University Education Committee

Agenda

Agenda for the 2/2006 meeting of the University Education Committee (UEC) to be held at 9.30am on Wednesday 19 April 2006 in room 20.5.

FURTHER INFORMATION REGARDING UEC AGENDA
If you require further clarification of or wish to raise issues concerning any UEC Agenda items, please contact Julia Payne (x 5972 or email: Julia_Payne@uow.edu.au) before the meeting.
PART A  PRELIMINARY BUSINESS

A1 Welcome, Apologies and Leave of Absence

Apologies have been received from Prof Sandra Wills.

*A2 Minutes of the Previous Meeting  ATTACHMENT p7

Draft Resolution:

That the UEC minutes of 1 March 2006 are confirmed as a true record of the proceedings of that meeting.

A3 Business Arising from the Minutes

*A4 Arrangement of the Agenda

(i) That the meeting indicate those items to be starred (*) for discussion.
(ii) That a motion be put for the adoption of the draft recommendations for the unstared items.

*A5 Chair’s Report

PART B  BUSINESS FROM SUBCOMMITTEES

B1 UEC Coordinating Committee  Chair: Prof R Castle

B2 Equity and Student Support Subcommittee  Chair: Ms Y Kerr

B2.1 Minutes from 22 February 2006 meeting  ATTACHMENT p13

Draft Resolution:

That UEC note the minutes of the Equity and Student Support Subcommittee meeting of 22 February 2006.

B2.2 Workplan March 2006  ATTACHMENT p23

Draft Resolution:

That UEC note the Equity and Student Support Subcommittee workplan as at March 2006.
B3 Education Policy Review Subcommittee

B3.1 Minutes from 24 November 2005 and 15 March 2006 meetings

ATTACHMENT p29

Draft Resolution:


B3.2 Workplan March 2006

ATTACHMENT p39

Draft Resolution:

That UEC note the Education Policy Review Subcommittee workplan as at March 2006.

B4 Quality Assurance Subcommittee

Chair: Ms M Jantti

B5 Teaching Facilities Subcommittee

Chair: Prof S Wills

B5.1 Minutes from 28 March 2006 meeting

ATTACHMENT p43

Draft Resolution:

That UEC note the minutes of the Teaching Facilities Subcommittee meeting of 28 March 2006.

B6 Excellence, Diversity & Innovation in Teaching Subcommittee

Chair: A/Prof R Albury

B6.1 Minutes from 5 December 2005 meeting

ATTACHMENT p53

Draft Resolution:

That UEC note the minutes of the Excellence, Diversity and Innovation in Teaching Subcommittee meeting of 5 December 2005.

B7 e-Learning and Teaching Subcommittee

Chair: A/Prof R Vickers

B7.1 Minutes from 15 March 2006 meeting

ATTACHMENT p59

Draft Resolution:

That UEC note the minutes of the e-Learning and Teaching Subcommittee meeting of 15 March 2006.
PART C  GENERAL BUSINESS

C1  UEC Terms of Reference  ATTACHMENT p75

UEC Terms of Reference have been revised and are attached for endorsement by the Committee.

Draft Resolution:

That the UEC endorse the revised Terms of Reference for the Committee as attached.

C2  Review against Learning and Teaching Strategic Plan  ATTACHMENT p85

The attached report takes incorporates information provided by UEC subcommittees and faculty and unit reviews. It is attached for noting by the Committee.

Draft Resolution:

That the UEC note the report against the Learning and Teaching Strategic Plan as attached.

*C3  Special Consideration Working Party

Chair, A/Prof David Vance will provide an update of activities of the Special Consideration Working Party.

C3.1  Minutes from 7 December 2005 meeting  ATTACHMENT p101

Draft Resolution:

That UEC note the minutes of the Special Consideration Working Party meeting of 7 December 2005.

C3.2  Working Party Terms of Reference  ATTACHMENT p107

Draft Resolution:

That UEC note the Terms of Reference of the Special Consideration Working Party.
*C4  AUQA outcomes  ATTACHMENT p111

Prof Rob Castle will provide an update on this issue.

Draft Resolution:

That the UEC note the AUQA audit report as attached.

*C5  Course Rule 8.5.5 Failure to attain minimum performance levels  ATTACHMENT p131

A/Prof John McQuilton will speak to this item.

Draft Resolution:

That UEC endorse the changes to course rule 8.5.5 Failure to Attain Minimum Performance Levels, as indicated in the attachment.

C6  Progress report on the 2005 Audit of UOW Spring Session Subject Outlines  ATTACHMENT p137

Draft Resolution:

That UEC note the Progress Report on the 2005 Audit of UOW Spring Session Subject Outlines.

*C7  Progress report on the 2006 Annual Audit of new Subject proposals

Ms Yvonne Kerr will speak to this item.

PART D  OTHER BUSINESS AND TABLED ITEMS

D1  Space Utilisation Project  Presentation

Mr Tom Hunt from Financial Services will give a presentation on this project.

D2  Other/Late Business

D3  Next Meeting

The next meeting of UEC is scheduled for 9.30-11.30am on Wednesday 7 June.

Julia Payne
Executive Officer
UEC