Minutes of the 266th meeting of the Academic Senate held at 9:30am on Wednesday 9 August 2006 in 20.5, Communications Building.

Present:
Prof D Griffiths (Chair) Ms N Conyer
Dr A Abraham Mr P Dickson
Prof L Astheimer Prof P Eklund
Prof J Bern Ms E Ens
Prof S Bouzerdoum A/Prof B Ferry
Dr I Brown Prof J Glynn
A/Prof T Bryant Mr C Grange
Ms R Buckham Mr S Grattan
A/Prof B Buttemer Dr M Hadi
Prof R Castle Prof B Harper
Prof J Chicharo Mr W Hudson
Dr L Chisholm Prof S Kaye
Dr D Christie Ms Y Kerr

Leave of Absence:
A/Prof S Dodds (Arts), A/Prof K Maxwell (Law), A/Prof W Vialle (Education), A/Prof B Walker (H&BS).

In Attendance:
Prof M Barrett (Commerce), Prof A Vickers (Arts), Ms T Hoynes, Ms T McLaughlin, Ms N Margrie, Ms L Kirchmajer and Ms F Walder (ARD).

PART A - PRELIMINARY BUSINESS

*A1 Apologies, Leave of Absence and Welcomes
Apologies were received from A/Prof P Cooper, Prof P Crookes, Mr G Ellmers, A/Prof P Else, A/Prof K French, A/Prof P Heaven, Prof J Hogg, Prof A Lawson, Mr J Littrich, Dr A Macris, A/Prof J McQuilton, Ms J Marychurch, Dr B Meyer, Prof P Ogunbona, Prof W Price, Mr M Rowney, A/Prof G Turcotte, Dr R Vickers, Prof A Wells, Prof A Worthington.

The Chair welcomed observers of the meeting: Prof M Barrett from the Faculty of Commerce, Prof A Vickers from the Faculty of Arts, Ms F Walder (ARD).

*A2 Arrangement of the Agenda
(i) The following items were starred (*) for discussion:
   B1 Aboriginal Studies Board of Studies Terms of Reference
   F2.1 Review of University Internationalisation Committee Terms of Reference
   F2.2 University Internationalisation Committee Minutes
(ii) A motion to adopt the draft resolutions and recommendations to Academic Senate for the unstared items was carried.
A3 Business from the Last Meeting

A3.1 Minutes of the Previous Meeting (14/06/2006)

Prof Rob Whelan noted that, prior to assuming the role of managing the elections at the last meeting, he moved a vote of thanks to the Chair and Deputy Chair for their work and that this vote of thanks was not reflected in the minutes.

Prof J Seberry was absent from the last meeting and her apology was not noted.

Resolved (68/06)

That, subject to the minor amendments as noted above, the minutes of the previous meeting of 14 June 2006 be accepted as a true record of that meeting.

A3.2 Business Arising from the Minutes

There was no business arising from the Minutes.

A4 Confidential Items of Business

There were no confidential items of business.

A5 Vice-Chancellor's Business

The Vice-Chancellor reported on the following items:

Graduate School of Medicine

Eight doctors recently completed a Review Report on the Graduate School of Medicine, for presentation to the Australian Medical Council Accreditation Board. The report is very positive. The Vice-Chancellor congratulated John Bushnell and his team.

July Graduation

Feedback has been overwhelmingly positive and the ceremonies were a credit to all involved. The Vice-Chancellor congratulated the many staff who contributed to managing and attending the graduation ceremonies.

Senior Executives, Deans and Directors Planning Conference

The recent conference was successful. The resulting strategic planning outcomes will shortly be circulated to Deans for dissemination.

Commonwealth Supported Places

UOW received 210 new places, which is a good outcome for the University compared with other institutions in the higher education sector. The places are mostly from high-cost ‘clusters’, so the increase in Commonwealth supported funding is greater than the number of places would indicate.

Good Universities Guide for 2006

UOW received seven 5-star ratings, performing strongly across all categories. These ratings bode well for meeting increased student intake numbers for 2007.
Labor Party White Paper on Educational Policy
The recently released Labor White Paper is one of the more thorough policy papers of recent times. It proposes to eliminate full-fee domestic undergraduate places and will restructure AUQA to look at standards. The Australian Vice Chancellors’ Committee (AVCC) is working to convince the Labor Party that there are many ways to measure standards, most notably international benchmarking. Both the Labor and Liberal parties are pushing diversity.

