Academic Senate Agenda

Agenda of the 263rd meeting of the Academic Senate to be held at 9:30am on Wednesday 8 March 2006

Building 20, Room 5

FURTHER INFORMATION REGARDING ACADEMIC SENATE AGENDA
If you wish to raise issues concerning any Academic Senate Agenda items, or wish to submit apologies for the meeting, please contact Tori McLaughlin (Ph: 4221 5408, x 5408 or email: torimc@uow.edu.au) before the meeting.
PART A  PRELIMINARY BUSINESS

*A1  Apologies, Leave of Absence and Welcomes

*A2  Arrangement of the Agenda
   (i) That the meeting indicate those items to be starred (*) for discussion.
   (ii) That a motion be put for the adoption of the draft resolutions and recommendations to
        Senate for the unstarred items.

*A3  Business from the Last Meeting

   A3.1 Minutes of the Previous Meeting (09/11/05)

      Draft Resolution
      *That the minutes of the previous meeting of 9 November 2005 be accepted as a true
          record of that meeting.*

   A3.2 Business Arising from the Minutes

*A4  Confidential Items of Business

The Committee will indicate those items to be treated as Closed Confidential and those to
be treated as Open Confidential.

Closed Confidential
All non-members must leave the room. Senate members are bound to confidentiality and
asked not to report at all on the item.

Open Confidential
Members may report on the topic discussed but are asked neither to quote directly nor to
name sources mentioned by the person reporting. A report may give the substance of the
item but may not report on opinion or information obtained from third persons.

*A5  Vice-Chancellor's Business

*A6  Chair's Business

*A7  Reports from Senior Executive and Members of other University Committees

*A8  Business from Senate Subcommittees

*A9  Business from Faculties and WUC

*A10 Members’ Business

Members are encouraged to raise any concerns, issues, news or information for
discussion. This includes issues which may have arisen at Senate Sub-committees,
Faculties or WUC, or, after appropriate initial discussion, may be referred to those
committees/units.

Each speaker will be limited to 3 minutes and the item is limited to 15 minutes.

*A11 Student Members' Business

Student members are encouraged to raise matters with a particular student focus.
*B1 Elections of Senate Members to other Committees

**B1.1 Election of two Senate Student Representatives to the University Internationalisation Committee**

**Draft Resolution**

*That Academic Senate note the outcomes of the election and congratulate those elected, as follows:*

*[Insert Name] and [Insert Name] as Academic Senate Student Representatives on the University Internationalisation Committee for the term 8 March to 31 December 2006.*

**B1.2 Election of one Senate Student Representative to the Senate Standing Committee**

**Draft Resolution**

*That Academic Senate note the outcomes of the election and congratulate those elected, as follows:*

*[Insert Name] as the Academic Senate Student Representative on Senate Standing Committee for the term 8 March to 31 December 2006.*

**B1.3 Election of one Senate Representative to the Quality Audit & Planning Committee**

**Draft Resolution**

*That Academic Senate note the outcomes of the election and congratulate those elected, as follows:*

*[Insert Name] as the Academic Senate Representative on the Quality Audit and Planning Committee for a two year term from 24 April 2006 to 23 April 2008.*

**B1.4 Election of two Senate Representatives to the Planning & Development Committee**

**Draft Resolution**

*That Academic Senate note the outcomes of the election and congratulate those elected, as follows:*

*[Insert Name] and [Insert Name] as Academic Senate Representatives on the Planning and Development Committee for a two year term from 8 March 2006 to 7 March 2008.*

**B1.5 Election of two Senate Representatives to the Academic Staff Development Committee**

**Draft Resolution**

*That Academic Senate note the outcomes of the election and congratulate those elected, as follows:*

*[Insert Name] and [Insert Name] as Academic Senate Representatives on the Academic Staff Development Committee for a two year term from 14 March 2006 to 13 March 2008.*
**B1.6 Election of one Non-Professorial Academic to the Medical School Education Accreditation Committee**

**Draft Resolution**

*That Academic Senate note the outcomes of the election and congratulate those elected, as follows:*

*[Insert Name] as the Non-Professorial Academic on the Medical School Education Accreditation Committee.*

**B2 Academic Senate Values**

**Draft Resolution**

*That Academic Senate approve the Academic Senate Values as detailed in the attached agenda papers, for immediate implementation.*

**B3 Retention of Assessment Documents**

**Draft Resolution**

*That Academic Senate:*

1. approve the revised Schedule 3 of the Code of Practice Teaching and Assessment—Retention of Assessment Records; and
2. approve the amendments to the Code of Practice Teaching and Assessment that result from the amendments to the Schedule for Retention of Assessment Records.

