Academic Senate Meeting Summary
273rd meeting of the Academic Senate, Wednesday, 1 August 2007

Vice-Chancellor’s Report
There was no Vice-Chancellor’s report as Professor Gerard Sutton was in Canberra on University business.

Chair’s Report
The Chair reported on the following items:

• His attendance at the recent meeting of the Committee of Chairs of Academic Boards/Senates in NSW and ACT.
• A new format of Induction Session was held on 24 July 2007 for newly elected members of Senate. Feedback was positive on the new format.
• Course proposal applications for courses to be introduced in Autumn Session 2008 must be submitted to Senate Standing Committee by 8 August 2007 in order to meet the DEST deadline.

Deputy Vice-Chancellor (Academic & International)’s Report
The DVC(A&I) reported on the progress of UOW’s Carrick Citation submissions and their likely outcomes.

Deputy Vice-Chancellor (Operations)’s Report
The DVC(O) reported on the commencement of the budgeting process for 2008.

Vice-Principal (Administration)’s Report
The VP(A) reported on a series of meetings held with WUSA, WUPA and elected student members of Senate and University Council regarding the future of student representation. At its meeting on 17 August 2007, University Council will consider a paper on this matter.

Deputy Vice-Chancellor (Research)’s Report
The DVC(R) expressed her regret and pride at leaving the University after 17 years and thanked Senate members for their good wishes. She then reported on the status of several projects within Research.

Pro Vice-Chancellor (Research)’s Report
The PVC(R) reported on the roll-out of the Research Quality Framework (RQF).

Members’ Business
No business was raised.

Student Members’ Business
A student member expressed the view that the University should do more to attract part-time and working students by introducing more night classes. In response, it was noted that class timetables are based on student demand and feedback and that UOW is looking to utilise flexible delivery methods to attract students.

A student member noted that the allocation of class participation marks is inconsistent across various classes and suggested that teaching staff advise students at the start of session when the class participation marks will be allocated.
The student member also noted that some subjects include a mid-session review of students’ participation and queried whether this practice could be extended throughout the University. It was agreed that this matter be referred to the Education Policy Review Sub-Committee for consideration.

**Academic Grievance Policy (Higher Degree Research Students) - Minor Amendments**

It was noted that the Review Date of the Policy is the mandatory date by which the Policy must be reviewed. However, the Policy can be reviewed prior to this date if circumstances require a review.

**Student Conduct Rules and accompanying Procedures**

Members conducted substantial discussion into several aspects of the Rules and accompanying Procedures, as well as brief discussion on minor grammatical corrections and editorial amendments.

**Student Academic Consideration Policy**

The Implementation Date of the Policy was changed from “1 January 2008” to “Autumn Session 2008” to allow for sufficient time for systems changes to be made.

**Election of two Senate representatives to the University Education Committee**

Dr Nicholas Gill and A/Prof Ann Hodgkinson were elected unopposed as Academic Senate representatives to the University Education Committee for the term 1 July 2007 to 30 June 2008.

**Election of one Academic Senate representative to the University Internationalisation Committee**

A/Prof Di Kelly was elected unopposed as Academic Senate representative to the University Internationalisation Committee for the term 1 August 2007 to 30 June 2009.

**Election of one Academic Senate representative to the Employment Equity and Diversity Committee**

Dr Andrew Frazer was elected unopposed as Academic Senate representative to the Employment Equity and Diversity Committee for the term 14 September 2007 to 14 September 2009.

**Course proposals**

The following course proposals were approved:

- Master of Retail Management and Graduate Certificate in Retail Management – New Course
- Master of Rolling Stock Engineering – New Course
- Graduate Certificate in Health Research – New Course
- Graduate Certificate in Business – Major Amendment
- Graduate Certificate in Business Administration and Graduate Diploma in Business Administration – Major Amendment
- Bachelor of Arts (Employment Relations) – Major Amendment

**Other Items**

The following items were not starred for discussion at the meeting, and were noted or approved:

- National Code 2007 – Revisions to policies relating to appeals
- University of Wollongong Strategic Plan 2008-10
- Revisions to the Code of Practice – Honours
- UOW Graduate Qualities Policy
- Student Survey Working Party – Subject Survey
- Student Awards Committee – Prize Proposals
- Courses approved by the Deputy Vice-Chancellor (Academic & International)
- Fast-track courses approved by the Vice-Chancellor
- Committee Minutes
- Faculty Meeting Extracts

**Nerida Margrie**

*Executive Officer, Academic Senate*