



Faculty of Education

Faculty of Education Research Student Conference Support Funding Guidelines

Purpose

The Faculty of Education provides limited funding through the Faculty of Research Committee to support research students in the Faculty of Education to deliver research papers at national and international (overseas) conferences. Funding for this support is limited, applications will be assessed on an application by application basis.

Criteria

- Must be a research student in the Faculty of Education. Research students include Undergraduate, Honours, Masters of Education, Doctor of Education and Doctor of Philosophy. Honours students can apply for conference support up to one year after submission of their dissertation.
- Must be presenting a research paper. Evidence is required of the acceptance of the paper by the particular conference committee.
- Conference and paper presentation must be relevant to the student thesis project.
- Support is for costs directly associated with conference attendance (eg conference fees, airfares, accommodation).
- This funding is not available for staff
- A maximum of one application per candidature

Funding

National conferences will be supported up to a maximum of \$800 (this includes New Zealand)

International (overseas) conferences will be supported up to a maximum of \$1500. Payment is via reimbursement of costs. Receipts of costs are required.

Pre Conference Presentation of Paper & Post Conference Reporting

Pre- Conference

Successful applicants must present a 'rehearsal' of the paper presentation to Faculty (and other students) prior to the delivery of the paper at the conference

Post-Conference

Successful applicants are required to provide a brief (1 A4 page) report on the outcomes of the conference attendance (including feedback from paper, connections to other scholars and students, knowledge acquired)

Application

Applications must address each of the following:

- Research Degree & Supervisor
- Details of conference, conference paper and the relevance of these to thesis project
- Budget: provide a cost breakdown with explanation where required
- Planned date for paper presentation rehearsal to Faculty
- Include evidence of paper acceptance
- Supervisor's endorsement of conference attendance.

Written applications to be submitted to Associate Dean – Research (chair of Faculty Research Committee).

A sub-committee of FRC may be set up to determine allocation of funding if required.