Minutes of the 274th meeting of the Academic Senate held at 9:30am on Wednesday, 19 September 2007 in Room 20.5, Communications Building.

Present:
Prof David Griffiths (Chair)  A/Prof Peter Hyland  Prof Elena Pereloma
Ms Angela Brown  Prof Buddhima Indraratna  Mr Ron Perrin
A/Prof Ian Brown  Mr Garry Jones  Dr Ian Piper
A/Prof Ted Bryant  Dr Gordon Joughin  Dr Mark Rix
Prof John Bushnell  A/Prof Mary Kaldonis  A/Prof Steven Roodenrys
Prof Joe Chicharo  A/Prof Di Kelly  Mr Rian Satterwhite
Dr David Christie  Mr Greg Kerr  Dr Danielle Skropeita
Prof Kathleen Clapham  Ms Yvonne Kerr  Prof Trevor Spedding
Dr Shady Cosgrove  Prof Shirley Leitch  Prof Julie Steele
Prof Patrick Crookes  Mr John Litrich  Dr Elizabeth Thomson
Dr Louise D'Arcens  A/Prof John McQuilton  Prof Kiet Tieu
A/Prof Samuel Garrett-Jones  A/Prof Timothy Marchant  Mr Ian Tobin
Dr Penny Harris  A/Prof Kay Maxwell  A/Prof Rodney Vickers
Prof Lesley Head  A/Prof Barbara Meyer  Prof Andrew Wells
A/Prof Patrick Heaven  Prof Fazel Naghdy  Prof Rob Whelan
A/Prof Ann Hodgkinson  Prof Philip Ogunbona  A/Prof Graham Williams
Prof Anthony Hulbert  Prof John Patterson  Prof Sandra Wills

In Attendance:
Ms Nerida Margrie (Policy & Governance Unit)

PART A  PRELIMINARY BUSINESS

A1 Apologies, Leave of Absence and Welcomes
Apologies were received from Dr Anne Abraham, Prof Rob Castle, A/Prof Damien Considine, Prof Susan Dodds, A/Prof Brian Ferry, Prof John Glynn, Dr Muhammad Hadi, Ms Jo Law, Mr Tim Maddock, Ms Felicity McGregor, Prof Luke McNamara, Prof Judith Motion, A/Prof Ian Porter, Dr Anne Porter, Prof Gerard Sutton, A/Prof Wilma Vialle, Prof Simon Ville, Prof Mark Walker.

A/Prof David Vance (Faculty of Creative Arts) is on leave of absence until the end of 2007. Dr Pauline Lysaght (Faculty of Education) is on leave of absence until 2 January 2008.

The Chair welcomed Prof Elena Pereloma from the Faculty of Engineering as a new member of Academic Senate.

The Chair also welcomed as observers of the meeting Ms Lyn Wailes from the Library, Dr Sue Bennett and Dr Gregg Rowland from the Faculty of Education, and Ms Tori
Funnell, Ms Fiona Griffin-Rudder and Ms Leonie Kirchmajer from the Policy & Governance Unit.

A2 Arrangement of the Agenda
(i) The following items were starred (*) for discussion:
   B1 New policy due to changes in the National Code 2007 – Course Progress Policy
   B2 Amendments to Code of Practice–Research
   B3 New policy – Research Misconduct Policy
   B4 Revisions to Authorship Policy
   B5 Revisions to Code of Practice Teaching and Assessment
   B6 Revisions to Use of the University Name in Public Statements Policy
   B7 Approval of nominees to Academic Probation Committee and Academic Promotion Committee
   B8 Student Awards Committee – Prize Proposals
   C2.1 Bachelor of Commerce (Accountancy) – Major Amendment
   F1 Future meeting dates

(ii) A motion to adopt the draft resolutions for the unstarred items was carried.

A3 Business from the Last Meeting
A3.1 Minutes of the Previous Meeting (1 August 2007)

Resolved (2007/80)

that the minutes of the previous meeting of 1 August 2007 be accepted as a true record of that meeting.

A3.2 Business Arising from the Minutes
There was no business arising from the Minutes.

