



FACULTY OF ENGINEERING COMMITTEE

Minutes of the meeting (1/2009) held in 1.105 on Tuesday, 7th April 2009 at 2.30pm.

Attend:

A/Prof G. Alici	Prof Roger Lewis
A/Prof E. Baafi	Prof T. McCarthy
Prof C. Cook	A/Prof S. Nightingale
Dr. Z.Chen	Dr. A. Pan
A/Prof P. Cooper	Ms A. Philips
A/Prof P. Gibson	Dr S. Pinjala
Dr S. Guatelli	Ms L. Pollard
Dr D. Hastie	Dr C. Rujikathamjorn
A/Prof Muhammad Hadi	Dr N. Sheikh
Mrs R. Hamlet (secretary)	A/Prof M. Sivakumar
Prof B. Indraratna	A/Prof R. Vickers
A/Prof Z. Jiang	Dr J.S. Vinod
A/Prof B. Lemass	Dr K. Ward
Dr M. Lerch	A/Prof S.Q. Yang
Dr M. Liu	A/Prof B. Zealey

1. PRELIMINARY BUSINESS

1.1 Apologies and Leave of Absence

Elena Pereloma, Joseph Horvat, Arthur Jenkins, Chris Fergusson, Bernadette Carr, Tonia Gray, Weihua Li, Wayne Ireland, Peter Wypych, Chao Zhang, Ron Marshall, Brian Monaghan, Long Nghiem

1.2 Confirmation of Previous Minutes – 4/2008

Confirmed

1.3 Business Arising from the Minutes

None.

2. DEAN'S BUSINESS

2.1 Building 6

The SMART building to replace building 6 will be completed October 2010. Ground floor area is to be restricted to noisy, dirty, and heavy equipment, therefore this area has been allocated to the Mechanical, Civil and the Workshop. Equipment needs to be prioritised. Tania Brown has been employed by the University to coordinate the infrastructure. Phd students will also be housed in the building which will be used by the Faculties of Engineering, Commerce and Informatics. . Workshop, academic and admin staff were thanked for their assistance with the temporary move of lab and workshop space.

2.2 Budget

A budget meeting with the DVC(O) has been scheduled every six weeks during the year. Approximately \$280,000 is required to complete the Building 1 and 8 refurbishments.

3. REPORTS

3.1 School Reports:

3.1.1 School of Civil, Mining and Environmental Engineering

Martin Liu was welcomed to the School. Samantha Liyanapatharina's services were acknowledged. Undergraduate student numbers are high and this trend is continuing. Preparing for large classes and tutorial groups. The school has had an increase in Phd students and space is short. Anji Philips was thanked for her overseas recruitment.

3.1.2 School of Engineering Physics

Susannah Guatelli was welcomed to the School.

3.1.3 School of Mechanical, Materials and Mechatronic Engineering

Srinivas Pinjala was welcomed and it was reported Cheng Lu will be taking up a new appointment lecturing appointment in June. Buyung Kosasih and Stuart Rodd was thanked for their assistance with the teaching of labs at Coniston. MMM has implemented pilot peer observation program for teaching. A workshop has been held with positive response from students.

3.2 Faculty Operations:

3.2.1 Technical Staff

Ron Marshall is attending International Trade Exhibition in USA.

3.2.2 Administration Staff

It was reported orientation went well with passports and stamps and the technical staff were thanked for providing the BBQ. Staff have been working on student recruitment and coordination of Discovery Days. Anji Philips and Lorelle Pollard have been recruiting in India. Marina Evans will be attending local career markets from April – June. Staff were invited to attend the Faculty Prize Night to be held on 19th May. Carey Freeth was thanked for providing the new Assignment Tracking System. This was saving a lot of time and students were collecting more assignments.

3.3 Marketing Reports:

3.3.1 Recent International Initiatives

International student numbers for Autumn were presented. Postgrad coursework students from India are lower than research and undergraduate numbers have improved. Numbers from China have doubled. Engineering Phds commencing students are 33% of the UoW intake.

3.3.2 Domestic Marketing

Covered under Admin Report.

3.4 Faculty Committee Reports:

3.4.1 Faculty Education Committee

Sharon Nightingale and the Materials team have received the VC award for Teaching & Learning. Chris Cook and Rodney Vickers have met with SECTE to co-operate with standard thesis criteria. Policy and Governance have requested course reviews in accordance with the UoW regulations of five yearly reviews. Physics will be reviewing their courses in 2010. Faculty first preference enrolments were presented showing enrolments in first year subjects had doubled

3.4.2 Faculty Research Committee

Student/staff ratios were presented. Publications deadlines is 9th April. Faculty needs publications that are assigned to appropriate FoR code. RMS replacing GAMS.

3.4.3 Faculty Workplace Advisory Committee

Wayne Ireland has been appointed as the Faculty's full-time Safety Coordinator.

3.4.4 Faculty Workload Committee Report

Faculty's average total workload with statistics over the last four years presented .

3.5 Other Reports:

3.5.1 Commercialisation

No report

4. COURSE AND SUBJECT APPROVALS FOR NOTING**4.2 New Course**

MSc (Med. Rad. Phys.) approved.

M. Prof. Engg – before Senate. (MEPrac deleted)

5. ELECTIONS OF SENATE COMMITTEE REPS (5 positions)

Present reps – Dr R. Dwight, A/Prof M.Hadi, A/Prof I. Porter & Prof E. Pereloma. Noted new rules only allow representation three consecutive times then there must be a break before re-nomination. Email Election to be held.

6. ELECTION OF UNIVERSITY INTERNATIONALISATION COMMITTEE REP.

Present rep – Dr Weihua Li. Noted the charter of this Committee may change. *Dr Weihua Li re-nominated.*

7. ELECTION OF PROMOTIONS COMMITTEE REPS.

Academic Female (1 yr) – present rep, Dr S. Liyanapathirana. *Sharon Nightingale nominated.*

Academic Male (1 yr) – present rep A/Prof G. Alici. Email election to be held

8. ELECTION OF FACULTY REPS – email elections to be held

Arts (2 yrs) – present rep, Dr Jan Nemcik

Commerce (2 yrs) – present rep, A/Prof Peter Gibson

Creative Arts (2 yrs) – present rep, Dr Oliver Kennedy

Education (2 yrs) – present rep, A/Prof Brett Lemass

Health & Behavioural Science (2 yrs) – present rep, A/Prof Ian Porter

Informatics (2 yrs) – present rep, A/Prof Gursel Alici

Law (2 yrs) – present rep, Dr Alex Remennikov

Science (2 yrs) – present rep, A/Prof Rodney Vickers

Library (2 yrs) – *Jayan Vinod nominated.*

10. DATE OF NEXT MEETING Tuesday, 26th May, 2.30pm, Room 1.105

