University Education Committee

Agenda

Agenda for the 6/2007 meeting of the University Education Committee (UEC) to be held at 9.30am on Wednesday 5 September 2007 in the Moot Court 67.202 (McKinnon Building).

FURTHER INFORMATION REGARDING UEC AGENDA
If you require further clarification of or wish to raise issues concerning any UEC Agenda items, please contact Paola Ciccarelli (x5014 or email:paolacic@uow.edu.au) before the meeting.
PART A  PRELIMINARY BUSINESS

*A1 Welcome, Apologies and Leave of Absence

Welcome to new members:
Ms Isla Bowen, Acting FEC Chair, Faculty of Health & Behavioural Sciences
Assoc/Prof Ann Hodgkinson and Dr Nicholas Gill, who are both Academic Senate Representatives for the term of 1 July 2007 to 30 June 2008.

Apologies have been received from: Dr Geraldine Lefoe and Ms Margie Jantti.

*A2 Minutes of the Previous Meeting

Attachment p 5

Draft Resolution:

That the University Education Committee minutes of 25 July 2007 are confirmed as a true record of the proceedings of that meeting.

*A3 Business Arising from the Minutes

*A4 Arrangement of the Agenda

(i) That the meeting indicate those items to be starred (*) for discussion.
(ii) That a motion be put for the adoption of the draft recommendations for the unstared items.

*A5 Chair’s Report

PART B  BUSINESS FROM SUBCOMMITTEES

B1 UEC Coordinating Committee  Chair: Prof R Castle

B2 Student Support for Learning Subcommittee  Chair: Ms Y Kerr

B2.1 Minutes of meeting of 8 August 2007  Attachment p 13

Draft Resolution:

That the University Education Committee note the draft minutes of the Student Support for Learning Subcommittee of 8 August 2007.

B2.2 Work plan of the Student Support for Learning Subcommittee  Attachment p 21

Draft Resolution:

That the University Education Committee note the work plan of the Student Support for Learning Subcommittee.

B3 Education Policy Review Subcommittee  Chair: A/Prof J McQuilton

B3.1 Minutes of meeting of 20 June 2007  Attachment p 25

Draft Resolution:

That the University Education Committee note the draft minutes of the Education Policy Review Subcommittee of 20 June 2007.
B3.2 Work plan of the Education Policy Review Subcommittee

**Draft Resolution:**

That the University Education Committee note the work plan of the Education Policy Review Subcommittee.

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B4 Quality Assurance Subcommittee

Chair: Ms M Jantti

B4.1 Minutes of meeting of 8 August 2007

**Draft Resolution:**

That the University Education Committee note the draft minutes of the Quality Assurance Subcommittee of 8 August 2007.

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B4.2 Work plan of the Quality Assurance Subcommittee

**Draft Resolution:**

That the University Education Committee note the work plan of the Quality Assurance Subcommittee.

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B5 Teaching Facilities Subcommittee

Chair: Prof S Wills

B5.1 Minutes of meeting of 1 August 2007

**Draft Resolution:**

That the University Education Committee note the minutes of the Teaching Facilities Subcommittee of 1 August 2007.

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B6 Excellence, Diversity & Innovation in Teaching Subcommittee

Chair: A/Prof R Albury

B6.1 Minutes of meeting of 28 March 2007

**Draft Resolution:**

That the University Education Committee note the minutes of the Excellence, Diversity & Innovation in Teaching Subcommittee of 28 March 2007.

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B6.2 Interim Report & Funding Guidelines

**Draft Resolution:**

That the University Education Committee note the:

i. interim report of the Excellence, Diversity & Innovation Subcommittee, and

ii. combined Education Strategies Development Fund/Teaching and Learning Fund Guidelines – 2008 Funding Round

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*B7 e-Learning and Teaching Subcommittee

Chair: Dr K Bowles

Dr Kate Bowles and Prof Sandra Wills will provide a presentation on the draft Strategic Plan for eLearning and Teaching.
Draft Resolution:

That the University Education Committee note the draft minutes of the eLearning and Teaching Subcommittee of 18 July 2007.

PART C  GENERAL BUSINESS

C1  Sessional Teaching Steering Committee Terms of Reference

Draft Resolution:

That the University Education Committee note the UEC/ASDC Sessional Teaching Steering Committee Terms of Reference.

PART D  OTHER BUSINESS AND TABLED ITEMS

D1  Other Business

D2  Next meeting

The next meeting of the UEC will be held from 9.30am-11.30am on Wednesday 31 October 2007 in room 67.202 (Moot Court).

Paola Ciccarelli  
Interim Executive Officer  
UEC