**B4 Amendment to WUC Ex-Officio Academic Senate Membership**

The position of "Director, Policy and Development of WUC" no longer exists. Therefore it is appropriate that Academic Senate membership for WUC be changed to reflect this. WUC has indicated its approval that its Academic Senate Ex-Officio membership be amended to "Director, WUC", and be filled by Natalie Conyer.

**Draft Resolution**

*That Academic Senate approve the amendment to the WUC Ex-Officio position, namely that it be filled by the Director, WUC, effective immediately.*

**B5 Amendment to Senior Executive Ex-Officio Academic Senate Membership**

Noting the recent changes to titles of the Senior Executive, it is appropriate that Academic Senate membership for Senior Executive Ex-Officio membership be changed.

**Draft Resolution**

*That Academic Senate approve the amendment to the Senior Executive Ex-Officio positions, namely from “Pro Vice-Chancellors” to “Deputy and Pro Vice-Chancellors”, effective immediately.*
B6 Graduate School of Business Membership on Academic Senate

Following the split of the Faculty of Commerce and the Graduate School of Business, it is appropriate that the membership of Academic Senate be changed to ensure that the Graduate School of Business has suitable representation. It is proposed that the Graduate School of Business have as its representatives the Dean plus one elected member.

Draft Resolution
That Academic Senate approve the following changes to membership, effective immediately:

i) The Dean of the Graduate School of Business be an ex-officio member of Academic Senate; and

ii) The Graduate School of Business have one elected representative as an elected member of Academic Senate.

B7 Academic Probations Committee

Draft Resolution
That Academic Senate endorse the appointment of the Faculty representatives to the Academic Probations Committee as listed in the attached papers.

B8 Amendment to 27 April 2005 Academic Senate Minutes

Resolution 21/05 of the 27 April 2005 Academic Senate meeting states:

“That Academic Senate approve the following changes to membership, effective immediately:

i) The Academic Registrar of UOW and the Director, Policy and Development of WUC be ex-officio members of Academic Senate; and

ii) The number of elected members of Academic Senate be increased from one to two.”

Part (ii) of this resolution does not clearly indicate which unit is to have the increase in its number of elected members (Academic Services Division). It is proposed that this be clarified.

Draft Resolution
That Academic Senate amend the minutes of its meeting of 27 April 2005, so that Resolution 21/05 for Item B3.2 Amendments to Membership of Academic Senate states:

“That Academic Senate approve the following changes to membership, effective immediately:

i) The Academic Registrar of UOW and the Director, Policy and Development of WUC be ex-officio members of Academic Senate; and

ii) The number of elected members of Academic Services Division be increased from one to two.”
 PART C COURSE PROPOSALS FOR APPROVAL

C1 Graduate Certificate in Rolling Stock Engineering
– New Course

Draft Resolution
That Academic Senate:

i ) Endorse the proposal for the new Graduate Certificate in Rolling Stock Engineering to be introduced in Spring Session 2006;

ii ) Advise the Faculty of Engineering to submit the proposal to an External Course Advisory Committee, the membership of which must be approved by the Deputy Vice-Chancellor (Academic);

iii ) Advise the Faculty of Engineering to forward the proposal and ECAC report to the Vice-Chancellor for approval.

C2 Master of Business Administration and Master of Business Administration (Advanced) – Major Amendment

Draft Resolution
That Academic Senate:

i ) Endorse the proposal for the major amendment to the Master of Business Administration and Master of Business Administration (Advanced) to be introduced in Intake C 2006;

ii ) Advise the Deputy Vice-Chancellor (Academic) that the Graduate School of Business has requested a waiver of the requirement for an ECAC report as endorsed in the Course Approval Guidelines;

iii ) Forward the proposal to the Vice-Chancellor for approval.

C3 Master of International Business and Graduate Certificate in International Business – Major Amendment

Draft Resolution
That Academic Senate:

i ) Endorse the proposal for the major amendment to the Master of International Business and Graduate Certificate in International Business to be introduced in Intake C 2006;

ii ) Advise the Graduate School of Business to submit the proposal to an External Course Advisory Committee, the membership of which must be approved by the Deputy Vice-Chancellor (Academic);

iii ) Advise the Graduate School of Business to forward the proposal and ECAC report to the Vice-Chancellor for approval.
Draft Resolution

That Academic Senate:

i) Endorse the proposal for the new Graduate Certificate in Law (Prosecutions), Graduate Diploma in Law (Prosecutions) and the Master of Laws in Prosecutions to commence April 2006;

ii) Advise the Deputy Vice-Chancellor (Academic) that the Faculty has requested a waiver of the requirement for an ECAC report as endorsed in the Course Approval Guidelines;

iii) Forward the proposal to the Vice-Chancellor for approval.

PART D  ITEMS FOR NOTING

D1  Courses Approved by the Vice-Chancellor

Draft Resolution

That Academic Senate note that the following courses and amendments have been approved by the Vice-Chancellor:

<table>
<thead>
<tr>
<th>Approval Category</th>
<th>Name of Degree</th>
<th>Approved by SSC/ Senate</th>
<th>Approved by VC</th>
<th>Implementation Date</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>New</td>
<td>Bachelor of Business Administration (Tourism Management)</td>
<td>15/06/2005</td>
<td>21/06/2005</td>
<td>Autumn 2006</td>
<td>Loftus</td>
</tr>
<tr>
<td>New</td>
<td>Bachelor of Business Administration (Event Management)</td>
<td>15/06/2005</td>
<td>27/06/2005</td>
<td>Autumn 2006</td>
<td>Loftus</td>
</tr>
<tr>
<td>Minor Amendment</td>
<td>Master of Accountancy</td>
<td>19/10/2005</td>
<td>21/10/2005</td>
<td>Autumn 2006</td>
<td>W‘gong</td>
</tr>
<tr>
<td>Minor Amendment</td>
<td>Bachelor of Creative Arts (Visual Arts &amp; Graphic Design)</td>
<td>19/10/2005</td>
<td>21/10/2005</td>
<td>Autumn 2006</td>
<td>W‘gong</td>
</tr>
<tr>
<td>Minor Amendment</td>
<td>Bachelor of Engineering (Mechatronic Engineering)</td>
<td>19/10/2005</td>
<td>21/10/2005</td>
<td>Autumn 2006</td>
<td>W‘gong</td>
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<tr>
<td>Minor Amendment</td>
<td>Bachelor of Computer Science</td>
<td>19/10/2005</td>
<td>21/10/2005</td>
<td>Autumn 2006</td>
<td>W‘gong</td>
</tr>
<tr>
<td>Minor Amendment</td>
<td>Bachelor of Arts (Human Geography)</td>
<td>19/10/2005</td>
<td>21/10/2005</td>
<td>Autumn 2006</td>
<td>W‘gong</td>
</tr>
<tr>
<td>New Delivery Location</td>
<td>Bachelor of Commerce</td>
<td>19/10/2005</td>
<td>21/10/2005</td>
<td>Autumn 2006</td>
<td>WUC Sydney</td>
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<tr>
<td>Deletion</td>
<td>Graduate Diploma in Public Health</td>
<td>19/10/2005</td>
<td>21/10/2005</td>
<td>Immediately</td>
<td>All locations</td>
</tr>
<tr>
<td>----------------------</td>
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<tr>
<td>Fast-Tracked: Major Amendment</td>
<td>Master of Science (Logistics) Graduate Certificate in Logistics</td>
<td>N/A</td>
<td>15/12/2005</td>
<td>Intake A 2006</td>
<td>W'gong, Sydney, Singapore</td>
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<tr>
<td>Fast-Tracked: Major Amendment</td>
<td>Master of Computer Science</td>
<td>N/A</td>
<td>10/11/2005</td>
<td>Autumn 2006</td>
<td>W'gong</td>
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<tr>
<td>Fast-Tracked: Major Amendment</td>
<td>Graduate Certificate in Occupational Health &amp; Safety</td>
<td>N/A</td>
<td>8/12/2005</td>
<td>Autumn 2006</td>
<td>W'gong</td>
</tr>
<tr>
<td>Fast-Tracked: Deletion</td>
<td>Graduate Diploma in Science (Occupational Health &amp; Safety)</td>
<td>N/A</td>
<td>8/12/2005</td>
<td>Immediately</td>
<td>All locations</td>
</tr>
</tbody>
</table>

