Minutes of the 276th meeting of the Academic Senate held at 9:30am on Wednesday, 26 March 2008 in Room 20.5, Communications Building.

Present:
Prof David Griffiths (Chair)  Prof Anthony Hulbert  Prof Elena Pereloma
Mr Justin Ayre  A/Prof Peter Hyland  Mr Ron Perrin
Ms Angela Brown  Prof Buddhima Indraratna  Dr Ian Piper
A/Prof Ted Bryant  Mr Garry Jones  Dr Anne Porter
Prof John Bushnell  Dr Gordon Joughin  A/Prof Ian Porter
Prof Paul Chandler  A/Prof Mary Kaidonis  A/Prof Steven Roodenrys
Prof Kathleen Clapham  A/Prof Di Kelly  Prof Trevor Spedding
A/Prof Damien Considine  Ms Yvonne Kerr  Mr Ray Stace
Dr Shady Cosgrove  Mr Paul Kidson  A/Prof Willy Susilo
Dr Louise D’Arcins  Ms Jo Law  Prof Gerard Sutton
Prof Susan D’Arcins  Prof Shirley Leitch  Dr Elizabeth Thomson
Prof Brian Ferry  Mr John Littrich  A/Prof David Vance
Mr Chris Grange  Ms Felicity McGregor  A/Prof Rodney Vickers
Dr Scott Grattan  A/Prof Kay Maxwell  Prof Simon Ville
Prof John Glynn  A/Prof Barbara Meyer  Prof Mark Walker
Dr Muhammad Hadi  Prof Judith Motion  Prof Andrew Wells
Prof Lesley Head  Prof Fazel Nagdy  A/Prof Graham Williams
A/Prof Patrick Heaven  Prof Philip Ogunbona  A/Prof Michael Zanko
A/Prof Ann Hodgkinson  Prof John Patterson

In Attendance:
Ms Nerida Margrie (Policy & Governance Unit), Ms Robin Buckham (UniAdvice)

PART A PRELIMINARY BUSINESS

A1 Apologies, Leave of Absence and Welcomes
Apologies were received from Prof Lee Astheimer, A/Prof Ian Brown, Prof Rob Castle, Dr David Christie, Prof Patrick Crookes, Dr Andrew Frazer, Ms Helen Freeborn, Dr Nicholas Gill, Mr Greg Kerr, Dr Lenore Lyons, Prof Luke McNamara, A/Prof John McQuilton, Mr Christopher Monnox, Prof Andrew Schultz, Prof Julie Steele, Mr Ian Tobin, A/Prof Wilma Vialle, Prof Rob Whelan.

There were no members on leave of absence.

The Chair welcomed as new members Mr Justin Ayre, an undergraduate student and Mr Paul Kidson, a postgraduate student.

The Chair also welcomed as observers of the meeting Ms Megan Huisman from the Academic Registrar’s Division, Dr Troy Coyle from the Commercial Research Division, Ms Chris Brewer, Ms Sarah Lambert and Ms Alisa Percy from CEDIR, Mr Henry
Collier, Honorary Fellow from the Faculty of Commerce, Dr Pauline Lysaght from the Faculty of Education, Mr Chris Pettett, President of Wollongong Undergraduate Students’ Association, and Ms Fiona Griffin-Rudder, Ms Claudia Perry-Beltrame and Mr Dominic Riordan from the Policy & Governance Unit.

A2 Arrangement of the Agenda
(i) The following items were starred (*) for discussion:
   - B1.1 Election of one student member to Senate Standing Committee
   - B1.2 Election of two academic members to the Academic Staff Development Committee
   - B2 Revisions to Authorship Policy
   - B4 The role of teaching intensive academics – report from Academic Senate Working Party
   - D2 2007 Academic Senate Self-Assessment Survey – interim report on results
   - F2.1 Proposed Code of Practice–Casual Academic Teaching and draft Good Practice Guidelines–Casual Academic Teaching

(ii) A motion to adopt the draft resolutions for the unstarred items was carried.

A3 Business from the Last Meeting
A3.1 Minutes of the Previous Meeting (7 November 2007)

Resolved (2008/01)
that the minutes of the previous meeting of 7 November 2007 be accepted as a true record of that meeting.

A3.2 Business Arising from the Minutes
There was no business arising from the Minutes.

A4 Confidential Items of Business
There were no confidential items of business.

A5 Vice-Chancellor’s Business
The Vice-Chancellor reported on the following items:

i) Federal education environment
As part of its ‘education revolution’, the Federal Government will initially focus on early childhood education and then primary education. It may be some time before the focus moves to higher education.

The Higher Education Endowment Fund has been retained.

In February, the Federal Minister for Innovation, Industry, Science and Research announced the Excellence in Research for Australia (ERA) initiative, a new research quality and evaluation system to replace the previous Research Quality Framework. Although not connected to research funding at present, future research funding will inevitably be driven by this new system.
A broad-ranging Innovation Review has been announced. Cooperative Research Centres have been included in the scope of the Review. The Innovation Review is expected to report later in 2008.

The Federal Government has separated into two the portfolios of Research and Higher Education. A Higher Education Review has been announced and will report later in 2008.

ii) Federal Budget
The Federal Government is likely to honour its election commitments in the May Budget, including fellowships, scholarships and some new university places, but is unlikely to include additional funding for the higher education sector.

iii) Enrolments
Enrolments are strong for 2008 from domestic and international students. This is a credit to both UOW’s reputation and the efforts of the Deputy Vice-Chancellor (Operations) and Faculties.

iv) Media coverage of UOW’s early childhood education programs
Recent media reports contained some criticism of the University’s early childhood programs. UOW’s current programs intentionally focus on the 0-8 age group and these students will receive full accreditation upon graduation. Following the NSW Institute of Teachers’ change to its criteria, the University has introduced changes to the program targeting specifically the 0-5 age group. Both programs are approved by and fully accredited by the NSW Institute of Teachers.

v) Senior Executive appointments
The University has appointed Prof Judy Raper to the role of Deputy Vice-Chancellor (Research); she will commence at the University in July 2008. Currently serving as the Division Director of Chemical, Bioengineering, Environmental and Transport Systems at the National Science Foundation in the United States, Prof Raper has previously worked at the University of Sydney as Dean of Engineering. The Vice-Chancellor acknowledged and thanked Prof Lee Astheimer for her tremendous work as Acting Deputy Vice-Chancellor (Research).

Recruitment is nearing completion to appoint a Chief Executive Officer of UOW Dubai following the departure of Prof Nicholas van der Walt. Mr David Rome is currently Acting CEO, assisted by the Deputy Vice-Chancellor (Operations).

vi) UOW facilities
Construction is planned to commence in mid-2008 on the new Medical Research Institute, to be located in Building 32 near the Faculty of Science. Providing an important link between the Faculty of Science and the local medical fraternity, the Institute will reflect the rural and regional focus of the Graduate School of Medicine.

Work will commence in mid-2008 on improving the facilities and grounds at the University Recreation and Aquatic Centre.

The extensions to the Library are now complete, giving the University a Library of international standing. Tours of the new facilities can be arranged by contacting Library staff members.
A6  Chair’s Business
The Chair reported on the following items:

i) Submission of Faculty Minutes to Academic Senate
At its meeting on 27 February 2008, Senate Standing Committee noted the absence of clear guidelines regarding submission of Faculty Committee minutes to Academic Senate, specifically regarding how and when they should be submitted, and whether submission in hard copy remains the most appropriate method. As a result, few Faculties regularly submit their minutes for noting.

Senate Standing Committee will consider this item at its next meeting on 23 April 2008.

ii) Elections for Chair and Deputy Chair of Senate
Elections for both positions will be held at the next Academic Senate meeting on 21 May 2008, for the term commencing 1 July 2008 and concluding on 30 June 2010. Nomination is open to all UOW Professors and A/Professors, normally from those who are not Heads of Academic Units or Deans. Further information regarding eligibility criteria and electoral processes will be forwarded to the UOW community over the coming weeks.

A7  Reports from Senior Executive and Members of other University Committees
There were no reports from Senior Executive or members of other University Committees.

A8  Business from Senate Sub-Committees
There were no reports from Senate Sub-Committees.

A9  Business from Faculties and Wollongong College Australia
There were no reports from Faculties or Wollongong College Australia.

A10 Members’ Business
There was no members’ business raised.

A11 Student Members’ Business
There was no student members’ business raised.

PART B   GENERAL BUSINESS

B1. Election of Academic Senate members to other Committees
   B1.1 Election of one student member to Senate Standing Committee
One nomination was received for this position on Senate Standing Committee:

- Mr Paul Kidson

Accordingly, Mr Paul Kidson was elected unopposed.
Resolved (2008/02)
that Academic Senate note the outcome of the election and congratulate Mr Paul Kidson as Academic Senate student representative on the Senate Standing Committee for the term 26 March 2008 to 31 December 2008.

B1.2 Election of two academic members to the Academic Staff Development Committee
Two nominations were received for the two positions on the Academic Staff Development Committee:

- A/Prof Kay Maxwell
- Mr Ron Perrin

Accordingly, A/Prof Kay Maxwell and Mr Ron Perrin were elected unopposed.

Resolved (2008/03)
that Academic Senate note the outcome of the election and congratulate A/Prof Kay Maxwell and Mr Ron Perrin as Academic Senate representatives on the Academic Staff Development Committee for the term 26 March 2008 to 14 March 2010.

B2 Revisions to Authorship Policy
Members were reminded that, following substantial debate at the 19 September 2007 Academic Senate meeting, the revised Authorship Policy was withdrawn from the agenda and referred back to the University Research Committee for further development and consultation.

The motion was passed without further discussion.

Resolved (2008/04)
that Academic Senate:

i) endorse the revised Authorship Policy as outlined in the agenda papers;
ii) forward the revised Policy to University Council for approval and immediate introduction.

B3 Academic Probation and Academic Promotion Committees
B3.1 Approval of Nominees

Resolved (2008/05)
that Academic Senate approve the proposed nominees to the Academic Probation Committee and Academic Promotion Committee, as outlined in the agenda papers.
B4  The role of teaching intensive academics – report from Academic Senate Working Party

Dr Elizabeth Thomson introduced this item, thanking the members of the Working Party for their time and effort and acknowledging the goodwill from everyone involved in the process.

The Deputy Vice-Chancellor (Operations) commented that the Report covered several of the issues being considered by the management-formed committee addressing this matter. He disagreed with the Working Party’s conclusions regarding casualisation of the workforce and potential impact to UOW’s reputation, and noted the inclusion of the phrase “teaching only”, stating that the University does not intend to head in this direction.

In thanking the Working Party for the report, the Deputy Vice-Chancellor (Operations) expressed concern at being asked to “endorse” the report, and proposed an amendment to the resolution to replace the word “endorse” with “note”. The proposed amendment was seconded by A/Prof Di Kelly.

Mr Ron Perrin referred to the minutes of the previous Academic Senate meeting on 7 November 2007, during which the Deputy Vice-Chancellor (Operations) spoke against the motion, stating he did not believe another Working Party would add value to the process. Mr Perrin asked whether the Deputy Vice-Chancellor would now repudiate his earlier statement. In response, the Deputy Vice-Chancellor affirmed that the Working Party and its Report added to the overall discussion of teaching intensive academics and he would neither withdraw nor repudiate his earlier statement.

In response to a member’s query about the difference between “noting” and “endorsing”, the Vice-Chancellor affirmed his respect for the views of Academic Senate, and stated that the Report would be given appropriate consideration whether Senate noted or endorsed the report, but that it was not the only piece of information being considered.

In discussion, members sought clarification on several points contained in the Report, and debated the significance of endorsing versus noting. The amendment to the motion was passed; the amended resolution was then passed.

Resolved (2008/06)
that Academic Senate:

i) note the Report from the Teaching Intensive Working Party as outlined in the agenda papers; and

ii) forward the Report to the University’s Senior Executive for consideration.

B5  Student Awards Committee – prize proposals

Resolved (2008/07)
that Academic Senate approve the following prizes, to be effective immediately:

<table>
<thead>
<tr>
<th>Prize</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phil D’Alton 1st Year Sociology Prize</td>
<td>Faculty of Arts</td>
</tr>
<tr>
<td>Phil D’Alton 2nd Year Sociology Prize</td>
<td>Faculty of Arts</td>
</tr>
<tr>
<td>Product Development &amp; Management Association Prize</td>
<td>Faculty of Commerce</td>
</tr>
</tbody>
</table>
The Illawarra Business Chamber Annual Award for Intermedia Macroeconomics  
Tempo Print and Design Prize  
BHP Billiton/Mark Smuk Memorial Prize  
Tourism Wollongong Prize  
BIS Industrial Logistics Prize  
Australian Press Council Prize  
BlueScope Steel Prize for Excellence in Mechatronic Engineering  
BlueScope Steel Inspired Solutions Prize  
Engineers Australia Illawarra/Sutherland Regional Group Prize

### PART C  COURSE PROPOSALS FOR APPROVAL

There were no course proposals for consideration.

### PART D  ITEMS FOR NOTING

**D1  Postgraduate student vacancies on Academic Senate for 2008**

**Resolved (2008/08)**

That Academic Senate note the outcome of the selection process and congratulate Helen Freeborn and Paul Kidson on their appointment as postgraduate student members of Academic Senate to fill the casual vacancies for the remainder of the term to 31 December 2008.

**D2  2007 Academic Senate Self-Assessment Survey – interim report on results**

The low participation rates for Academic Senate and other committee self-assessment surveys, combined with member feedback, have signified a need to reconsider the purpose of committee surveys and the type of information sought. The Policy & Governance Unit will undertake this work during 2008.

**Resolved (2008/09)**

That Academic Senate note the interim report on the 2007 Academic Senate Self-Assessment Survey.

**D3  eLearning and eTeaching 2008-2010 Strategic Plan**

**Resolved (2008/10)**

That Academic Senate note the eLearning and eTeaching 2008-2010 Strategic Plan as approved by the University Education Committee on 31 October 2007.
D4 2007 Core Function Reports

Resolved (2008/11)

that Academic Senate:

i) note the University Planning and Quality Committee report on the 2007 Reviews of UOW's Core Function Areas of: Learning & Teaching, Research, Internationalisation, and Community Engagement; and

ii) refer the Reports to University Council.

D5 Courses approved under the new course approval management process

Resolved (2008/12)

that Academic Senate note that the following amended and fast-track courses have been approved by the Vice-Chancellor or Deputy Vice-Chancellor (Academic & International):

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Proposal type</th>
<th>Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Arts (Honours)</td>
<td>Minor; Consequential amendment Addition of major study</td>
<td>4 Dec 2007</td>
</tr>
<tr>
<td>Bachelor of Arts (Australian Studies)</td>
<td>Minor; Amendment to core and elective subjects in a major study</td>
<td>20 Nov 2007</td>
</tr>
<tr>
<td>Bachelor of Arts (Community, Culture and Environment)</td>
<td>Minor; New minor study using existing subjects</td>
<td>20 Nov 2007</td>
</tr>
<tr>
<td>Bachelor of Computer Science</td>
<td>Minor; Consequential amendment Deletion of major study</td>
<td>4 Dec 2007</td>
</tr>
<tr>
<td>Bachelor of Engineering Major study – Telecommunications</td>
<td>Minor; Change to elective subjects</td>
<td>11 Oct 2007</td>
</tr>
<tr>
<td>Bachelor of Nursing</td>
<td>Minor; Change to transitional subjects</td>
<td>25 Sep 2007</td>
</tr>
<tr>
<td>Master of Business Administration</td>
<td>Minor; Change of CRICOS registration details</td>
<td>26 Oct 2007</td>
</tr>
<tr>
<td>Master of Commerce-Master of Strategic Marketing</td>
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<td></td>
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<tr>
<td>Master of Commerce-Master of Strategic Human Resource Management</td>
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<tr>
<td>Master of Commerce-Master of Applied Finance</td>
<td></td>
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<tr>
<td>Master of Engineering Management to Master of Engineering Practice (Double Major)</td>
<td>Minor; Articulation arrangement</td>
<td>26 Oct 2007</td>
</tr>
<tr>
<td>Master of Engineering Studies</td>
<td>Minor; Change to core and elective subjects</td>
<td>11 Oct 2007</td>
</tr>
<tr>
<td>Master of Engineering Studies (double major)</td>
<td></td>
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<tr>
<td>Master of International Business-Master of Science (Logistics)</td>
<td>Minor; New Double Degree using existing degrees</td>
<td>11 Oct 2007</td>
</tr>
<tr>
<td>Master of International Business-Master of Project Management</td>
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<tr>
<td>Master of International Business-Master of Retail Management</td>
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<tr>
<td>Master of Science (Logistics)-Master of Project Management</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Name</td>
<td>Category of Approval</td>
<td>DVC(A&amp;I) Approval Date</td>
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<tr>
<td>-----------------------------------------------------------------------------</td>
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<tr>
<td>International Bachelor of Communication and Media Studies (Honours)</td>
<td>New Course</td>
<td>2 Oct 2007</td>
</tr>
<tr>
<td>Bachelor of Information Systems</td>
<td>New Course</td>
<td>2 Oct 2007</td>
</tr>
<tr>
<td>Master of Business Coaching Graduate Certificate in Business Coaching</td>
<td>New Course</td>
<td>26 Oct 2007</td>
</tr>
<tr>
<td>Master of Project Management Graduate Certificate in Project Management</td>
<td>New Course</td>
<td>26 Oct 2007</td>
</tr>
<tr>
<td>Master of Retail Management Graduate Certificate in Retail Management</td>
<td>New Course</td>
<td>26 Oct 2007</td>
</tr>
<tr>
<td>Bachelor of Arts (Spanish)</td>
<td>Major Amendment</td>
<td>2 Oct 2007</td>
</tr>
<tr>
<td>Bachelor of Commerce (Accountancy)</td>
<td>Major Amendment</td>
<td>2 Oct 2007</td>
</tr>
<tr>
<td>Bachelor of Commerce (Public Relations)</td>
<td>Major Amendment</td>
<td>2 Oct 2007</td>
</tr>
<tr>
<td>Bachelor of Commerce – Major/Minor in Business Innovation</td>
<td>Major Amendment</td>
<td>17 Jul 2007</td>
</tr>
<tr>
<td>Bachelor of Communication and Media Studies</td>
<td>Major Amendment</td>
<td>2 Oct 2007</td>
</tr>
</tbody>
</table>

**D6 Courses approved under the previous course approval management process**

**D6.1 New and amended courses**

Resolved (2008/13) that Academic Senate note that the following new and amended courses have been approved by the Deputy Vice-Chancellor (Academic & International):
Bachelor of Information Technology
Bachelor of Nursing
Bachelor of Nursing (Honours)
Master of Information and Communication Technology
Master of Information and Communication Technology (Advanced)
Master of Information Systems
Master of Information Systems (Advanced)
Master of International Business
Graduate Certificate in International Business
Master of Management
Graduate Certificate in Management
Master of Science (Logistics) in Dubai
Graduate Certificate in Commerce
Graduate Certificate in Information and Communication Technology
Graduate Certificate in Information Systems
Graduate Diploma in Information Systems
Doctor of Business Administration

D6.2 Fast-track courses

Resolved (2008/14) that Academic Senate note that the following fast-track course has been approved by the Vice-Chancellor:

<table>
<thead>
<tr>
<th>Course Name</th>
<th>VC Approval Date</th>
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</thead>
<tbody>
<tr>
<td>Master of Information Technology Management in Dubai</td>
<td>26 July 2007</td>
</tr>
</tbody>
</table>

PART E COMMITTEE / FACULTY MINUTES

E1 Committee Minutes

E1.1 Senate Standing Committee Minutes

Resolved (2008/15) that Academic Senate note the minutes from the Senate Standing Committee meeting held on 17 October 2007.

E1.2 University Education Committee Minutes

Resolved (2008/16) that Academic Senate note the minutes from the University Education Committee meeting held on 5 September 2007.
E1.3 University Research Committee Minutes

Resolved (2008/17)

that Academic Senate note the minutes from the University Research Committee meetings held on 20 June 2007 and 3 October 2007.

E1.4 University Internationalisation Committee Minutes

Resolved (2008/18)

that Academic Senate note the minutes from the University Internationalisation Committee meeting held on 5 July 2007.

E1.5 Student Awards Committee Minutes

Resolved (2008/19)

that Academic Senate note the draft minutes from the Student Awards Committee meeting held on 29 November 2007.

E2 Faculty Minutes

E2.1 Faculty of Arts Committee Minutes

Resolved (2008/20)

that Academic Senate note the minutes from the Faculty of Arts Committee meetings held on 30 October 2007 and 6 December 2007.

E2.2 Faculty of Engineering Committee Minutes

Resolved (2008/21)

that Academic Senate note the minutes from the Faculty of Engineering Committee meetings held on 18 September 2007 and 13 November 2007.

E2.3 Faculty of Science Committee Minutes

Resolved (2008/22)

that Academic Senate note the minutes from the Faculty of Science Committee meetings held on 21 September 2007 and 9 November 2007.

PART F FUTURE MEETINGS AND OTHER BUSINESS

F1 Future Meeting Dates

<table>
<thead>
<tr>
<th>Senate Standing Committee</th>
<th>Academic Senate</th>
</tr>
</thead>
<tbody>
<tr>
<td>23 April 2008</td>
<td>21 May 2008</td>
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<tr>
<td>18 June 2008</td>
<td>9 July 2008</td>
</tr>
<tr>
<td>27 August 2008</td>
<td>24 September 2008</td>
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<tr>
<td>8 October 2008</td>
<td>5 November 2008</td>
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<tr>
<td>19 November 2008</td>
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</tbody>
</table>
F2 Other Business

F2.1 Proposed *Code of Practice–Casual Academic Teaching* and draft *Good Practice Guidelines–Casual Academic Teaching*

Although automatically starred as a late item, there was no discussion on this agenda item.

**Resolved (2008/23)**

*that Academic Senate note the Code of Practice–Casual Academic Teaching and draft Good Practice Guidelines–Casual Academic Teaching.*

The meeting closed at 10:32am.