms Yvonne Kerr, Mr Paul Kidson, A/Prof Kay Maxwell, A/Prof Ian Porter, Prof Gerard Sutton, Dr Elizabeth Thomson, A/Prof Wilma Vialle and Prof Andrew Wells.

In Attendance: Ms Nerida Margrie (Executive Officer), Dr David Christie (standing nominee for Vice-Principal (Administration)), Ms Kim Callaway (Research Student Centre), Ms Leonie Kirchmajer and Mr Dominic Riordan (Policy & Governance Unit).

PART A PRELIMINARY BUSINESS

A1 Apologies, Leave of Absence and Welcomes
Apologies were received from A/Prof Damien Considine, A/Prof Mary Kaidonis and Prof John Patterson.

The Chair welcomed Mr Paul Kidson as a newly elected member of the Committee.

A2 Arrangement of the Agenda
(i) The following items were starred (*) for discussion:

   B1 Higher Degree Research Appeals Committee: revised Terms of Reference
   B2 Admissions and Advanced Standing Policy: new Policy
   C1 Master of Business – Research: new course proposal

(ii) A motion was carried to adopt the draft resolutions and recommendations to Academic Senate for the unstarred items.

A3 Business from the Last Meeting

A3.1 Minutes of the Previous Meeting (27 February 2008)

Resolved (04/2008)

that the minutes of the previous meeting of 27 February 2008 be accepted as a true record of that meeting.

A3.2 Business Arising from the Minutes
Initial discussions have commenced regarding the submission of Faculty minutes to Academic Senate; a report will be presented to a future meeting of Senate Standing Committee.

A4 Confidential Items of Business
There were no confidential items of business.
A5 Vice-Chancellor’s Business
The Vice-Chancellor reported on the following items:

i) Federal education environment
A Higher Education Review has been established and will run in parallel with the Innovation Research Review. Both Reviews will report later in 2008.

The Federal Government is anticipated to honour its election commitments in the May Budget but is unlikely to include additional funding for the higher education sector.

iii) Faculty of Education
The Dean of the Faculty of Education, Prof Paul Chandler, was recently recognised as Australia’s most highly cited researcher in the field of education.

The NSW Institute of Teachers recently established new criteria for accrediting early childhood education programs. In line with the new criteria, UOW is in the process of revising its programs to focus on the 0-5 age group. UOW’s currently offered programs are accredited by the NSW Institute of Teachers and will retain this accreditation.

A6 Chair’s Business
The Chair reported on his attendance at the recent meeting of the Committee of Chairs of Academic Boards/Senates in NSW and ACT. Substantial discussion was held regarding the issue of a Victorian university not releasing examination information to students and the Committee of Chairs noted that different legislation exists in each State and Territory, as well as Federally, to cover this issue. A paper on this matter will be presented to the next Committee of Chairs meeting.

Members were reminded that elections for the positions of Chair and Deputy Chair of Academic Senate will be conducted at the 21 May 2008 Academic Senate meeting.

PART B GENERAL BUSINESS

B1 Higher Degree Research Appeals Committee: revised Terms of Reference
A member sought clarification of the role of the Director of the Research Student Centre in the Higher Degree Research Appeals Committee (clauses 2.d and 2.e). It was confirmed that the Director is not involved in the Committee and that these clauses require amendment to remove this reference.

Minor editorial corrections were also noted.

Subject to these amendments being made to the Terms of Reference, the draft Recommendation to Academic Senate was passed.

(See Recommendation to Academic Senate)

B2 Admissions and Advanced Standing Policy: new Policy
A member sought clarification on whether or not cross-institutional study counted towards the maximum amount of advanced standing a student may be granted for a particular course. The Deputy Vice-Chancellor (Academic & International) confirmed that it did not.

