



BCA (Honours)
Nomination of Examiners
CREA401 Minor Thesis in Creative Arts

Student Name: Student Number:

Name of Supervisor/s:

Thesis Title:

CREA401: To be assessed by two examiners comprising one internal assessor (not being the supervisor) and one external assessor. External here is understood to be *external to the discipline program*. An assessor external to the Faculty or the University may be used if there is insufficient available expertise or a conflict of interest exists.

INTERNAL EXAMINER I also nominate this same internal examiner for CREA402

Name and Title:

Position:

Has the Examiner informally agreed to examine the work? Yes / No

Suitability: Please provide information on the credentials of the examiner in relation to his/her suitability to perform the examination:

.....
.....
.....

Please indicate the extent of the involvement, if any, of the examiner in the research and/or practical preparation of work of the candidate:

.....

EXTERNAL EXAMINER I also nominate this same external examiner for CREA402

Name and Title:

Position:

Contact Details:

Has the Examiner informally agreed to examine the work? Yes / No

Suitability: Please provide information on the credentials of the examiner in relation to his/her suitability to perform the examination:

.....
.....
.....

Please indicate the extent of the involvement, if any, of the examiner in the research and/or practical preparation of work of the candidate:

.....

ADJUDICATING EXAMINER I also nominate this same adjudicating examiner for CREA402

Name and Title:

Position:

Has the Examiner informally agreed to examine the work if necessary? Yes / No

Suitability: Please provide information on the credentials of the examiner in relation to his/her suitability to perform the examination:

.....
.....

Please indicate the extent of the involvement, if any, of the examiner in the research and/or practical preparation of work of the candidate:

.....

The names of the examiners put forward on this form should not be divulged to the candidate at any time. However, steps should be taken to ensure that the examiners are free from bias, either towards the candidate or the supervisor; this will normally be assessed by a general discussion of possible examiners between the student and the supervisor(s).

Has such a discussion occurred? Yes / No

Supervisor's Signature: Date:

Important Information

Contact with Examiners

Students and supervisors must not have contact with any examiner concerning the assessment of Honours work until the reports of all examiners are returned to and acted on by the Honours Assessment Committee, and the results are formally released to the student by the University.

If communication between the examiner and the Faculty regarding the Honours work is necessary, it must be directed through the Honours Co-ordinator, the Head of Postgraduate Studies or the Chair of the Faculty Assessment Committee.

Advice to Students

The Faculty will make copies of the examiners' reports available to the student and supervisor/s only after the Academic Registrar's Division has officially released the final results to the student via SOLS. Until that time, all results and reports remain confidential.

Yes / No Examiners approved by the Honours Co-ordinator (or Nominee)

Name:

Date:

Signature:

BCA (Honours)
Nomination of Examiners
CREA402 Creative Arts Presentation

Student Name: Student Number:

Name of Supervisor/s:

Title of Creative Work:

Nature of Creative Work:

Date/s: Time/s:

Venue:

Note: Supervisors must make arrangements to ensure that all examiners of performances for CREA402, including the Adjudicating Examiner, attend and assess the same performance. Details of the designated performance should be given above.

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INTERNAL EXAMINER Same examiner as for CREA401? If so, only complete Name and Title.

Name and Title:

Position:

Has the Examiner informally agreed to examine the work? Yes / No

Suitability: Please provide information on the credentials of the examiner in relation to his/her suitability to perform the examination:

.....
.....

Please indicate the extent of the involvement, if any, of the examiner in the research and/or practical preparation of work of the candidate:

.....

EXTERNAL EXAMINER Same examiner as for CREA401? If so, only complete Name and Title.

Name and Title:

Position:

Contact Details:

Has the Examiner informally agreed to examine the work? Yes / No

Suitability: Please provide information on the credentials of the examiner in relation to his/her suitability to perform the examination:

.....

Please indicate the extent of the involvement, if any, of the examiner in the research and/or practical preparation of work of the candidate:

.....

ADJUDICATING EXAMINER Same examiner as for CREA401? If so, only complete Name and Title.

Note: An Adjudicating examiner MUST be nominated where the submission for CREA402 is by way of exhibition or performance.

Name and Title:

Position:

Has the Examiner informally agreed to examine the work if necessary? Yes / No

Suitability: Please provide information on the credentials of the examiner in relation to his/her suitability to perform the examination:

.....
.....

Please indicate the extent of the involvement, if any, of the examiner in the research and/or practical preparation of work of the candidate:

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The names of the examiners put forward on this form should not be divulged to the candidate at any time. However, steps should be taken to ensure that the examiners are free from bias, either towards the candidate or the supervisor; this will normally be assessed by a general discussion of possible examiners between the student and the supervisor(s).

Has such a discussion occurred? Yes / No

Signature: Date:

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Yes / No Examiners approved by the Honours Co-ordinator (or Nominee)

Name: Date:

Signature: