Agenda for the 1/2008 meeting of the University Education Committee (UEC) to be held at 9.30am on Wednesday 19 March 2008 in Building 20.5.

FURTHER INFORMATION REGARDING UEC AGENDA
If you require further clarification of or wish to raise issues concerning any UEC Agenda items, please contact Paola Ciccarelli (x5014 or email:paolacic@uow.edu.au) before the meeting.
PART A  PRELIMINARY BUSINESS

*A1  Welcome, Apologies and Leave of Absence
Welcome to new members: Dr Gordon Joughin (CEDIR representative), Mr Ray Stace (Acting Director, CEDIR), Prof Tim McCarthy (Chair, TFS), A/Prof Robert Macgregor (Acting FEC Chair, Faculty of Informatics, Dr Margaret Wallace (FEC Chair, Faculty of Health and Behavioural Sciences), Laurie Stevenson (Acting Head, Shoalhaven Campus) and Chris Pettett (President, WUSA).

Dr Kate Bowles, A/Prof Ian Brown, Dr Nick Gill, Ms Robbie Collins are on leave Autumn Session 2008

In attendance: Dominic Riordan, Senior Manager, Policy & Governance Unit
Pete Randles, Corporate Governance Unit
Heather Gardiner, Executive Officer, Excellence, Diversity & Innovation in Teaching Subcommittee

*A2 Minutes of the Previous Meeting  Attachment p 5

Draft Resolution:

That the University Education Committee minutes of 31 October 2007 are confirmed as a true record of the proceedings of that meeting.

*A3 Business Arising from the Minutes

*A4 Arrangement of the Agenda
(i)  That the meeting indicate those items to be starred (*) for discussion.
(ii) That a motion be put for the adoption of the draft recommendations for the unstarred items.

*A5 Chair's Report

PART B  BUSINESS FROM SUBCOMMITTEES

*B1 UEC Coordinating Committee  Chair: Prof R Castle
Chair to provide an overview of UEC Priorities for 2008

B2 Student Support for Learning Subcommittee  Chair: Ms Y Kerr

B3 Education Policy Review Subcommittee  Chair: A/Prof I Porter

B3.1 Minutes of meeting of 21 November 2007  Attachment p 13

Draft Resolution:

That the University Education Committee notes the minutes of the Education Policy Review Subcommittee of 21 November 2007.

B4 Quality Assurance Subcommittee  Chair: Ms M Jantti

UEC Agenda 19 March 2008
B4.1 Minutes of meeting of 10 October 2007

Draft Resolution:

That the University Education Committee notes the minutes of the Quality Assurance Subcommittee of 10 October 2007.

B5 e-Learning and Teaching Subcommittee

Draft Resolution:

That the University Education Committee notes the minutes of the e-Learning and Teaching Subcommittee of 14 November 2007.

B6 Excellence, Diversity & Innovation in Teaching Subcommittee

Draft Resolution:

That the University Education Committee notes the minutes of the Excellence, Diversity & Innovation in Teaching Subcommittee of 12 September 2007.

*B6.2 Report on the Awards and Grants Processes

Draft Resolution:

That the University Education Committee note the Report on the Awards and Grants Processes for 2008.

B7 Teaching Facilities Subcommittee

Draft Resolution:

That the University Education Committee notes the minutes of the Teaching Facilities Subcommittee of 7 November 2007.

PART C GENERAL BUSINESS

*C1 Performance Monitoring Framework – 2008-2010 Strategic Plan (Mapping Goal 1 Against Committees)

Draft Resolution:

That the University Education Committee notes the Mapping of 2008-2010 Strategic Plan Goal 1 Objectives against Committees.
**C2** Code of Practice – Casual Academic Teaching and Good Practice Guidelines – Casual Academic Teaching  
Attachment p 55

**Draft Resolution:**

That the University Education Committee notes the Code of Practice – Casual Academic Teaching and the draft Good Practice Guidelines – Casual Academic Teaching.

**C3** Admissions and Advanced Standing Policy  
Attachment p 73

**Draft Resolution:**

That the University Education Committee:

(i) endorses the Admissions and Advanced Standing Policy

(ii) forwards the Admissions and Advanced Standing Policy to University Council for approval via Academic Senate, and

(iii) notes the Release Procedure and the Implementation and Communication Plan for the Admissions and Advanced Standing Policy.

**C4** Subject Proposal Guidelines and Forms  
Attachment p 91

**Draft Resolution:**

That the University Education Committee endorses the revised Subject Proposal Guidelines and Subject Proposal Forms and forward to Academic Senate for approval.

**C5** Carrick Leadership Grant: *Distributive Leadership for Learning and Teaching: Developing the Faculty Scholar Model*  
Gerry Lefoe to present.

**C6** *Developing Mathematics and Statistics Learning Support Materials Across the Disciplines at UOW*  
Anne Porter to present.

**PART D OTHER BUSINESS AND TABLED ITEMS**

**D1** UEC Self Assessment Survey  
Attachment p 115

Members of UEC for 2007 are requested to complete the survey and forward to the Executive Officer by 26 March 2008.

**D2** Next meeting  
The next meeting of the UEC will be held from 9.30-11.30am on 14 May 2008 in Building 20.5

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Paola Ciccarelli  
Executive Officer  
UEC

UEC Agenda 19 March 2008