A4 Confidential Items of Business
There were no confidential items of business.

A5 Vice-Chancellor's Business
There was no Vice-Chancellor's report as Prof Gerard Sutton was away from the University on University business.

A6 Chair's Business
The Chair reported on the following items:

i) Student elections to Academic Senate for 2008
At the close of nominations, 12 nominations were received for the four undergraduate student positions. Voting for these positions will commence on 2 October 2007 and close on 16 October 2007. The results will be declared on Friday, 19 October 2007.

No nominations were received for the two postgraduate student positions. These positions will be filled as casual vacancies.
ii) **Members Business meeting**
The members’ business meeting is scheduled for Wednesday, 7 November 2007. The Chair encouraged members to seek items from their colleagues and constituents and submit a brief background paper to the Executive Officer, for inclusion in the agenda papers.

iii) **Committee of Chairs of Academic Boards/Senates in NSW and ACT**
The national conference will be held in Perth during October 2007. One key issue will be the admission to university of students with a Higher School Certificate plus bonus points. More universities are moving to this type of scheme.

iv) **Policy development for student welfare**
The University of Western Sydney has recently developed a comprehensive policy and process for responding to student deaths. It may be possible that UOW could learn from this to improve its own processes.

A7 **Reports from Senior Executive and Members of other University Committees**
The Deputy Vice-Chancellor (Operations) reported on the following items:

i) **Enrolments**
The University received 170 places in the last round of growth places. The places will be spread across the Wollongong, Shoalhaven and Batemans Bay campuses.

In the most recent report of UAC preferences, the University was running at 6.7% of first preferences, which is the highest percentage since 2005.

ii) **Market update**
The current environment for the attraction of students for the 2008 intake is challenging. The issue of marketing will be an important focus for the University in the immediate future and the medium to longer term.

Discussion ensued regarding early entry schemes and the importance of these types of schemes to ensure the quality of incoming students and to benefit the University in the prediction of student enrolment numbers.

In response to a member’s question regarding the potential impact on skilled migration, the Deputy Vice-Chancellor (Operations) responded that changes to immigration will affect students already studying in Australia as well as those applying to come to Australia to study. The University is discussing this with the Federal Government and the issue remains on the agendas of the New South Wales Vice-Chancellors’ Committee and Universities Australia.

iii) **2008 Budget**
Faculty budgets are expected to be finalised within the coming weeks.

The **Pro Vice-Chancellor (Research)** reported that the Department of Education, Science and Training announced the membership of the Research Quality Framework (RQF) Assessment Panels. Most Panels contain good representation and an international presence, including Prof Iain Raeburn and Prof Amanda Lawson from UOW. The Pro Vice-Chancellor (Research) thanked everyone involved in the preparation. Details of all Panel membership can be found on the RQF website.
The Vice-Principal (Administration) provided an update on the University Council elections which are currently underway.

The Vice-Principal (Administration) further reported that A/Prof Greg Hampton is currently in intensive care at St Vincent's Hospital following major surgery. Academic Senate members expressed their best wishes to A/Prof Hampton and his family.

A8 Business from Senate Sub-Committees
There were no reports from Senate Sub-Committees.

A9 Business from Faculties and Wollongong College Australia
There were no reports from Faculties or Wollongong College Australia.

A10 Members' Business
There was no members' business raised.

A11 Student Members’ Business
There was no student members’ business raised.

PART B GENERAL BUSINESS

B1 Course Progress Policy – new policy due to changes in the National Code 2007
At its meeting on 29 August 2007, Senate Standing Committee endorsed the new Course Progress Policy and attachments, subject to the wording of Clause 6.3 of the Coursework Exclusion Appeals Committee Terms of Reference being replaced with the wording from Clause 10.11 from the Course Progress Policy.

Members were advised that this amendment was not made prior to the Academic Senate agenda papers being distributed due to timing and resource constraints. The resolution was passed subject to this amendment being made.