**D2 Faculty of Science – Organisational Structure and Teaching Programs**

**Draft Resolution**

*That Academic Senate note the Vice-Chancellor’s approval of the Faculty of Science - Organisational Structure and Teaching Programs, as detailed in the attached agenda papers.*

**D3 Amendment to Academic Senate and Senate Standing Committee Schedule of Dates for 2006**

**Draft Resolution**

*That Academic Senate note the amendment to the Schedule of Dates for Academic Senate & Senate Standing Committee Meetings for 2006 as detailed in the attached agenda papers.*

**PART E COMMITTEE / FACULTY MINUTES**

**E1 Committee Minutes**

**E1.1 University Education Committee**


**Draft Recommendation to Academic Senate**

*That Academic Senate note the Minutes from the University Education Committee meeting held 21 September 2005.*
E1.2 University Internationalisation Committee

Draft Recommendation to Academic Senate
That Academic Senate note the Minutes from the University Internationalisation Committee meetings held 31 March 2005 and 23 June 2005.

E1.3 University Research Committee

Draft Recommendation to Academic Senate
That Academic Senate note the Minutes from the University Research Committee meeting held 22 June 2005.

E1.4 Student Awards Committee

Draft Recommendation to Academic Senate
That Academic Senate note the Minutes from the Student Awards Committee meetings held 7 June 2005 and 10 August 2005.

E2 Faculty Minutes

E2.1 Faculty of Arts Committee Meeting Extract

Draft Recommendation to Academic Senate
That Academic Senate note the Extract from the Faculty of Arts Committee Meeting held November 2005.

E2.2 Faculty of Creative Arts Committee Meeting Minutes

Draft Recommendation to Academic Senate
That Academic Senate note the Minutes from the Faculty of Creative Arts Committee meeting held 2 August 2005.

E2.3 Faculty of Education Committee Meeting Extract

Draft Recommendation to Academic Senate
That Academic Senate note the Extract from the Faculty of Education Committee Meeting held 11 October 2005.

E2.4 Faculty of Engineering Committee Meeting Extract

Draft Recommendation to Academic Senate
That Academic Senate note the extract from the Faculty of Engineering Committee meetings held 20 September 2005 and 29 November 2005.
E2.5 Faculty of Informatics Committee Meeting Extract

Draft Recommendation to Academic Senate

That Academic Senate note the extract from the Faculty of Informatics Committee meeting held 24 November 2005.

E2.6 Faculty of Science Committee Meeting Extract

Draft Recommendation to Academic Senate

That Academic Senate note the extract from the Faculty of Science Committee meeting held 28 October 2005.

PART F NEXT MEETINGS AND OTHER BUSINESS

F1 Next Meeting

Senate Standing Committee 5 April 2006
Academic Senate 26 April 2006

F2 Other Business

Tori McLaughlin  
Executive Officer  
Academic Senate
Elections of Senate Members to other Committees

B1.1 Election of two Senate Student Representatives to the University Internationalisation Committee

There are two vacancies on the University Internationalisation Committee for student members to be elected by and from Academic Senate, for a term to conclude on 31 December 2006.

The principal role of the University Internationalisation Committee is to provide policy advice, goals and strategies for internationalisation within the University. The committee’s Terms of Reference are attached. For further information regarding the committee, go to http://www.uow.edu.au/governance/internationalisation.html.

Draft Resolution

That Academic Senate note the outcomes of the election and congratulate those elected as follows:

[Insert Name] and [Insert Name] as Academic Senate Student Representatives on the University Internationalisation Committee for the term 8 March to 31 December 2006.

B1.2 Election of one Senate Student Representative to the Senate Standing Committee

There is one vacancy on the Senate Standing Committee for a student member to be elected by and from Academic Senate, for a term to conclude on 31 December 2006.

The principal role of the Senate Standing Committee is to review all matters referred to the Academic Senate to determine such matters are consistent with the terms of reference of Senate. The committee’s Terms of Reference are attached. For further information regarding the committee, go to http://www.uow.edu.au/governance/standing.html.

Draft Resolution

That Academic Senate note the outcomes of the election and congratulate those elected as follows:

[Insert Name] as the Academic Senate Student Representative on Senate Standing Committee for the term 8 March to 31 December 2006.

B1.3 Election of one Senate Representative to the Quality Audit & Planning Committee

The term of the current Senate Representative on the Quality Audit & Planning Committee (Heather Yeatman) concludes on 23 April 2006, and as such an election must be held to elect a representative for the new term of 24 April 2006 to 23 April 2008.

