



WEB PROXY AUTHENTICATION POLICY

Date approved:	13 March 2004	Date Policy will take effect:	13 March 2004	Date of Next Review:	December 2010
Approved by:	Vice Chancellor				
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Responsible Faculty/ Division & Unit:	Business Services Unit, Information Technology Services				
Supporting documents, procedures & forms of this policy:	Web Authentication Exemption Form Guidelines for Web Proxy Authentication Configuring your Web Proxy				
References & Legislation:	IT Acceptable Use Policy (including the Requirements Governing the Use of IT Facilities) Student Conduct Rules Crimes Act, 1914 (Commonwealth)				
Audience:	Public – accessible to anyone				
Expiry Date of Policy:	Not applicable				

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1 Purpose of Policy

1. To ensure that only authorised users can use the Internet facilities the University has a policy for web authentication that requires users of University IT facilities, when browsing the web, to authenticate themselves via their University of Wollongong username and password.
2. The University of Wollongong is committed to the appropriate use of Information Technology and Services in support of its teaching, research, administrative and service functions. This policy is an adjunct to the University's IT Acceptable Use Policy which defines the acceptable behaviour expected of users and intending users of the facilities, including the Internet. The University requires users to accept the IT policies and the Requirements Governing the Use of IT Facilities as a condition of their use. These are accessible on the University Policy Directory.

2 Definitions

Word/Term	Definition (with examples if required)
University	University of Wollongong
User	Any person using any of the University's Information Technology Facilities
IT facilities	Information Technology facilities operated by the University, whether owned or leased
Chief Technology Officer	The Chief Technology Officer, Information Technology Services
ITS	Information Technology Services at the University of Wollongong
Authentication	The verification of users by username and password

3 Application & Scope

1. This policy represents the University Institutional position and takes precedence over other relevant policies which may be developed at a local level.
2. Web proxy authentication applies to all users of the University of Wollongong IT facilities except where an exemption has been granted by the Chief Technology Officer.
3. All users should be aware of the policy, their responsibilities and legal obligations. All users are required to comply with the policy and are bound by law to observe applicable statutory legislation.

4 Web Proxy Authentication

1. All computers connected to the University network, either via direct connection or modem connection, will have to be authenticated to the Web proxy server to access non-University websites.
2. The University supplied user account is used to authenticate to the web proxy server.
3. On rare occasions the University may give permission for an exemption to this policy but only where the exemption applies for technical reasons. Requests for an exemption must be made in writing to the Chief Technology Officer. The web authentication exemption form is available at <http://www.uow.edu.au/content/groups/public/@web/@its/documents/doc/uow002703.pdf>

5 Administration and Implementation

Guidelines

1. Information on authentication and configuring your web proxy are available at <https://intranet.uow.edu.au/myit/documents/index.html>



Compliance

2. The University treats misuse of its IT facilities seriously. Violations of the conditions of use of IT facilities may result in temporary or indefinite withdrawal of access, disciplinary action under the University's, or relevant entities, discipline procedures, and/or reimbursement to the University.
3. IT misconduct by students will be dealt with under the Student Conduct Rules. The Chief Technology Officer or their nominee will be the Primary Investigation Officer of allegations of IT misconduct by students. Detailed investigation procedures and the penalties that may be awarded to students engaging in IT misconduct can be found in the Student Conduct Rules.
4. A user's access will be withdrawn given a written request from an appropriate staff member of the sponsoring organisation. Access may also be withdrawn by ITS in response to a suspected policy violation.
5. A student whose IT access has been withdrawn as a result of an investigation under the Student Conduct Rules can appeal the decision or the penalty to the Student Conduct Committee. Otherwise, a user whose access has been withdrawn may request reconsideration of the decision by the Chief Technology Officer who shall consider the withdrawal with the relevant Senior Executive, Dean or Director or the University Librarian. Following this the Chief Technology Officer shall confirm the withdrawal or reinstate access.
6. Misuse or unauthorised use of University IT facilities may constitute an offence under the Crimes Act, 1914 (Commonwealth) and/or other pieces of State or Commonwealth legislation. Nothing in this policy or the Requirements Governing the Use of IT Facilities may be taken as in any way diminishing or removing a person's obligations to comply with the law, or their liability to prosecution and punishment under law.
7. Users are encouraged to report any misuse and any reports will be treated as confidential.

6 Roles & Responsibilities

Not Available.

7 Version Control and Change History

Version Control	Date Effective	Approved By	Amendment
1	13 March 2004	Vice Chancellor	Initial policy
2	17 March 2005 2004	Vice Chancellor	ITPAC and IT Forum approved version
3	6 May 2009	Vice-Principal (Administration)	Migrated to UOW Policy Template as per Policy Directory Refresh
4	9 March 2010	Vice-Principal (Administration)	Future review date identified in accordance with Standard on UOW Policy