



POLICY AND GOVERNANCE UNIT

2007 Academic Senate Self-Assessment Survey

Role of Committee		Strongly agree	Agree	Disagree	Strongly disagree	N/A
1	I have a good understanding of the Committee's role.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	The Committee's terms of reference are clear.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	The terms of reference are appropriate for the Committee's role and responsibilities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Membership and Consultation						
4	I have a sound understanding of my role and responsibilities as a Committee member.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	The following groups have sufficient representation on the Committee:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Academic staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Non-academic staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Others (please specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	New Committee members receive adequate induction.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	The Committee seeks appropriate input from interested parties (e.g. faculties, committees, Policy & Governance, CEDIR, students and interest groups) in its decision making.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Strategic Plan						
8	I understand the Committee's role and responsibilities in relation to the Objectives set out in the University of Wollongong Strategic Plan.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	The Committee is effective in achieving the stated objectives in the respective Strategic Plan.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	The Committee has a current and relevant work plan to guide its annual work program.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meetings and Papers						
11	Committee meetings, as they are currently organised and conducted, provide an effective way of conducting the business of the Committee.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Committee agendas are well presented and the format is clear and easy to follow.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13	Committee papers are provided in a timely manner, allowing members to consider matters fully.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14	It is clear how action arising from discussions is followed up and implemented.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication						
15	The Committee's business and decisions are satisfactorily communicated to the University.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16	Communication from the Chair and Executive Officer of the Committee is appropriate.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17	Communications between the Committee and higher level committees of the University is appropriate.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments

Please provide further comments to elaborate on your response for any of the above questions, particularly those to which you responded "strongly disagree" and "disagree".

.....

.....

.....

General

17. What matters or issues do you think the Committee handled **most effectively** during the last year, and why?

18. What matters or issues do you think the Committee handled **least effectively** during the last year, and why?

19. Based on your involvement, what aspect of the Committee is most in need of change or development? (Please also suggest how it might be changed or developed.)

20. Please set out other views you have about the role and effectiveness of the committee over the last year.

21. What matters do you want debated or discussed at the "Members Business Only" meeting on 19 November 2008?