Resolved (2007/81)
that, subject to the amendment of Clause 6.3 of the Coursework Exclusion Appeals Committee Terms of Reference as noted in the minutes, Academic Senate:

i) endorse the new Course Progress Policy as outlined in the agenda papers;

ii) forward the Policy to University Council for approval and introduction from 1 January 2008.

B2 Amendments to Code of Practice–Research
A supplementary paper was tabled containing a revised version of the Code of Practice–Research, resulting from changes to the final version of the National Health & Medical Research Council (NHMRC) Code for the Responsible Conduct of Research.

Mr Ron Perrin queried the inclusion of references to the University’s Rules, Codes and Policies, expressing concern that academics would be required to read all these documents as well as the Code of Practice–Research. Prof Lee Astheimer noted that the Code of Practice–Research complies with all national and State legislations and academics would not need to read all the other referenced documents.
In response to a member’s question regarding the perceived urgency of endorsing these amendments, Prof Lee Astheimer noted that this matter has been under consideration for the past two years. These are minor amendments to bring the Code of Practice-Research in line with the NHMRC Code for the Responsible Conduct of Research.

A member noted that the Code contains references to people’s names, rather than their positions on staff. It was agreed that the Code be amended to include position titles rather than names. The resolution was passed subject to this amendment being made.

Resolved (2007/82)
that, subject to the amendments as noted in the minutes, Academic Senate:
   i) endorse the revised Code of Practice–Research as tabled at the meeting;
   ii) forward the revised Code to University Council for approval and immediate introduction.

B3 New policy – Research Misconduct Policy
A supplementary paper was tabled containing a revised version of the Research Misconduct Policy, resulting from changes to the final version of the NHMRC Code for the Responsible Conduct of Research.

Mr Ron Perrin expressed concern that this Policy creates another misconduct platform outside of the University’s Academic Staff Enterprise Agreement. In response, Prof Lee Astheimer noted that Research has requirements unique from other areas of the University and also needs to comply with NHMRC requirements. For these reasons, a separate Policy is required relating specifically to Research.

Mr Chris Grange further noted that rules governing research misconduct have been in place for many years, as part of the Code of Practice-Research, and have interacted well with the Enterprise Agreement. Although previous draft versions of the NHMRC Code for the Responsible Conduct of Research sought to change this, the University has successfully negotiated for its local policies to take precedence and interact with the local Enterprise Agreement.

A member noted that the Policy contains references to people’s names, rather than their positions on staff. It was agreed that the Policy be amended to include position titles rather than names. The resolution was passed subject to this amendment being made.

Resolved (2007/83)
that, subject to the amendments as noted in the minutes, Academic Senate:
   i) endorse the new Research Misconduct Policy as tabled at the meeting;
   ii) forward the Policy to University Council for approval and immediate introduction.

B4 Revisions to Authorship Policy
Prof Anthony Hulbert expressed serious concerns regarding this Policy, including the increased bureaucratisation of research over many years, the conversion of guidelines
to rules, the addition of yet another form for researchers to complete, the lack of clarity regarding acknowledgement of authorship and the lack of general consultation with academics regarding revision of the Policy. He queried why authors could not simply confirm that their work complies with the NHMRC Code for the Responsible Conduct of Research, rather than completing another Authorship Acknowledgement Form. He further queried why authorship would only be granted to people who contribute “intellectual” input.

Following substantial debate, the Committee agreed that the Policy be withdrawn from the agenda and be referred back to the University Research Committee for further development and consultation prior to resubmission to Academic Senate in 2008.

B5 Revisions to Code of Practice Teaching and Assessment
Substantial discussion was held regarding Clause 5.3i and the responsibility of Subject Coordinators to inform students at risk of failure of the learning support available. Several alternatives were proposed for informing students of this information, including sending SOLS Mail messages and revising subject outlines. Members also queried how Subject Coordinators would know how a student was progressing in other subjects.

Following this discussion, a proposed resolution to remove Clause 5.3i from the Code was defeated.

Further discussion ensued regarding the responsibility of every Faculty staff member, including Deans, to ensure students are advised of the learning support available to them before they are at risk of failure.