The committee’s Terms of Reference are attached. For further information regarding the committee, go to http://www.uow.edu.au/governance/qualityauditplan.html.

Draft Resolution

That Academic Senate note the outcomes of the election and congratulate those elected as follows:

[Insert Name] as the Academic Senate Representative on the Quality Audit and Planning Committee for a two year term from 24 April 2006 to 23 April 2008.
B1.4 Election of two Senate Representatives to the Planning & Development Committee

There are two vacancies on the Planning and Development Committee for members to be elected by and from Academic Senate, for a two year term from 8 March 2006 to 7 March 2008.

The committee’s Terms of Reference are attached. For further information regarding the committee, go to http://www.uow.edu.au/governance/plandev.html.

Draft Resolution

That Academic Senate note the outcomes of the election and congratulate those elected as follows:

[Insert Name] and [Insert Name] as Academic Senate Representatives on the Planning and Development Committee for a two year term from 8 March 2006 to 7 March 2008.

B1.5 Election of two Senate Representatives to the Academic Staff Development Committee

The terms of the current Senate Representatives on the Academic Staff Development Committee (Michael McCrae and Wilma Vialle) conclude on 13 March 2006, and as such an election must be held to elect two representatives for the new term of 14 March 2006 to 13 March 2008.

The committee’s Terms of Reference are attached. For further information regarding the committee, go to http://www.uow.edu.au/governance/staffdevelop.html.

Draft Resolution

That Academic Senate note the outcomes of the election and congratulate those elected as follows:

[Insert Name] and [Insert Name] as Academic Senate Representatives on the Academic Staff Development Committee for a two year term from 14 March 2006 to 13 March 2008.

B1.6 Election of one Non-Professorial Academic to the Medical School Education Accreditation Committee

There is one position on the Medical School Education Accreditation Committee for a Non-Professorial Academic to be elected by and from Academic Senate.

This committee has an important role in assessing the course proposal for the Bachelor of Medicine Bachelor of Surgery (MBBS) along with each suite of subjects; Medical School Medical Sciences ((MSMS), Medical School Clinical Competences (MSCC) and Medical School Research and Critical Analysis (MSRA). The Committee is essentially operating as a Faculty Education Committee (FEC) and an External Course Appraisal Committee (ECAC).

For further information regarding the committee, please contact Jan James on ext. 5018.

Draft Resolution

That Academic Senate note the outcomes of the election and congratulate those elected as follows:

[Insert Name] as the Non-Professorial Academic on the Medical School Education Accreditation Committee.
Process for Elections at and by Senate

Process for Elections at and by Senate:

1. Members of Academic Senate who wish to nominate for any listed vacancy may and are encouraged to circulate their profile/case for nomination, directly via the Academic Senate email list (academic-senate@uow.edu.au).#

2. Nominations will be called for these positions at the Academic Senate meeting.

3. A ballot will be held if the number of nominees exceeds the number of positions to be filled.

4. In the event of a ballot the candidate who receives the highest number of votes will be declared as elected, in accordance with clause 8(1) of the University of Wollongong By-Law 1991 - SCHEDULE 1. Where there is an equality of votes, the person to be elected will be determined by lot in accordance with clauses 9(1) and 9(2) of the University of Wollongong By-Law 1991 SCHEDULE 1.

# In the past, it has been the custom to allow candidates the opportunity to address the meeting for a maximum of two minutes each, or such lesser time as the Chair may determine in the event that there are large numbers of candidates. The Chair would strongly prefer to rely on candidates emailing their profiles to fellow members rather than use this process.

Tori McLaughlin
Executive Officer
Academic Senate
Academic Senate Values

One of the outcomes of the 2004/2005 Academic Senate Self-Review was to develop a Values Statement for Academic Senate (Recommendation 2.2.2).

A working group consisting of the Deputy Chair of Senate, A/Prof Damien Considine, Dr Nadia Crittenden and Dr Elizabeth Thomson has developed the Academic Senate Values (indicated in Italics in the attached document) to sit, with an Introduction, as the preface to the Terms of Reference. The preface incorporates and replaces the previous preamble.

Draft Resolution

That Academic Senate approve the Academic Senate Values Statement as detailed in the attached agenda papers, for immediate implementation.

Tori McLaughlin
Executive Officer
Academic Senate
At its meeting of 9 November 2005 Academic Senate approved the Retention of Assessment Records document to be introduced as Schedule 3 to the Code of Practice Teaching and Assessment. In December 2005, the General Disposal Authority for Universities -GDA9 of the NSW State Records Act 1998 was revised and GDA23 was issued superseding GDA9.

In response to the legislative change the University of Wollongong Schedule for Retention of Assessment Records has been reviewed and updated in order to be compliant with the revised State Records Act 1998 GDA23. This revised Schedule for Retention of Assessment Records is presented to Academic Senate for approval (see attachment 1).

Minor amendments to the Code of Practice Teaching and Assessment are also proposed to accommodate the revised Schedule (see attachment 2).

Academic Senate members may contact Tori McLaughlin, Executive Officer, should they wish to view the changes made to the documents approved in November 2005 (shown as Tracked-Changes).

**Draft Resolution**

That Academic Senate:

i) approve the revised Schedule 3 of the Code of Practice Teaching and Assessment—Retention of Assessment Records; and

ii) approve the amendments to the Code of Practice Teaching and Assessment that result from the amendments to the Schedule for Retention of Assessment Records.

Tori McLaughlin
Executive Officer
Academic Senate
Academic Probations Committee

In accordance with the Academic Probation Committee Procedures, the attached agenda paper details faculty nominations for composition of this Committee.

Academic Senate is asked to endorse the appointment of the listed Faculty representatives.

Draft Resolution

That Academic Senate endorse appointment of the Faculty representatives to the Academic Probations Committee as listed in the attached papers.

Tori McLaughlin
Executive Officer
Academic Senate
Graduate Certificate in Rolling Stock Engineering – New Course

This is a proposal for a new postgraduate degree offered by the Faculty of Engineering.

The Faculty proposes to introduce the Graduate Certificate in Rolling Stock Engineering, which has been developed under the Rail CRC in response to a request of the Australian rail industry for a Master of Rolling Stock Engineering and after the problem of a shortage of competent rolling stock engineers was identified by the Institution of Engineers, Australia.

The course will provide formal education and training for newly graduated engineers and other engineering staff who wish to advance their career in rolling stock engineering, and will comprise four 6-credit point subjects.

Academic Senate should note that the Faculty provided extensive documentation from the Institute of Engineers Australia, a copy of which may be obtained by contacting the Executive Officer, Tori McLaughlin.

The proposed new Graduate Certificate in Rolling Stock Engineering is to be introduced in Spring Session 2006.

Draft Resolution

*That Academic Senate:*

1. Endorse the proposal for the new Graduate Certificate in Rolling Stock Engineering to be introduced in Spring Session 2006;

2. Advise the Faculty of Engineering to submit the proposal to an External Course Advisory Committee, the membership of which must be approved by the Deputy Vice-Chancellor (Academic);

3. Advise the Faculty of Engineering to forward the proposal and ECAC report to the Vice-Chancellor for approval.

Tori McLaughlin
Executive Officer
Academic Senate
This is a proposal for a major amendment to two postgraduate degrees offered by the Graduate School of Business.

The current course structure for the Master of Business Administration (MBA) comprises eight core subjects and four elective subjects, and the MBA (Advanced) course structure comprises eight core subjects and eight elective subjects.

It has been identified that graduates who undertake senior management positions should have an understanding of the relationship between governance issues and business, and as such it is proposed that TBS909 Corporate Governance (currently an elective subject) be changed to a core subject.

To accommodate this change, the course structure for the MBA will comprise nine core subjects along with three elective subjects, and the course structure for the MBA (Advanced) will comprise nine core subjects along with seven elective subjects.

The proposed major amendment to the Master of Business Administration and Master of Business Administration (Advanced) is to be introduced in Intake C 2006.

### Draft Resolution

*That Academic Senate:*

i ) Endorse the proposal for the major amendment to the Master of Business Administration and Master of Business Administration (Advanced) to be introduced in Intake C 2006;

ii ) Advise the Deputy Vice-Chancellor (Academic) that the Graduate School of Business has requested a waiver of the requirement for an ECAC report as endorsed in the Course Approval Guidelines;

iii ) Forward the proposal to the Vice-Chancellor for approval.

Tori McLaughlin  
Executive Officer  
Academic Senate
This is a proposal for a major amendment to two postgraduate degrees offered by the Graduate School of Business.

