

GUIDELINES FOR USE OF PARENTS' ROOM

Purpose and Use of Room

A Parents' Room has been established on campus for the use of students and staff requiring a place to attend to specific needs of young children and to meet the needs of nursing mothers.

The room provides:

- a quiet place to breastfeed, bottle feed or express milk privately;
- a curtained off area for those requiring privacy;
- comfortable seating;
- baby change table;
- hot and cold water;
- microwave;
- waste disposal; and,
- a small play area for younger children.

A small safe play area is provided, to assist parents accompanied by more than one child, whilst attending to the needs of the other child. This is not a general play area for children on campus.

The area is available for male and female members of the campus community with responsibility for caring for infants or young children as well as for breastfeeding mothers.

A private curtained area has been provided for nursing mothers who chose this level of privacy and their privacy should be respected.

Students and staff using the room must maintain appropriate standards of hygiene and cleanliness and clean the facilities they use each time they use the room. To ensure the hygiene of all children, parents should clean the change table before and after each use.

Access to the Room

The Parents Room is kept locked. The key pad code is available by ringing the Employment Equity & Diversity Unit (4221 3917 or ext. 3917) or UniCentre General Office (4221 8008 or ext. 8008)

Parents retain ultimate responsibility for the supervision and safety of children in their care. They must ensure supervision of children at all times.

Staff in the EED Unit are the designated contact point (4221 3917 or ext. 3917) for matters related to the Parents' Room.