A resolution was then proposed amending the wording of Clause 5.3i to replace “informed” with “reminded”. The resolution was passed.

Resolved (2007/84)
that, subject to amending Clause 5.3i as noted in the minutes, Academic Senate:

i) endorse the revised Code of Practice Teaching and Assessment as outlined in the agenda papers, noting that:
- the Code of Practice Teaching and Assessment will become effective at the commencement of Autumn Session 2008 and
- the Schedule 1 – Subject Outline Checklist will become effective in November 2007 for use with subjects on offer in Spring Session 2008;

ii) forward the revised Code to University Council for approval.

B6 Revisions to Use of the University Name in Public Statements Policy
A member sought clarification of Clause 6.1 regarding public statements being made by staff members as private citizens, specifically whether or not a staff member would be non-compliant with the Policy should they make a statement as a private citizen but be identified by the media outlet as a University staff member.

In response, the Vice-Principal (Administration) expressed the view that the staff member would not be non-compliant. Members then briefly debated rewording this clause.

The resolution was passed with no changes required to the wording of the Policy.
Resolved (2007/85)
that Academic Senate:
   i) endorse the revised Use of the University Name in Public Statements Policy as outlined in the agenda papers;
   ii) forward the revised Policy to University Council for approval and immediate introduction.

B7 Approval of nominees to Academic Probation Committee and Academic Promotion Committee
A supplementary paper was tabled, containing the final list of nominees for both the Academic Probation Committee and Academic Promotion Committee.

Resolved (2007/86)
that Academic Senate approve the proposed nominations to the Academic Probation Committee and Academic Promotion Committee, as tabled at the meeting.

B8 Student Awards Committee – Prize Proposals
Members were advised that the word “Studies” was incorrectly included in the agenda papers in the title of the first prize. The correct title of the prize is “The Diana Wood Conroy Prize”. The resolution was passed subject to this change being made.

Resolved (2007/87)
that Academic Senate approve the following prizes, to be effective immediately:

<table>
<thead>
<tr>
<th>Prize</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Diana Wood Conroy Prize</td>
<td>Faculty of Creative Arts</td>
</tr>
<tr>
<td>Fellowship of Australian Composers’ Prize for Best Composition by</td>
<td>Faculty of Creative Arts</td>
</tr>
<tr>
<td>an Undergraduate Composer</td>
<td></td>
</tr>
<tr>
<td>Fellowship of Australian Composers’ Prize for Best Composition by</td>
<td>Faculty of Creative Arts</td>
</tr>
<tr>
<td>a Postgraduate Composer</td>
<td></td>
</tr>
<tr>
<td>Ignition: NAVA Graduating Student Award</td>
<td>Faculty of Creative Arts</td>
</tr>
</tbody>
</table>

B9 Review of Academic Senate Standing Orders

Resolved (2007/88)
that Academic Senate:
   i) endorse the revised Academic Senate Standing Orders as outlined in the agenda papers;
   ii) forward the revised Standing Orders to University Council for approval and immediate introduction.
PART C COURSE PROPOSALS FOR APPROVAL

C1 FACULTY OF ARTS

C1.1 International Bachelor of Communication and Media Studies (Honours) – New Course

Resolved (2007/89)
that Academic Senate:

i) endorse the proposal for the new International Bachelor of Communication and Media Studies (Honours), as outlined in the agenda papers, to become effective Autumn Session 2008;

ii) note that new subjects to be introduced from Spring Session 2008 or later are under development and have yet to be approved by the Faculty;

iii) request the Deputy Vice-Chancellor (Academic & International) waive the requirement for an External Course Advisory Committee;

iv) advise the Faculty of Arts to forward the proposal to the Deputy Vice-Chancellor (Academic & International) for approval.

C1.2 Bachelor of Communication and Media Studies – Major Amendment

Resolved (2007/90)
that Academic Senate:

i) endorse the proposal for a major amendment to the Bachelor of Communication and Media Studies, as outlined in the agenda papers, to become effective Autumn Session 2008;

ii) request the Deputy Vice-Chancellor (Academic & International) waive the requirement for an External Course Advisory Committee;

iii) advise the Faculty of Arts to forward the proposal to the Deputy Vice-Chancellor (Academic & International) for approval.