The proposed amendment to the Master of International Business and the Graduate Certificate in International Business involves changing the course structure from five core and three elective subjects to eight core subjects.

The DVC(A) had advised that this course proposal will require an ECAC review and report to be submitted.

The proposed major amendment to the Graduate Certificate in Business is to be introduced in Intake C 2006.

**Draft Resolution**

*That Academic Senate:*

1. Endorse the proposal for the major amendment to the Master of International Business and Graduate Certificate in International Business to be introduced in Intake C 2006;

2. Advise the Graduate School of Business to submit the proposal to an External Course Advisory Committee, the membership of which must be approved by the Deputy Vice-Chancellor (Academic);

3. Advise the Graduate School of Business to forward the proposal and ECAC report to the Vice-Chancellor for approval.

Tori McLaughlin  
Executive Officer  
Academic Senate
This is a proposal for three new postgraduate degrees offered by the Faculty of Law.

The Faculty proposes to introduce the Graduate Certificate in Law (Prosecutions), Graduate Diploma in Law (Prosecutions) and the Master of Laws in Prosecutions, for delivery at the Institute of Judicial Training (ILKAP), Malaysia. The program has been designed by the Faculty in close consultation with the target market, the Attorney General's Chambers Malaysia, and seeks urgent approval to meet the demand for the course.

The program has been designed to draw on and extend the Faculty's existing expertise in the areas of professional legal training and transnational crime prevention to provide a theoretical and applied basis for meeting the educational needs of those involved in prosecutions.

The proposed new Graduate Certificate in Law (Prosecutions), Graduate Diploma in Law (Prosecutions) and the Master of Laws in Prosecutions are to commence in April 2006.

### Draft Recommendation to Academic Senate

*That Academic Senate:*

1. **Endorse the proposal for the new Graduate Certificate in Law (Prosecutions), Graduate Diploma in Law (Prosecutions) and the Master of Laws in Prosecutions to commence in April 2006;**

2. **Advise the Deputy Vice-Chancellor (Academic) that the Faculty has requested a waiver of the requirement for an ECAC report as endorsed in the Course Approval Guidelines;**

3. **Forward the proposal to the Vice-Chancellor for approval.**

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Tori McLaughlin  
Executive Officer  
Academic Senate
The attached memo details the Vice-Chancellor’s approval of the formation of the School of Earth and Environmental Sciences as the amalgamation of the former Environmental Science Unit and School of Geosciences, within the Faculty of Science.

**Draft Resolution**

*That Academic Senate note the Vice-Chancellor’s approval of the Faculty of Science - Organisational Structure and Teaching Programs, as detailed in the attached agenda papers.*

Tori McLaughlin  
Executive Officer  
Academic Senate
Due to DEST reporting requirements, an additional Academic Senate and Senate Standing Committee meeting has been included on the 2006 Schedule of Dates for Academic Senate and Senate Standing Committee. In addition, the date of the final Academic Senate meeting of the year has been changed to one week later, and will be held at 3pm.

### Academic Senate

| Venue: Room 20.5 |
| Time: 9:30am |
| Agenda Deadline | Meeting Date |
| Wednesday 15 February | Wednesday 8 March |
| Wednesday 5 April | Wednesday 26 April |
| Wednesday 24 May | Wednesday 14 June |
| Wednesday 19 July | Wednesday 9 August |
| **Wednesday 30 August** | **Wednesday 20 September** |
| Wednesday 13 September | Wednesday 4 October |
| **Wednesday 7 November** | **Wednesday 29 November** |

### Senate Standing Committee

| Venue: Room 36.304 |
| Time: 9:30am |
| Agenda Deadline | Meeting Date |
| Wednesday 25 January | Wednesday 15 February |
| Wednesday 15 March | Wednesday 5 April |
| Wednesday 3 May | Wednesday 24 May |
| Wednesday 28 June | Wednesday 19 July |
| **Wednesday 9 August** | **Wednesday 30 August** |
| Wednesday 16 August | Wednesday 13 September |
| Wednesday 11 October | Wednesday 1 November |

* Special meeting for Course Approvals only (to meet DEST reporting deadline)

** 29 November meeting time will be 3pm

### Draft Resolution

*That Academic Senate note the amendments to the Schedule of Dates for Academic Senate & Senate Standing Committee Meetings for 2006 as detailed in the attached agenda papers.*

Tori McLaughlin
Executive Officer
Academic Senate