In response to a member’s question regarding whether or not UniAdvice has the delegated authority to “grant” advanced standing to prospective students of the University (clause 6.7), the Committee agreed that:
i) Section 2 of the Policy be amended to include the University’s standard definition of “Delegated Authority”; and
ii) The Policy wording be amended to insert the term “Delegated Authority” wherever necessary.

Subject to these amendments being made to the Policy, the draft Recommendation to Academic Senate was passed.

(See Recommendation to Academic Senate)

B3 Student Awards Committee: Prize Proposals
(See Recommendation to Academic Senate)

PART C COURSE PROPOSALS FOR APPROVAL

C1 Master of Business – Research: new course proposal
The “Admissions Processing” section of the Course Entry Requirements form needs to clearly indicate that this course is not available to international students.

Subject to this amendment being made to the course proposal documentation, the draft Recommendation to Academic Senate was passed.

(See Recommendation to Academic Senate)

PART D ITEMS FOR NOTING

D1 Courses approved under the new course approval management process
(See Recommendation to Academic Senate)

D2 Courses approved under the previous course approval management process

D2.1 New and amended courses
(See Recommendation to Academic Senate)

D2.2 Fast-track courses
There were no fast-track course proposals approved under the previous course approval management process.

PART E COMMITTEE / FACULTY MINUTES

E1 Committee Minutes

E1.1 University Education Committee Minutes
(See Recommendation to Academic Senate)

E1.2 University Internationalisation Committee Minutes
(See Recommendation to Academic Senate)

E1.3 University Research Committee Minutes
(See Recommendation to Academic Senate)
E1.4 Student Awards Committee Minutes
(See Recommendation to Academic Senate)

E2 Faculty Minutes

E2.1 Faculty of Arts Committee Minutes
(See Recommendation to Academic Senate)

E2.2 Faculty of Creative Arts Committee Minutes
(See Recommendation to Academic Senate)

E2.3 Faculty of Informatics Committee Minutes
(See Recommendation to Academic Senate)

E2.4 Faculty of Science Committee Minutes
(See Recommendation to Academic Senate)

PART F NEXT MEETINGS AND OTHER BUSINESS

F1 Future Meeting Dates

<table>
<thead>
<tr>
<th>Senate Standing Committee</th>
<th>Academic Senate</th>
</tr>
</thead>
<tbody>
<tr>
<td>18 June 2008</td>
<td>21 May 2008</td>
</tr>
<tr>
<td>27 August 2008</td>
<td>9 July 2008</td>
</tr>
<tr>
<td>8 October 2008</td>
<td>24 September 2008</td>
</tr>
<tr>
<td></td>
<td>5 November 2008</td>
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<td></td>
<td>19 November 2008</td>
</tr>
</tbody>
</table>

F2 Other Business

The meeting closed at 10:55am.
Senate Standing Committee 23 April 2008
Recommendations to Academic Senate

B1 Higher Degree Research Appeals Committee: revised Terms of Reference

Recommendation to Academic Senate
that Academic Senate:

i) approve the revised Terms of Reference of the Higher Degree Research Appeals Committee as outlined in the agenda papers, effective immediately;

ii) forward the Terms of Reference to University Council for noting.

B2 Admissions and Advanced Standing Policy: new Policy

Recommendation to Academic Senate
that Academic Senate:

i) endorses the Admissions and Advanced Standing Policy and associated Release Procedure as outlined in the agenda papers;

ii) forward the Policy to University Council for approval and immediate introduction.

