Minutes of meeting 03/02 of the University Research Committee held on 9 May 2002 at 12.30pm in Room 304, Administration Building 36.

PRESENT: Professor M Sheil (Chair)  
A/Professor L Astheimer  
Professor H Brown  
Professor C Cook  
A/Professor S Dodds  
Professor D Griffiths  
Ms S Hughes  
A/Professor R Markey  
A/Professor C Murray-Wallace  
A/Professor J Rayner  
Professor G Rose (representing M Tsamenyi)  
Professor A Schultz  
Mr A Skorulis  
A/Professor J Steele  
A/Professor A Vickers  
Professor D Williamson  
A/Professor J Wright

MINUTE
SECRETARY: Penny Potter

1.0 PRELIMINARY BUSINESS

1.1 Welcome and Apologies

The Chair welcomed Professor Greg Rose representing Professor M Tsamenyi and also Professor D Williamson to his first meeting. Apologies had been received from Mr D Coffman and Dr L Lyons.

1.2 Minutes of previous meeting held 4 April 2002

RESOLVED (06/02)
That the minutes of the University Research Committee meeting held on 4 April 2002 be confirmed as a true record of the meeting.

1.3 Issues Arising

None.
2.0 CHAIR'S BUSINESS

i) Code of Practice Authorship

The form for the 'Statement of Authorship and Location of Data' had been circulated for the Committee's attention and was discussed. Forms needed to be completed to comply with the Code of Practice Authorship.

ii) Linkage Projects Grants

The number of applications for Linkage Project Grants was significantly down on previous years and the most notable drop was in the Engineering Faculty.

iii) Publications Assessment

Faculties needed to vet publications before submitting them to the Research Office. Guidelines would be sent to Faculty Research Chairs.

3. UNIVERSITY RESEARCH COMMITTEE RESTRUCTURE

The documentation regarding the proposed restructure of the URC had been circulated and was discussed. The proposal (attached) focussed on retaining the best elements of the existing structure and addressed key flow of information issues between the URC, Faculties and the wider University community including the University Librarian. This would mean a larger more representative URC focussing on broader policy issues. A new executive committee, the University Research Standing Committee (URSC), would assume the functions of the current Audit and Research Allocation Committee, and would have delegated authority to make funding decisions. The Postgraduate Research Policy Committee would include the Chair of the Thesis and Examination Committee, and would report to the URSC. The Ethics Committee and Thesis Committee would report to the URC.

RESOLVED (07/02)
The URC resolved that the proposed new structure of the URC and operational committees be endorsed and forwarded to Senate Standing Committee for
i) Approval of the URC structure and membership
ii) Noting of the structure, membership and terms of reference of the operational committees.

4. OTHER BUSINESS

There was no other business.

5. NEXT MEETING

The date of the next meeting would be Thursday 6 June 2002.

Meeting closed 1.40pm
Signed as a true record.

Chairperson            ....../..../ 02