



## Target Group: All Commerce Academic Staff

### Objective

The objective of the Faculty's Editorial Support is to provide editorial assistance with their refereed journal or authored research book submissions. Specifically, this support is intended to allow for editing of grammar, language, sentence and paper structure. It is not intended for content or support of administrative duties such as formatting, tables or paper layout.

### Eligibility Criteria

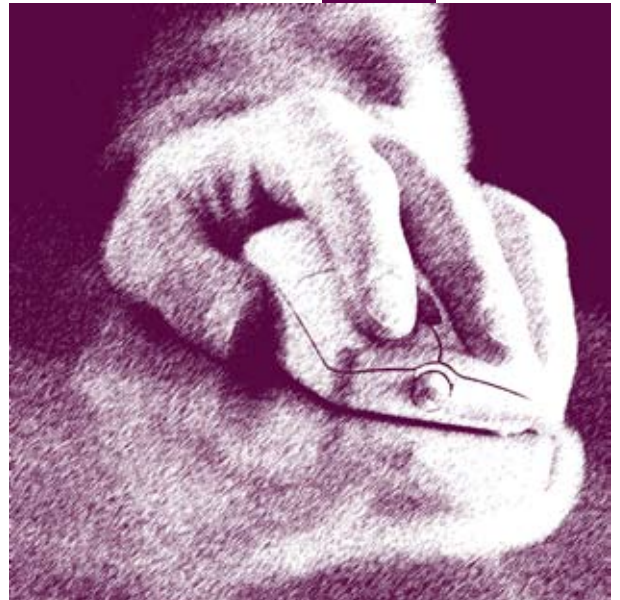
To be eligible for this support staff must be submitting or revising and resubmitting to an approved refereed journal or be authoring an approved research book. Contributions to book chapters, conference articles, PhD theses (even if accepted for publication) or reports are not eligible for support. Editorial support will be provided only once per manuscript.

### Application Process and Timeline

Applications can be made at any time to Mr Rob Hood in the Faculty Research Division (FRD). Eligibility will be assessed within 7 days. The edited manuscript will be then returned within three weeks.

### Expected Outcomes

Candidates seeking editorial support must submit to the journal nominated in their application or submit the nominated book for publication with a reputable academic publisher.



# GUIDELINES

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1. Editorial support is only provided for the submission of refereed journal articles and approved authored research books. Published PhD theses are excluded from this scheme.
2. Articles in the 'resubmit' stage are also eligible for support.
3. 'Self-published' manuscripts or 'pay-for-publication' type manuscripts will not be eligible for support.
4. In order to receive support candidates must provide the final manuscript in both hard and soft copy.
5. Application should be made on the appropriate form to Robert Hood in the Faculty Research Division. It can be downloaded from:

[www.uow.edu.au/commerce/research/support.html](http://www.uow.edu.au/commerce/research/support.html)

