



**FACULTY OF CREATIVE ARTS
BCA (HONOURS)**

Guidelines for Thesis/Creative Submission

The text should be double spaced with adequate margins.

The front pages of the thesis/creative work should follow this order:

1. Title Page with the following: 'Honours thesis/creative work submitted in partial fulfilment of the requirements for the award of the degree of Bachelor of Creative Arts (Honours) in <state discipline> University of Wollongong'.
2. Abstract.
3. Declaration: a page with the following note, 'I certify that this thesis/creative submission is entirely my own work except where I have given full documented references to the work of others and that the material contained in this thesis/creative submission has not been submitted for formal assessment in any formal course'- this should be signed.
4. Table of contents (which should include, where relevant, tables and/or illustrations).
5. Acknowledgements (optional).

Guidelines for Formal Binding

Formally bound copies of BCA (Honours) work should be presented in the following manner:

- the work must be bound in boards, covered with buckram;
- the lettering on the spine binding must be 10 mm in height and should be 15 mm from the bottom and across -UW; 70 mm from the bottom and across -the .degree; underneath the degree, the year of submission of the work; and evenly spaced between the degree and the top, reading upwards, the name of the author, initials of given name or names first followed by family name;
- no other lettering or decoration is permitted on the spine or elsewhere on the binding;
- in the binding of work which includes mounted photographs or graphs or contains a back pocket, packing must be inserted at the spine to ensure even thickness of the volume;
- the work must be presented in a permanent and legible form as original typescript, offset printing, or copy by other approved technique.

Requirement for the Title Sheet of written submissions:

(TITLE OF WORK)

A thesis/creative work submitted in partial fulfilment of the
requirements for the award of the degree

BACHELOR OF CREATIVE ARTS (HONOURS)

from

UNIVERSITY OF WOLLONGONG

by

(AUTHOR'S NAME, DEGREE(S) HELD)

FACULTY OF CREATIVE ARTS