B3 Student Awards Committee: Prize Proposals

Recommendation to Academic Senate
that Academic Senate approve the following Faculty of Law prizes, to be effective immediately:

- Access Business Lawyers Prize for LLB220/LLB305 Property & Trusts A
- CCH Australia Prize for LAW302 Law of Business Organisations
- CCH Australia Prize for LLB341 Revenue Law
- CCH Australia Prize for LLB362/LAW352 Advanced Revenue Law/Advanced Taxation Law
- Hennikers Solicitors Prize for LLB170 Law of Contract B
- Holding Redlich Lawyers Prize for LLB331 Intellectual Property Law
- Kells the Lawyers Prize for LLB120 Law of Contract A
- Kells the Lawyers Prize for LLB270/LLB306 Property & Trusts B
- Lopich Lawyers Prize for LLB344 Indigenous Peoples & Legal Systems
- Maguire & McInerney Lawyers Prize for LLB317 E-Commerce Law
- Maguire & McInerney Lawyers Prize for LLB320 Commercial & Consumer Contracts
- Morton & Harris Prize for LLB/LAW334 Environmental Law
- NSW Office of the Director of Public Prosecutions Prize for LLB130 Criminal Law & Process A
- NSW Office of the Director of Public Prosecutions Prize for LLB180 Criminal Law & Process B
C1 Master of Business – Research: new course proposal

Recommendation to Academic Senate
that Academic Senate:

i) endorse the proposal for the new Master of Business – Research, as outlined in the agenda papers, to become effective Spring Session 2008;

ii) advise the Graduate School of Business to forward the proposal to the Deputy Vice-Chancellor (Academic & International) for approval.

D1 Courses approved under the new course approval management process

Recommendation to Academic Senate
that Academic Senate note that the following amended and fast-track courses have been approved by the Vice-Chancellor or Deputy Vice-Chancellor (Academic & International):

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Proposal type</th>
<th>Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Occupational Hygiene Program</td>
<td>Minor New Non-Award Course using existing subjects</td>
<td>27/2/2008</td>
</tr>
<tr>
<td>Effective Leadership in Health Program</td>
<td>Minor New Non-Award Course using existing subjects</td>
<td>27/2/2008</td>
</tr>
<tr>
<td>Master of Management</td>
<td>Minor New delivery location (Sydney) for an existing course</td>
<td>27/2/2008</td>
</tr>
</tbody>
</table>

D2 Courses approved under the previous course approval management process

D2.1 New and amended courses

Recommendation to Academic Senate
that Academic Senate note that the following new and amended courses have been approved by the Deputy Vice-Chancellor (Academic & International):

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Category of Approval</th>
<th>DVC(A&amp;I) Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate Certificate in Social Marketing for Health</td>
<td>New Course</td>
<td>27/2/2008</td>
</tr>
<tr>
<td>Graduate Certificate in Health Research</td>
<td>New Course</td>
<td>27/2/2008</td>
</tr>
</tbody>
</table>

E1 Committee Minutes

E1.1 University Education Committee Minutes

Recommendation to Academic Senate
that Academic Senate note the minutes from the University Education Committee meeting held on 31 October 2007.

E1.2 University Internationalisation Committee Minutes

Recommendation to Academic Senate
that Academic Senate note the minutes from the University Internationalisation Committee meeting held on 18 October 2007.
### E1.3 University Research Committee Minutes

**Recommendation to Academic Senate**

That Academic Senate note the minutes from the University Research Committee meeting held on 28 November 2007.

### E1.4 Student Awards Committee Minutes

**Recommendation to Academic Senate**

That Academic Senate note the minutes from the Student Awards Committee meeting held on 29 November 2007.

### E2 Faculty Minutes

#### E2.1 Faculty of Arts Committee Minutes

**Recommendation to Academic Senate**

That Academic Senate note the minutes from the Faculty of Arts Committee meeting held on 4 March 2008.

#### E2.2 Faculty of Creative Arts Committee Minutes

**Recommendation to Academic Senate**

That Academic Senate note the minutes from the Faculty of Creative Arts Committee meeting held on 16 October 2007.

#### E2.3 Faculty of Informatics Committee Minutes

**Recommendation to Academic Senate**

That Academic Senate note the minutes from the Faculty of Informatics Committee meeting held on 13 March 2008.

#### E2.4 Faculty of Science Committee Minutes

**Recommendation to Academic Senate**

That Academic Senate note the minutes from the Faculty of Science Committee meeting held on 20 March 2008.