C1.3 Bachelor of Arts (Spanish) – Major Amendment

Resolved (2007/91)
that Academic Senate:

i) endorse the proposal for the introduction of a new Spanish major in the Bachelor of Arts, as outlined in the agenda papers, to become effective Autumn Session 2008;

ii) request the Deputy Vice-Chancellor (Academic & International) waive the requirement for an External Course Advisory Committee;

iii) advise the Faculty of Arts to forward the proposal to the Deputy Vice-Chancellor (Academic & International) for approval.
C2 FACULTY OF COMMERCE

C2.1 Bachelor of Commerce (Accountancy) – Major Amendment

The Faculty of Commerce recently changed the credit point value of the subject ACCY302 Financial Accounting III. The new subject code ACCY305 has been allocated to this subject. The resolution was passed subject to this change being made to the course proposal documentation.

Resolved (2007/92)

That, subject to the amendment as noted in the minutes, Academic Senate:

i) endorse the proposal for a major amendment to the Bachelor of Commerce (Accountancy), as outlined in the agenda papers, to become effective Autumn Session 2008;

ii) note that the Deputy Vice-Chancellor (Academic & International) has waived the requirement for an External Course Advisory Committee;

iii) advise the Faculty of Commerce to forward the proposal to the Deputy Vice-Chancellor (Academic & International) for approval.

C2.2 Bachelor of Commerce (Public Relations) – Major Amendment

Resolved (2007/93)

that Academic Senate:

i) endorse the proposal for introduction of a Public Relations major and minor in the Bachelor of Commerce, as outlined in the agenda papers, to become effective Autumn Session 2008;

ii) note that the Deputy Vice-Chancellor (Academic & International) has waived the requirement for an External Course Advisory Committee;

iii) advise the Faculty of Commerce to forward the proposal to the Deputy Vice-Chancellor (Academic & International) for approval.

C2.3 Graduate Certificate in Commerce – Major Amendment

Resolved (2007/94)

that Academic Senate:

i) endorse the proposal for a major amendment to the Graduate Certificate in Commerce, as outlined in the agenda papers, to become effective Autumn Session 2008;

ii) request the Deputy Vice-Chancellor (Academic & International) waive the requirement for an External Course Advisory Committee;

iii) advise the Faculty of Commerce to forward the proposal to the Deputy Vice-Chancellor (Academic & International) for approval.
C3 FACULTY OF EDUCATION
C3.1 Bachelor of Physical and Health Education and Bachelor of Physical and Health Education (Honours) – New Course

Resolved (2007/95)
that Academic Senate:

i) endorse the proposal for the new Bachelor of Physical and Health Education and Bachelor of Physical and Health Education (Honours), as outlined in the agenda papers, to become effective Autumn Session 2008;

ii) advise the Faculty of Education to submit the proposal to an External Course Advisory Committee, the membership of which must be approved by the Deputy Vice-Chancellor (Academic & International);

iii) advise the Faculty of Education to forward the proposal to the Deputy Vice-Chancellor (Academic & International) for approval.

C4 FACULTY OF HEALTH & BEHAVIOURAL SCIENCES
C4.1 Graduate Certificate in Social Marketing for Health – New Course

Resolved (2007/96)
that Academic Senate:

i) endorse the proposal for the new Graduate Certificate in Social Marketing for Health as outlined in the agenda papers, to become effective Autumn Session 2008;

ii) advise the Faculty of Health & Behavioural Sciences to submit the proposal to an External Course Advisory Committee, the membership of which must be approved by the Deputy Vice-Chancellor (Academic & International);

iii) advise the Faculty of Health & Behavioural Sciences to forward the proposal to the Deputy Vice-Chancellor (Academic & International) for approval.