Australian Vice Chancellors’ Committee Self-Review Report
This report is likely to be published later this week and contains fairly radical recommendations. Should the recommendations be supported, they will result in a completely changed organisation. The AVCC Board broadly supports the recommendations.

International Student Numbers
Commencing international student numbers for 2006 are down compared with 2005 and against a national trend (virtually steady state). Of particular concern is a substantial fall in numbers from China. While this will not affect the University's budget for 2006, it clearly signals that current marketing strategies are not effective for the China market.

Dean of Education
The Dean of Education, Barry Harper, has announced his intended retirement from the University, to take effect in April 2007. The Vice-Chancellor noted that Barry has been a most effective Dean and will be sorely missed. Academic Senate members indicated their endorsement of the Vice-Chancellor’s words with a round of applause.

Student Associations
The Vice-Chancellor was asked about the future of student associations and student representation following the introduction of voluntary student unionism. The University strongly supports the need for student representation. In response to a question regarding funding, the Vice-Chancellor noted that the student associations can request capital funding from the University but operating funds will need to come from students’ voluntary contributions.

*A6 Chair’s Business
The Chair reported on the following items:

Progress on Academic Senate Self-Review Working Party recommendations
A substantial proportion of recommendations has been implemented. Others are underway and the process should be completed by the end of 2007, with an ongoing reduced scale of review.

Additional meeting of Academic Senate on 4 October 2006
The Chair noted that this meeting has been set aside for member-driven business. Academic Senate members, and the wider UOW community, are welcome to nominate topics they want included on the agenda, for discussion and debate. A communication will be sent to all staff members and students, inviting input to the agenda and outlining the process to be followed.

Strategic Plan Reports
The Chair noted that the four core function areas of the University strategic plan had all now reported to Academic Senate, the last of these reports going to Council at its August meeting. The bedding down of this new reporting mechanism will necessitate a revised focus for the Chair of Academic Senate’s annual report to Council.

*A7 Reports from Senior Executive and Members of other University Committees

Deputy Vice-Chancellor (Academic) Report
The DVC(A) reported on the following items:
The Carrick Institute Citations for Outstanding Contributions to Student Learning were presented on 8 August 2006. Nine out of a possible 10 citations were awarded to UOW, which is a fantastic effort. The recipients were:

- Professor Stephen Dinham
- Dr Julie Kiggins and A/Professor Brian Cambourne
- Dr Brett Lemass
- Professor Roger Lewis
- Ms Judith Marychurch
- Dr A. Wendy Russell
- A/Professor Gerry Turcotte
- Dr Lejla Vrazalic
- Ms Moira Williamson

The University received $920,000 in funding this year from the Carrick Institute Competitive Grants. Congratulations to all involved.

Senate members endorsed the congratulations to all who won Carrick Institute grants and awards.

The new Teaching & Learning Funding Guidelines for 2007 were published last year. The new guidelines are field-of-study based and have removed weightings. It remains unclear what effects these changes will have on the University’s funding.

Deputy Vice-Chancellor (Operations) Report
The DVC(O) reported on the following item:

- The new Dean of Commerce, Professor Shirley Leitch, starts on Thursday, 10 August 2006.

Deputy Vice-Chancellor (Research) Report
The PVC(R) reported on the following item:

- Australian Research Council Linkage Project grants were recently announced. Seven of UOW’s 22 applications were funded, which is an increase on previous years. The strategy of building relationships with linkage partners has been successful. The next round of grants will be in November 2006.
- Research strength applications are currently being submitted, with decisions to be announced in October 2006.

Vice-Principal (Administration) Report
The VP(A) reported on the following item:

- Standard & Poors has given UOW a public credit rating of AA-stable.

*A8  Business from Senate Subcommittees
There was no business from Senate Subcommittees.

*A9  Business from Faculties and WUC
There was no business from Faculties and WUC.

*A10  Members’ Business
There was no members’ business.
**A11 Student Members' Business**
A student member commented on the use of different systems to book tutorial and laboratory time and asked about plans for eventually using one system for all bookings. It was noted that plans are underway to use one common system and that a report would be presented at a future meeting.

**PART B GENERAL BUSINESS**

**B1 Aboriginal Studies Board of Studies Terms of Reference**
The Committee noted that there may be scope for the new Board of Studies to refine the Terms of Reference, in which event they would report back to Academic Senate seeking approval of a revised version.

