Agenda for the 4/2007 meeting of the University Education Committee (UEC) to be held at 9.30am on Wednesday 6 June 2007 in room 202 of Building 67 (Moot Court, McKinnon Building).

FURTHER INFORMATION REGARDING UEC AGENDA
If you require further clarification of or wish to raise issues concerning any UEC Agenda items, please contact Julia Payne (x 5972 or email: Julia_Payne@uow.edu.au) before the meeting.
PART A  PRELIMINARY BUSINESS

A1 Welcome, Apologies and Leave of Absence

*A2 Minutes of the Previous Meeting

**Draft Resolution:**

*That the University Education Committee minutes of 18 April 2007 and 2 May 2007 are confirmed as a true record of the proceedings of these meetings.*

A3 Business Arising from the Minutes

*A4 Arrangement of the Agenda*

(i) That the meeting indicate those items to be starred (*) for discussion.
(ii) That a motion be put for the adoption of the draft recommendations for the unstared items.

*A5 Chair’s Report*

PART B  BUSINESS FROM SUBCOMMITTEES

B1 UEC Coordinating Committee

Chair: Prof R Castle

B2 Student Support for Learning Subcommittee

Chair: Ms Y Kerr

B3 Education Policy Review Subcommittee

Chair: A/Prof J McQuilton

B3.1 Minutes of meeting of 28 February 2007

**Draft Resolution:**

*That University Education Committee note the minutes of the Education Policy Review Subcommittee of 28 February 2007.*

B4 Quality Assurance Subcommittee

Chair: Ms M Jantti

B4.1 Minutes of meeting of 14 March 2007

**Draft Resolution:**

*That University Education Committee note the minutes of the Quality Assurance Subcommittee of 14 March 2007.*

B5 Teaching Facilities Subcommittee

Chair: Prof S Wills

B5.1 Minutes of meeting of 9 May 2007

**Draft Resolution:**

*That University Education Committee note the minutes of the Teaching Facilities Subcommittee of 9 May 2007.*

UEC Agenda 6 June 2007
C1 Student Academic Consideration Policy

**Draft Resolution:**

that the University Education Committee:

i) endorse the Student Academic Consideration Policy as outlined in the agenda papers to become effective 1 January 2008;

ii) approve the Student Academic Consideration Guidelines as outlined in the agenda papers for introduction on 1 January 2008; and

iii) forward the Student Academic Consideration Policy to Academic Senate for endorsement and forwarding to Council for approval.

C2 Academic Grievance Policy

**Draft Resolution:**

that the University Education Committee:

i. endorse the revised Academic Grievance Policy (Coursework and Honours Students) as outlined in the agenda papers to become effective 1 July 2007;

ii. forward the revised Policy to Academic Senate for endorsement and forwarding to University Council for approval revised Assessment Committee Standards to Academic Senate for approval.

C3 Assessment Committee Guidelines (review and amendments)

**Draft Resolution:**

that the University Education Committee:

i) endorse the revised Assessment Committee Standards as outlined in the Agenda papers to be effective commencement of Spring Session 2007; and

ii) forward the revised Assessment Committee Standards to Academic Senate for approval.

C4 Code of Practice Teaching and Assessment (revised June 2007)

**Draft Resolution:**

that the University Education Committee endorse the revised Code of Practice Teaching and Assessment as outlined in the agenda papers with the

i. Code of Practice Teaching and Assessment to be effective commencement of Autumn Session 2008; and

ii. Schedule 1 to the Code (Subject Outline Checklist) to be effectively in
November 2007 for use with subjects on offer in the 2008 Spring Session and, that the University Education Committee forward the Code of Practice Teaching and Assessment to Academic Senate for endorsement.

C5 Code of Practice Honours (amendments) Attachment p 133

Draft Resolution:

that the University Education Committee:
   i. endorse the amendments to the Code of Practice Honours as outlined in the agenda papers to be effective commencement of Spring Session 2007; and
   ii. forward the Code of Practice Honours with amendments to Academic Senate for approval.

C6 Minimum Rate of Progress Transition Strategy Attachment p 145

Draft Resolution:

that the University Education Committee:
   i. note the Minimum Rate of Progress Transition Strategy as outlined in the agenda papers, to become effective immediately;
   ii. note that the proposed changes to the General Course Rules regarding Minimum Rate of Progress will be submitted through the usual approval process later in 2007.

*C7 International Studies Minor Attachment p 153

Professor Rob Whelan will speak to this item

Draft Resolution:

that the University Education Committee agree that the objectives of the International Minor be as follows:

Students should:
   i. have an understanding of international issues in a globalising world, across different scales (international, national, local);
   ii. be familiar with the range of economic, political and other forces driving globalisation;
   iii. understand the tensions between cultural diversity and homogenisation;
   iv. have an international perspective on their discipline area.

Draft Resolution:

that the University Education Committee agree that the International Minor be comprised of a minimum of 24 credit points in total, containing a core of at least 12 credit points and a set of elective subjects.
Draft Resolution:

that the University Education Committee request that each faculty:

i. define a generic structure for this Minor, including a core (at least 12 credit points) and electives (to give a total of at least 24 credit points);

ii. send proposals for approval of an International Minor through the normal course approval process, to be assessed against the objectives for the Minor;

iii. satisfactory completion of the Minor to include the 24 credit points as approved AND either an overseas experience (exchange or study tour) or a language subject. In particular circumstances, the Dean may approve an on-shore international or cross-cultural activity as satisfying the ‘overseas experience’;

Faculty Executive Committee Officers may be required to report back on progress of Faculties at future UEC meetings.

PART D OTHER BUSINESS AND TABLED ITEMS

D1 Next meeting

The next meeting of the UEC will be held from 9.30-11.30am on Wednesday 25 July 2007 in room 20.5.

Julia Payne
Executive Officer
UEC