C4.2 Bachelor of Nursing and Bachelor of Nursing (Honours) – Major Amendment

Resolved (2007/97)
that Academic Senate:

i) endorse the proposed major amendments to the Bachelor of Nursing and Bachelor of Nursing (Honours) degrees as outlined in the agenda papers, to become effective Autumn Session 2008;

ii) request that the Deputy Vice-Chancellor (Academic & International) waive the requirement for an External Course Advisory Committee;

iii) Advise the Faculty of Health & Behavioural Sciences to forward the proposal to the Vice-Chancellor (Academic & International) for approval.
C5  FACULTY OF INFORMATICS

C5.1 Bachelor of Information Systems – New Course

Resolved (2007/98)
that Academic Senate:

i) endorse the introduction of a new Bachelor of Information Systems degree in the Faculty of Informatics, as outlined in the agenda papers, to be introduced in Autumn 2008;

ii) request the Deputy Vice-Chancellor (Academic & International) waive the requirement for an External Course Advisory Committee;

iii) advise the Faculty of Informatics to forward the proposal to the Deputy Vice-Chancellor (Academic & International) for approval.

C5.2 Bachelor of Information Technology – Major Amendment

Resolved (2007/99)
that Academic Senate:

i) endorse the proposal for a major amendment to the Bachelor of Information Technology degree, as outlined in the agenda papers, to become effective Autumn Session 2008;

ii) request the Deputy Vice-Chancellor (Academic & International) waive the requirement for an External Course Advisory Committee;

iii) advise the Faculty of Informatics to forward the proposal to the Deputy Vice-Chancellor (Academic & International) for approval.

C5.3 Master of Information and Communication Technology and Master of Information and Communication Technology (Advanced) – Major Amendment

Resolved (2007/100)
that Academic Senate:

i) endorse the proposal for a major amendment to the Master of Information and Communication Technology and Master of Information and Communication Technology (Advanced), as outlined in the agenda papers, to be introduced in Autumn 2008;

ii) request the Deputy Vice-Chancellor (Academic & International) waive the requirement for an External Course Advisory Committee;

iii) advise the Faculty of Informatics to forward the proposal to the Deputy Vice-Chancellor (Academic & International) for approval.
C5.4 Master of Information Systems and Master of Information Systems (Advanced) – Major Amendment

Resolved (2007/101)
that Academic Senate:

i) endorse the proposal for a major amendment to the Master of Information Systems and Master of Information Systems (Advanced), as outlined in the agenda papers, to be introduced in Autumn 2008;

ii) request the Deputy Vice- Chancellor (Academic & International) waive the requirement for an External Course Advisory Committee;

iii) advise the Faculty of Informatics to forward the proposals to the Deputy Vice-Chancellor (Academic & International) for approval.

C5.5 Graduate Certificate in Information and Communication Technology, Graduate Certificate in Information Systems and Graduate Diploma in Information Systems – Major Amendment

Resolved (2007/102)
that Academic Senate:

i) endorse the proposal for major amendments to the Graduate Certificate in Information and Communication Technology, Graduate Certificate in Information Systems and Graduate Diploma in Information Systems, as outlined in the agenda papers, to become effective Autumn Session 2008;

ii) request the Deputy Vice-Chancellor (Academic & International) waive the requirement for an External Course Advisory Committee;

iii) advise the Faculty of Informatics to forward the proposal to the Deputy Vice-Chancellor (Academic & International) for approval.

C6 GRADUATE SCHOOL OF BUSINESS
C6.1 Master of Business Coaching and Graduate Certificate in Business Coaching – New Course

Resolved (2007/103)
that Academic Senate:

i) endorse the proposal for the new Master of Business Coaching and Graduate Certificate in Business Coaching, as outlined in the agenda papers, to become effective Intake A/Autumn Session 2008;

ii) advise the Graduate School of Business to submit the proposal to an External Course Advisory Committee, the membership of which must be approved by the Deputy Vice-Chancellor (Academic & International);

iii) advise the Graduate School of Business to forward the proposal to the Vice-Chancellor (Academic & International) for approval.
C6.2 Master of Project Management and Graduate Certificate in Project Management – New Course

Resolved (2007/104)
that Academic Senate:

i) endorse the proposal for the new Master of Project Management and Graduate Certificate in Project Management, as outlined in the agenda papers, to become effective Intake A/Autumn Session 2008;

ii) advise the Graduate School of Business to submit the proposal to an External Course Advisory Committee, the membership of which must be approved by the Deputy Vice-Chancellor (Academic & International)

iii) advise the Graduate School of Business to forward the proposal to the Vice-Chancellor (Academic & International) for approval.

