



## FACULTY OF CREATIVE ARTS

## CREA402 Creative Presentation in Creative Arts

## Submission of Creative Work and/or Documentation and Certification of Completion

**TO BE COMPLETED BY STUDENT**

I have completed all work towards my creative presentation and enclosed are three (3) spiral bound copies of my creative work in written form and/or supporting documentation required in (partial) fulfilment of my approved program of study.

Name: ..... Student Number: .....

Title: .....

Supervisor's Name/s: .....

Declaration:

1. I certify that this work is entirely my own, except where I have given fully-documented references to the work of others, and that the material contained in this creative work and/or documentation has not been submitted for assessment in any other formal course of study.
2. I have read the University's statement on Acknowledgement Practice/Plagiarism.

Signature: ..... Date: .....

**TO BE COMPLETED BY SUPERVISOR**

I certify that:

- Yes  No The creative work and supporting documentation conform to the requirements as stipulated in the subject description for CREA402;
- Yes  No The creative work and supporting documentation include a certificate indicating the extent to which the work has been completed by the candidate;
- Yes  No The creative work and supporting documentation is properly presented and is prima facie worthy of examination;
- Yes  No Any instances of inadequate presentation were pointed out to the student for correction before the work was submitted; and
- Yes  No The candidate has completed an approved program of study and research as required.

Signature/s: ..... Date: .....

1. This certificate is for the information of the Faculty of Creative Arts and will not be sent to examiners. It is to be submitted on completion of the creative work and with the three (3) spiral bound copies of the creative work in written form and/or supporting documentation to FCA Central by the due date.
2. This certificate presumes that the creative work in written form and/or supporting documentation has been read by the supervisor and checked for grammar and presentation.
3. Supervisor/s should delete part(s) of the certificate which they are unable to certify. However, if a supervisor is unable to certify that the creative work and/or supporting documentation conforms to all of the requirements as outlined above, the work will not be submitted for examination.
4. If any recommendations made to the student have not been incorporated into the creative work and/or supporting documentation, a statement from the student defending his/her position must be attached to this certificate.

**RECEIPT: TO BE RETAINED BY THE STUDENT**

Submitted: Three (3) spiral bound copies of my BCA(H) creative work in written form and/or supporting documentation for CREA402 for examination.

Name: ..... Student Number: .....

Received By: ..... Date Submitted: .....