

**FACULTY OF EDUCATION
GRADUATE TEACHING PROGRAM
ADVANCED STANDING POLICY GUIDELINES**

UNIVERSITY POLICY -See UOW Course Handbook
<http://www.uow.edu.au/handbook/generalcourseules/UOW028638.html>

FACULTY OF EDUCATION

1. Advanced standing is available for any tertiary study at postgraduate level
 - that is over and above the entry requirements for the appropriate degree, and
 - has not previously been used for credit in any other qualification.
2. Qualifications credited for advanced standing will generally include an assessment component.
3. Specified credit is approved for subjects that correlate directly with a Faculty subject. Unspecified credit is approved for study at the appropriate level that does not directly correlate with a faculty subject.
4. Unspecified credit cannot count towards the core subjects of a specialisation.
5. Maximum advanced standing available is 25% of the course requirement, ie 6cp in a 24cp program, 12cp in a 48cp program.

PROCEDURE TO APPLY FOR ADVANCED STANDING/CREDIT

1. Download *Application for Advanced Standing Credit or Exemption* from Student Forms and Documents. This is found on the Current Students webpage, under Administrative Matters.
<http://www.uow.edu.au/student/forms/UOW008135.html#Enrolment>
2. Complete as appropriate and provide supporting documentation.
3. Submit completed form and supporting documentation to the Director, Graduate Teaching Program, Dr Irina Verenikina (email irina@uow.edu.au)
4. If approved by the Director, the form is then forwarded to the Sub Dean for approval.
5. Once approved, the credit will appear on the student record as Advanced Standing.