C6.3 Master of International Business and Graduate Certificate in International Business – Major Amendment

Resolved (2007/105)
that Academic Senate:

i) endorse the proposal for a major amendment to the Master of International Business and Graduate Certificate in International Business, as outlined in the agenda papers, to become effective Intake A/Autumn Session 2008;

ii) request the Deputy Vice-Chancellor (Academic & International) waive the requirement for an External Course Advisory Committee;

iii) advise the Graduate School of Business to forward the proposal to the Vice-Chancellor (Academic & International) for approval.

C6.4 Master of Management and Graduate Certificate in Management – Major Amendment

Resolved (2007/106)
that Academic Senate:

i) endorse the proposal for a major amendment to the Master of Management and Graduate Certificate in Management, as outlined in the agenda papers, to become effective Intake A/Autumn Session 2008;

ii) request the Deputy Vice-Chancellor (Academic & International) waive the requirement for an External Course Advisory Committee;

iii) advise the Graduate School of Business to forward the proposal to the Vice-Chancellor (Academic & International) for approval.
C6.5 Doctor of Business Administration – Major Amendment

Resolved (2007/107)
that Academic Senate:

i) endorse the proposal for major amendments to the Doctor of Business Administration, as outlined in the agenda papers, to become effective Intake A/Autumn Session 2008;

ii) advise the Graduate School of Business to submit the proposal to an External Course Advisory Committee, the membership of which must be approved by the Deputy Vice-Chancellor (Academic & International);

iii) advise the Graduate School of Business to forward the proposal to the Vice-Chancellor (Academic & International) for approval.

PART D ITEMS FOR NOTING

D1 Courses approved by the Deputy Vice-Chancellor (Academic & International)

Resolved (2007/108)
that Academic Senate note that the following courses and amendments have been approved by the Deputy Vice-Chancellor (Academic & International):

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Category of Approval</th>
<th>DVC(A&amp;I) Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master of Rolling Stock Engineering</td>
<td>New Course</td>
<td>2 August 2007</td>
</tr>
<tr>
<td>Graduate Certificate in Business</td>
<td>Major Amendment</td>
<td>2 August 2007</td>
</tr>
<tr>
<td>Graduate Certificate in Business Administration</td>
<td>Major Amendment</td>
<td>2 August 2007</td>
</tr>
<tr>
<td>Graduate Diploma in Business Administration</td>
<td>Major Amendment</td>
<td>2 August 2007</td>
</tr>
<tr>
<td>Bachelor of Arts (Asia Pacific)</td>
<td>Minor Amendment</td>
<td>24 May 2007</td>
</tr>
<tr>
<td>Bachelor of Arts (Employment Relations)</td>
<td>Minor Amendment</td>
<td>2 August 2007</td>
</tr>
<tr>
<td>Bachelor of Arts (English Language and Linguistics)</td>
<td>Minor Amendment</td>
<td>17 July 2007</td>
</tr>
<tr>
<td>Bachelor of Arts (Honours) – Interdisciplinary Honours</td>
<td>Minor Amendment</td>
<td>17 July 2007</td>
</tr>
<tr>
<td>Bachelor of Arts (Honours) – Aboriginal Studies Honours</td>
<td>Minor Amendment</td>
<td>17 July 2007</td>
</tr>
<tr>
<td>Bachelor of Engineering (Materials Engineering)</td>
<td>Minor Amendment</td>
<td>17 July 2007</td>
</tr>
<tr>
<td>Bachelor of Engineering-Bachelor of Arts</td>
<td>Minor Amendment</td>
<td>17 July 2007</td>
</tr>
<tr>
<td>Bachelor of Engineering-Bachelor of Commerce</td>
<td>Minor Amendment</td>
<td>17 July 2007</td>
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<tr>
<td>Bachelor of Engineering-Bachelor of Mathematics</td>
<td>Minor Amendment</td>
<td>17 July 2007</td>
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<tr>
<td>Bachelor of Engineering-Bachelor of Science</td>
<td>Minor Amendment</td>
<td>17 July 2007</td>
</tr>
<tr>
<td>Bachelor of Environmental Science</td>
<td>Minor Amendment</td>
<td>24 May 2007</td>
</tr>
<tr>
<td>Bachelor of Environmental Science (Advanced)</td>
<td>Minor Amendment</td>
<td>24 May 2007</td>
</tr>
<tr>
<td>Bachelor of Internet Science and Technology</td>
<td>Minor Amendment</td>
<td>17 July 2007</td>
</tr>
<tr>
<td>Bachelor of Science (Physics)</td>
<td>Minor Amendment</td>
<td>17 July 2007</td>
</tr>
<tr>
<td>Bachelor of Science (Honours) Advanced - Physics</td>
<td>Minor Amendment</td>
<td>24 May 2007</td>
</tr>
<tr>
<td>Bachelor of Science (Environment)</td>
<td>Minor Amendment</td>
<td>24 May 2007</td>
</tr>
<tr>
<td>Graduate Certificate in Research Commercialisation</td>
<td>Minor Amendment</td>
<td>24 May 2007</td>
</tr>
<tr>
<td>Bachelor of Engineering</td>
<td>Change pre-requisites</td>
<td>17 July 2007</td>
</tr>
</tbody>
</table>
D2 Change of name and function for Planning and Development Committee

