Agenda for the 5/2007 meeting of the University Education Committee (UEC) to be held at 9.30am on Wednesday 25 July 2007 in room 20.5 (Communications Building).

FURTHER INFORMATION REGARDING UEC AGENDA
If you require further clarification of or wish to raise issues concerning any UEC Agenda items, please contact Julia Payne (x5972 or email: julia_payne@uow.edu.au) before the meeting.
PART A  PRELIMINARY BUSINESS

*A1 Welcome, Apologies and Leave of Absence

Welcome to new members A/Prof S Tanner (FEC Chair, Faculty of Creative Arts), Dr I Piper (Academic Senate representative for 1 July 2007 to 30 June 2009) and Ms M Morgan (Manager, Professional and Organisational Development Services).

Dr A Abraham was recently re-elected as an Academic Senate representative for the term of 1 July 2007 to 30 June 2009.

*A2 Minutes of the Previous Meeting

Draft Resolution:

That the University Education Committee minutes of 6 June 2007 are confirmed as a true record of the proceedings of that meeting.

*A3 Business Arising from the Minutes

*A4 Arrangement of the Agenda

(i) That the meeting indicate those items to be starred (*) for discussion.
(ii) That a motion be put for the adoption of the draft recommendations for the unstared items.

*A5 Chair's Report

PART B  BUSINESS FROM SUBCOMMITTEES

B1 UEC Coordinating Committee  Chair: Prof R Castle

B2 Student Support for Learning Subcommittee  Chair: Ms Y Kerr

B2.1 Minutes of meeting of 9 May 2007  Attachment p 17

Draft Resolution:

That University Education Committee note the minutes of the Student Support for Learning Subcommittee of 9 May 2007.

B3 Education Policy Review Subcommittee  Chair: A/Prof J McQuilton

B4 Quality Assurance Subcommittee  Chair: Ms M Jantti

B4.1 Minutes of meeting of 9 May 2007  Attachment p 23

Draft Resolution:

That University Education Committee note the minutes of the Quality Assurance Subcommittee of 9 May 2007.
B5  Teaching Facilities Subcommittee  
   Chair: Prof S Wills

B6  Excellence, Diversity & Innovation in Teaching Subcommittee  
   Chair: A/Prof R Albury

B7  e-Learning and Teaching Subcommittee  
   Chair: Dr K Bowles

B7.1 Minutes of meeting of 23 May 2007  
   Attachment p 29

Draft Resolution:

that University Education Committee note the minutes of the eLearning and Teaching Subcommittee of 23 May 2007.

PART C  GENERAL BUSINESS

*C1  Course Progress Policy  
   Attachment p 37

Ms Y Kerr will present this item.

Draft Resolution:

that the University Education Committee endorse:
   i. the Course Progress Policy and,
   ii. amendments to the General Course Rules

and forward these items to Academic Senate for approval, to be effective from 1 January 2008.

*C2  Academic Staff attendance at examinations  
   Attachment p 75

Prof R Castle will lead discussion about this item.

Draft Resolution:

that the University Education Committee note the issues regarding academic attendance at examinations and refer the matter to the Conduct of Examinations Working Party, a sub group of the Education Policy and Review Subcommittee.

*C3  Sessional Teaching Staff Steering Committee

A/Prof K Maxwell will provide an update of the Sessional Teaching Staff Steering Committee.

*C4  Subject Survey and Teacher Survey  
   Attachment p 79

Information about the Teacher Survey will be tabled at the meeting.

Draft Resolution:

that the University Education Committee note the revised Subject Survey for implementation in Spring Session 2007, as outlined in the agenda papers.
C5  UOW Learning and Teaching Goals 2008-2010

**Draft Resolution:**

that the University Education Committee note the draft UOW Strategic Plan and the proposed Learning and Teaching Goals for 2008 -2010, as outlined in the agenda papers.

C6  ESDF Project Summary Report

The attached report from UOW Dubai on the 2006 ESDF Project ‘PELT Postgraduate online Learning Support Program’ is attached for information.

**Draft Resolution:**

that the University Education Committee note the final report for the ESDF 2006 small grants project ‘PELT Postgraduate Online Learning Support Program’.

PART D  OTHER BUSINESS AND TABLED ITEMS

D1  Science degrees go Global

The attached article ‘Science degrees go global' was reported in Education Guardian on 29 May 2007 and is attached for information.

D2  UEC Self Evaluation Report

Feedback from the UEC self-evaluation survey undertaken in the first half of 2007 is outlined in the attached document for information.

**Draft Resolution:**

that the University Education Committee note the UEC Self Evaluation Report and agree that the suggested actions outlined in the report be implemented in order to address areas of concern identified through survey feedback.

D3  Next meeting

The next meeting of the UEC will be held from 9.30-11.30am on 5 September 2007 in room 67.202 (Moot Court).

Julia Payne  
Executive Officer  
UEC