**Resolution (69/06)**
_That Academic Senate approve the Aboriginal Studies Board of Studies Terms of Reference, to be effective immediately._

**B2 2005 Core Function Report - Research**

**Resolution (70/06)**
_That Academic Senate receive and recommend to Council the 2005/06 review report and action plan for the Core Function of Research._

**B3 Prizes**

**Resolution (71/06)**
_That Academic Senate approve the following prizes, to be effective immediately:_

<table>
<thead>
<tr>
<th>Prize</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Frederic Barnes Waldron Prize</td>
<td>Faculty of Engineering</td>
</tr>
<tr>
<td>IMechE Project Prize</td>
<td>Faculty of Engineering</td>
</tr>
<tr>
<td>Excell Automation and Control Prize</td>
<td>Faculty of Engineering</td>
</tr>
<tr>
<td>David Charles Davies Memorial Prize</td>
<td>Faculty of Engineering</td>
</tr>
<tr>
<td>Academic Achievement Award (1st Year Bachelor of Education PE/HE)</td>
<td>URAC</td>
</tr>
<tr>
<td>JJR Medicinal Chemistry Honours Prize</td>
<td>Faculty of Science</td>
</tr>
<tr>
<td>Meyrick &amp; Associates Prize in Economics</td>
<td>Faculty of Commerce</td>
</tr>
</tbody>
</table>

**PART C COURSE PROPOSALS FOR APPROVAL**

There were no course proposals for consideration.

**PART D ITEMS FOR NOTING**

**D1 Courses Approved by the Vice-Chancellor**

**Resolution (72/06)**
_That Academic Senate note that the following courses and amendments have been approved_
<table>
<thead>
<tr>
<th>Approval Category</th>
<th>Name of Degree</th>
<th>Approved by SSC/Senate</th>
<th>Approved by VC</th>
<th>Implementation Date</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major Amendment</td>
<td>Master of International Business Graduate Certificate in International Business</td>
<td>08/03/2006</td>
<td>18/05/2006</td>
<td>Intake C 2006</td>
<td>Wollongong, Sydney, Business School, Dubai</td>
</tr>
<tr>
<td>Major Amendment</td>
<td>Bachelor of Arts (Psychology)</td>
<td>14/06/2006</td>
<td>15/06/2006</td>
<td>Autumn 2007</td>
<td>Wollongong</td>
</tr>
<tr>
<td>Major Amendment</td>
<td>Bachelor of Science (Psychology)</td>
<td>14/06/2006</td>
<td>15/06/2006</td>
<td>Autumn 2007</td>
<td>Wollongong</td>
</tr>
<tr>
<td>Major Amendment</td>
<td>Bachelor of Psychology</td>
<td>14/06/2006</td>
<td>15/06/2006</td>
<td>Autumn 2007</td>
<td>Wollongong</td>
</tr>
<tr>
<td>Minor Amendment</td>
<td>Master of Business Administration (Advanced)</td>
<td>24/05/2006</td>
<td>25/05/2006</td>
<td>Intake C 2006</td>
<td>Wollongong</td>
</tr>
<tr>
<td>Minor Amendment</td>
<td>Bachelor of Business Administration</td>
<td>24/05/2006</td>
<td>25/05/2006</td>
<td>Spring 2006</td>
<td>HKBU</td>
</tr>
<tr>
<td>Minor Amendment</td>
<td>Bachelor of Engineering Practice Master of Engineering Asset Management</td>
<td>24/05/2006</td>
<td>25/05/2006</td>
<td>Spring 2006</td>
<td>Wollongong</td>
</tr>
<tr>
<td>Minor Amendment</td>
<td>Bachelor of Engineering (Civil Engineering) Bachelor of Engineering (Environmental Engineering)</td>
<td>24/05/2006</td>
<td>25/05/2006</td>
<td>Spring 2006</td>
<td>Wollongong</td>
</tr>
<tr>
<td>Minor Amendment</td>
<td>Bachelor of Science (Population Health &amp; Nutrition)</td>
<td>24/05/2006</td>
<td>25/05/2006</td>
<td>Spring 2006</td>
<td>Wollongong</td>
</tr>
<tr>
<td>Minor Amendment</td>
<td>Bachelor of Science (Population Health &amp; Marketing) Bachelor of Arts (Population Health &amp; Marketing)</td>
<td>24/05/2006</td>
<td>25/05/2006</td>
<td>Spring 2006</td>
<td>Wollongong</td>
</tr>
<tr>
<td>Minor Amendment</td>
<td>Bachelor of Science (Population Health &amp; Indigenous Health) Bachelor of Arts (Population Health &amp; Indigenous Health)</td>
<td>24/05/2006</td>
<td>25/05/2006</td>
<td>Spring 2006</td>
<td>Wollongong</td>
</tr>
<tr>
<td>Minor Amendment</td>
<td>Bachelor of Science (Population Health &amp; Exercise Science)</td>
<td>24/05/2006</td>
<td>25/05/2006</td>
<td>Spring 2006</td>
<td>Wollongong</td>
</tr>
<tr>
<td>Minor Amendment</td>
<td>Bachelor of Medical Science and Bachelor of Medical Science/TAFE Diploma</td>
<td>24/05/2006</td>
<td>25/05/2006</td>
<td>Spring 2006</td>
<td>Wollongong</td>
</tr>
<tr>
<td>Minor Amendment</td>
<td>Bachelor of Science (Nutrition) and Bachelor of Nutrition &amp; Dietetics</td>
<td>24/05/2006</td>
<td>25/05/2006</td>
<td>Spring 2006</td>
<td>Wollongong</td>
</tr>
<tr>
<td>Minor Amendment</td>
<td>Bachelor of Science (Physics &amp; Mathematics)</td>
<td>24/05/2006</td>
<td>25/05/2006</td>
<td>Autumn 2007</td>
<td>Wollongong</td>
</tr>
<tr>
<td>New Delivery Location</td>
<td>Bachelor of Commerce (Marketing)</td>
<td>24/05/2006</td>
<td>25/05/2006</td>
<td>Spring 2006</td>
<td>Wollongong, Dubai, HKBU</td>
</tr>
<tr>
<td>Fast-Track: Change to Delivery Mode</td>
<td>Graduate Certificate in Legal Practice &amp; Advocacy (Prosecutions), Graduate Certificate in Legal Practice &amp; Advocacy (Defence), Graduate Diploma in Prosecutions, Master of Law (Prosecutions)</td>
<td>N/A</td>
<td>26/06/2006</td>
<td>Spring 2006</td>
<td>Wollongong</td>
</tr>
</tbody>
</table>

**D2 Approval of Faculty of Law Fast-Track Course Proposal**

**Resolution (73/06)**
That Academic Senate note the approval of the Fast-Track Course Proposal for the change in delivery mode to the:

i) Master of Laws (Prosecutions)
ii) Graduate Diploma in Prosecutions
iii) Graduate Certificate in Legal Practice & Advocacy (Prosecutions)
iv) Graduate Certificate in Legal Practice & Advocacy (Defence).

PART E COMMITTEE / FACULTY MINUTES

E1 Committee Minutes

E1.1 Senate Standing Committee – 24 May 2006

Resolution (74/06)
That Academic Senate note the Minutes from the Senate Standing Committee meeting held 24 May 2006.

E1.2 University Research Committee – 29 March 2006 and 3 May 2006

Resolution (75/06)
That Academic Senate note the Minutes from the University Research Committee meetings held 29 March 2006 and 3 May 2006.

E1.3 University Education Committee – 19 April 2006 and 7 June 2006

Resolution (76/06)
That Academic Senate note the Minutes from the University Education Committee meetings held 19 April 2006 and 7 June 2006.

E1.4 Student Awards Committee – 31 May 2006

Resolution (77/06)
That Academic Senate note the Minutes from the Student Awards Committee meeting held 31 May 2006.

E2 Faculty Minutes

E2.1 Faculty of Science Committee Meeting Extract

Resolution (78/06)
That Academic Senate note the Extract from the Faculty of Science Committee meeting held 5 May 2006.
E2.2 Faculty of Informatics Committee Meeting Extract

Resolution (79/06)
That Academic Senate note the Extract from the Faculty of Informatics Committee meeting held 22 June 2006.

PART F NEXT MEETINGS AND OTHER BUSINESS

F1 Next Meeting

Senate Standing Committee 30 August 2006 (course approvals only)
Academic Senate 20 September 2006 (course approvals only)

F2 Other Business

F2.1 University Internationalisation Committee Terms of Reference

Resolution (80/06)
That Academic Senate approved the revised University Internationalisation Committee Terms of Reference, to be effective immediately.

F2.2 University Internationalisation Committee Minutes

Resolution (81/06)
That Academic Senate note the Minutes from the University Internationalisation Committee meetings held on 24 November 2005 and 30 March 2006.

It was noted that the agenda reflected an incorrect date for the next Academic Senate meeting. The correct date is Wednesday, 20 September 2006. This meeting will be for the purpose of course approvals only.

There being no other business, the meeting closed at 10:23am.

Nerida Margrie
Executive Officer
Academic Senate