Resolved (2007/109)
that Academic Senate:
  i) note the change of name of the Planning & Development Committee to the Budget Advisory Committee;
  ii) note the revised Terms of Reference and altered membership of the Budget Advisory Committee.

D3 Student Academic Consideration Policy

Resolved (2007/110)
that Academic Senate:
  i) note the minor amendment to the Student Academic Consideration Policy as outlined in the agenda papers;
  ii) note the revised implementation date for the Policy of Autumn Session 2009;
  iii) forward the revised Policy to University Council for approval.

D4 Quality Improvement Plan – Report on progress

Resolved (2007/111)
that Academic Senate note the Report to Academic Senate and University Council on Progress against the UOW Quality Improvement Plan, as attached to the agenda papers.

PART E COMMITTEE / FACULTY MINUTES

E1 Committee Minutes
  E1.1 Academic Senate Standing Committee Minutes

Resolved (2007/112)
that Academic Senate note the minutes from the Academic Senate Standing Committee meeting held on 11 July 2007.
E1.2 University Education Committee Minutes

Resolved (2007/113)
that Academic Senate note the minutes from the University Education Committee meeting held on 6 June 2007.

E1.3 University Research Committee Minutes

Resolved (2007/114)
that Academic Senate note the minutes from the University Research Committee meeting held on 28 March 2007.

E2 Faculty Minutes

E2.1 Faculty of Science Committee Meeting Extract

Resolved (2007/115)
that Academic Senate note the meeting extract from the Faculty of Science Committee meeting held on 3 August 2007.

PART F FUTURE MEETINGS AND OTHER BUSINESS

F1 Future Meeting Dates

<table>
<thead>
<tr>
<th>Academic Senate</th>
<th>Senate Standing Committee</th>
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<tr>
<td>7 November 2007</td>
<td>17 October 2007</td>
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The Chair advised members that the proposed Academic Senate and Senate Standing Committee meeting dates for 2008 will be submitted to Senate Standing Committee on 17 October 2007 for approval. As proposed, the dates align with University Council meetings dates and will streamline the committee approval process. In addition, elections for new Senate members will be held earlier each year, improving the administration of membership records.

It is proposed that both Academic Senate and Senate Standing Committee meet five times, with a sixth members’ business meeting for Academic Senate.

The proposed dates will be circulated to members for their information.

F2 Other Business

There was no other business for discussion.

The meeting closed at 11:35am.