

## SAMPLE FORM FOR RECORDING VARIATIONS TO MARKS

**Date:** 5 July 2003

**Chair:** Prof Melanie Smith

**Note taker:** Mr John Lelepa

**Unit/Faculty:** Faculty of Arts

Name	Student number	Postgrad/ Undergrad	Subject number	Original mark	Final mark/grade	Rationale for decision
Lee, Ping	332318	u/g	ABCD203	60	60	Due consideration given for HIJK235
Storey, Angela	338695	p/g	LMNO921	0	92	Supplementary exam
Goth, Ian	339345	u/g	STUV227	63	65	Special consideration
			EFGH204	0	69	Mistaken for Jan Goth
Casiglio, Giovanni	338275	u/g	WXYZ335	84	85	Illness during exam

**Head/s of Academic Unit/s**

Unit  
Signature  
Date

Unit  
Signature  
Date

Unit  
Signature  
Date

Unit  
Signature  
Date

**Chair of Faculty Assessment Cttee**

Signature

Date